



Scott Municipal Utility Meeting Minutes September 8, 2025 at 5 p.m.

1. **CALL TO ORDER:** The regular monthly meeting of the Commissioners of the Scott Municipal Utility was called to order by SMU President Al Herrman at 5:00 pm on Monday, September 8, 2025. Present were Scott Municipal Utility Commissioners: Michelle Kerr, Christopher Malvitz, Timm Schaetz, and Bob Blaney. Also Present: Clerk/Treasurer Jaime Fuge, Town Supervisor Norman Strebel, Supervisor Kurt Baenen. Economic Town Engineer Scott Brosteau, Operators Lee Vanden Langenberg and Troy Tauschek. Excused: Development Coordinator Dave Cerny

2. **Pledge of Allegiance:** The pledge of allegiance was recited.

3. **Review/Approve Agenda:**

Moved by Blaney, seconded Malvitz by to approve the Agenda. Vote: Aye-5, No-0. Carried.

4. **REVIEW/APPROVE MINUTES:**

Minutes from August 11, 2025 were presented to the Commissioners prior to the meeting.

Moved by Malvitz, seconded by Schaetz to approve the minutes of August 11, 2025, as presented.

Vote: Aye-5, No-0. Carried.

5. **PUBLIC COMMENT:** No members of the public were at the meeting for public comment.

A. SANITARY

1. Maintenance, Repairs, & System Update (Ozone, Bioxide, Lift Stations, Muffin Monster, etc.)

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Fuge read the Staff report prepared by Cerny to the board, which highlighted:

- One lateral lined/repared on Edgewater Beach Road; leak was identified by NEW Water on their line.
- Lateral at the corner of Sussex Road and Champeau Road is scheduled for repairs. Sump pump has also been removed from the sanitary line. There is no estimated time for completion.
- Property on Algoma Road with illegal sump connection to the sanitary line is also being corrected.
- Operators are inspecting and identifying manholes that need repairs. Researching options and contractors for the most cost-effective way to address the numerous repairs that are necessary. Costs for repairs will be included in the budget updates.
 - Herrman ask Clerk/Treasurer Fuge to include the operators and himself in the budgeting. A budget workshop will be in October. Schaetz asked questions, which were answered.
- Muffin Monster needs repairing; repair estimates could be as high as \$10,000- \$20,000. NEW Water is suggesting that the Muffin Monster could be abandoned if cutting blades are installed with the sanitary pumps. Operators are researching alternatives and costs.
 - VandenLangenberg added that there are a few estimates that would be compared.

Lift station #2 (approx. location – 4455 Nicolet Dr).

Fuge said Staff met with the property owner, who verbally agreed to the proposal to abandon the SMU lift station and install a private lift station (at SMU's expense). Details are being developed.

2. Televising Report

Fuge said there was no signed easement agreement yet for 4160 Nicolet Drive.

3. Royal Scot Building Lease

Fuge stated she recently sent the bill and is waiting for payment. Herrman stated Royal Scot leases some of the buildings and has a contract with SMU to pay an annual fee of \$100.

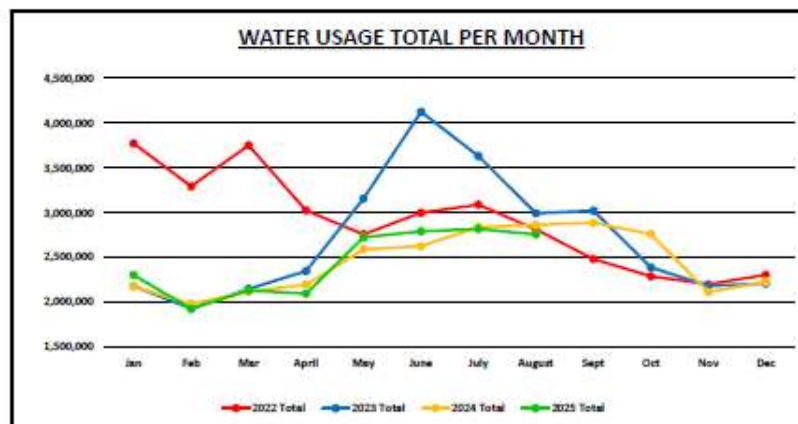
Tauschek and VandenLangenberg had no additional comments on Sanitary.

B. WATER

1. Operator's Reports / Maintenance and repair issues

Fuge stated Water consumption is good, very consistent with the previous year, no concerns.

Year →	2022		2023		2024		2025	
Month ↓	Total	Average	Total	Average	Total	Average	Total	Average
Jan	3,771,800	121,671	2,175,400	70,303	2,178,300	70,268	2,304,400	74,335
Feb	3,294,000	117,643	1,930,800	68,957	1,983,900	68,997	1,927,600	66,469
Mar	3,750,000	120,968	2,148,800	69,316	2,119,700	68,377	2,133,200	68,813
April	3,023,900	100,797	2,348,900	78,297	2,195,700	73,190	2,095,500	69,850
May	2,757,200	88,942	3,156,000	101,806	2,588,400	83,497	2,723,100	87,842
June	2,998,900	99,963	4,124,100	137,470	2,625,800	87,527	2,792,100	93,070
July	3,088,200	99,619	3,630,800	117,123	2,838,700	91,571	2,817,300	90,881
August	2,813,700	90,785	2,993,900	96,377	2,861,500	92,306	2,757,400	88,948
Sept	2,482,400	82,747	3,020,900	100,697	2,886,700	96,223		0
Oct	2,291,300	73,913	2,388,900	77,061	2,761,100	89,068		0
Nov	2,201,400	73,380	2,184,100	72,803	2,112,300	70,410		0
Dec	2,305,100	74,358	2,210,600	71,310	2,231,400	71,981		0
TOTALS	34,777,900		33,317,100		29,383,100		19,550,600	
AVERAGES		95,397		88,477		80,335		91,458



Herrman asked for an update on the lead & copper report. VandenLangenberg stated the DNR requested more information, which VandenLangenberg responded to.

2. DNR Sanitary Survey ~ Place holder.

Fuge said staff is working on the Wellhead Protection Ordinance.

3. Green Bay Water Utility

a. Maintenance Agreement There was no discussion on the agreement.

b. Water Tower Maintenance

Fuge said GB Water Utility drained their tower on September 3. Operators have been monitoring the systems pressure.

GB's tower will be offline the rest of the month.

4. PRV Contract/Installation Progress

Brosteau spoke about the awarded contract from last month. Brosteau presented the contracts that Herrman needed to sign after the meeting. The cost of the projects is approximately \$250,000.

Herrman reviewed the financials and wanted to use reserves to fund the project.

The Sewer Department currently holds two CDs: one valued at approximately \$143,000, maturing on November 14, 2025, and another for approximately \$175,000, maturing on October 14, 2025. The \$175,000

CD is designated as the Equipment Replacement Fund, as required by the state. Herrman proposed that the board consider not renewing the \$143,000 CD and instead borrow the funds from the sewer fund to finance the Water project. He suggested setting the loan interest rate at 4.16%, which aligns with the current CD rate.

In addition, SMU Water has a CD for \$105,000 maturing November 14, 2025. Herrman asked the board if they would be in favor of not renewing the Water CD.

Herrman stated using reserves would allow SMU to borrow for future projects, if necessary.

Malvitz and Kerr stated they were in favor. Kerr said it was important that sewer customers receive something for use of their money. It would be equitable and explainable that the sewer customers would be at least getting the CD rate.

Herrman asked about the timing of the projects. Brosteau said Champeau is anticipated to start this year and Algoma early next year.

Blaney noted that if the monies are not needed right away that Fuge take out a 3-month CD to continue accruing interest. Kerr asked that the motion be vague to allow Fuge to find the best solution to maximize monies earned.

Moved by Kerr, seconded by Schaetz, to direct Fuge not to renew the 3400 Water CD and the 3429 Sewer CD upon their maturity, and to invest the funds in a manner deemed appropriate. Additionally, to maintain the larger Sewer CD as the Equipment Replacement Fund, and to establish a loan with a 4.16% interest rate over a 10-year period with annual payments back to Sewer. Vote: Aye-5, No-0. Carried.

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**C.       STORMWATER**

**1.   Drainage Issues**

- a.   Hackberry Court drainage issue:** There was no discussion on the topic.
- b.   Champeau Road Drainage / UWGB Pond:** There was no discussion on the topic.

**2.   Stormwater Pond Warranty:** There was no discussion on the topic.

**3.   Wequiock Creek Flood Study**

Fuge said updates to the draft are being prepared. Public Meetings will be scheduled this Fall. Brosteau said he met with Chairman VanLanen and Cerny in early September regarding the Wequiock Creek Flood Study and is revising the flood study to reflect suggestions discussed at the meeting.

**4.   Culvert Inventory and Replacements**

Fuge provided an update to the 4871 Edgewater Beach Rd. culvert replacement. Staff still in discussions with the property owner. VandenLangenberg added he is unaware when the Jacob Ln. culvert replacement is being done, but will follow-up with DeGroot.

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D. SMU Reports

1. Update on SMU related Maps, Reports, and Recorded Documents

There was no discussion on this item.

2. Sewer / Water Lateral Request

There were no new requests since last meeting.

3. SMU Commission Member Re-appointment

Fuge said they are no Commissioners' reappointments that will need to go to the board in 2025.

Here is a list of the term dates:

<u>SMU Member</u>	<u>Term</u>
Timm Schaetz**	October. 1, 2025 – September 30, 2030
Christopher Malvitz	October. 1, 2024 – September 30, 2029
Al Herrman	October. 1, 2023 – September 30, 2028
Michelle Kerr	October. 1, 2022 – September 30, 2027
Bob Blaney*	October. 1, 2023 – September 30, 2026

**Appointed for remainder of term*

*** Schaetz was appointed in April, 2025 for the remainder of the term + the beginning of this next term, since they both fell in the same calendar year.*

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**E. Communication**

Herrman stated he attended a NEW Water Commission meeting last week. He said that the Brown County Waste Disposal site started recycling batteries and devices. Fuge said the townofscott.com website has a link to the recycling waste wizard (<https://recyclemoretricity.org/waste-wizard/>) which can help residents determine where a certain item should be recycled.

Herrman also shared that the Wisconsin DNR also issued a "Do Not Eat" advisory for all mallards harvested from the area spanning Longtail Point across to Point au Sable and south to the mouth of the Fox River.

Herrman said the budget season is starting and requested Fuge work with the SMU Operators and himself in the preparation of it.

**F. Clerk/Treasurer Report on Receipts/Disbursements/Payment of Bills/Loan Activity and Bank Balances**

**Moved by Blaney, seconded by Malvitz** to approve the Clerk/Treasurer's Report. Vote: Aye-5, No-0. Carried.

**G. Future Agenda Items and Next Meeting Date.**

The next meeting is scheduled for Monday, October 13. Fuge will not be in attendance as she will be at the Annual WTA Conference.

**H. Adjournment.**

**Moved by Malvitz, seconded by Kerr** to adjourn. Vote: Aye-5, No-0. Carried.  
Meeting adjourned at 5:35 p.m.

*Jaime Fuge*

Jaime Fuge, Clerk/Treasurer, Town of Scott