



Scott Municipal Utility Meeting Minutes August 11, 2025 at 5 p.m.

1. **CALL TO ORDER:** The regular monthly meeting of the Commissioners of the Scott Municipal Utility was called to order by SMU President Al Herrman at 5:00 pm on Monday, August 11, 2025. Present were Scott Municipal Utility Commissioners: Michelle Kerr, Christopher Malvitz, Timm Schaetz, and Bob Blaney. SMU President Al Herrman. Also Present: Clerk/Treasurer Jaime Fuge, Town Supervisor Norman Strebel, Economic Development Coordinator Dave Cerny, Town Engineer Scott Brosteau, Operators Lee Vanden Langenberg and Troy Tauschek.

2. **Review/Approve Agenda:**

Moved by Kerr, seconded by Schaetz to approve the Agenda. Vote: Aye-5, No-0. Carried.

3. **REVIEW/APPROVE MINUTES:**

Minutes from July 14, 2025 were presented to the Commissioners prior to the meeting.

Moved by Blaney, seconded by Malvitz to approve the minutes of July 14, 2025, as presented. Vote: Aye-5, No-0. Carried.

4. **PUBLIC COMMENT:** No members of the public were at the meeting for public comment.

A. **SANITARY**

1. **Maintenance, Repairs, & System Update (Ozone, Bioxide, Lift Stations, Muffin Monster, etc.)**

Cerny shared the highlights of the staff report, which included:

Royal Scot

- Ozone equipment was repaired by Oxidation / Operators are trying to trouble shoot the issues with the number of breakdowns in the system. They are now running a dehumidifier, and an air dryer to attempt to reduce the humidity which is what Oxidation thought was the problem.

Kerr asked if there were issues previous summers and VandenLangenberg responded yes, but not to this degree.

- Operators will be meeting with Northern Electric and Energenics to run a new electric panel at Royal Scot. Project planned for September.
- Royal Scot lift station motor is having issues and is being monitored.
- Working with property owners on improving sanitary laterals/palmer valve installation to reduce I&I into the sanitary system.
- Great Lakes completed the manhole re-habilitation in New Franken: Cost was \$24,000, 4 manholes were repaired / deterioration due to Hydrogen Sulfide (H₂S).

Lift station #2 (approx. location – 4455 Nicolet Dr).

~ Staff met with the property owner at 4459 Nicolet Drive to discuss the lift station issues / replacement on August 11. The property owner at 4459 Nicolet Drive agreed to it. The property next door is inhabitable. Herrman suggested Cerny address it.

2. **Televising Report**

Cerny said staff updated the easement language based on Bob Fuhr's request, for 4160 Nicolet Drive. There is no signed easement agreement yet.

Cerny said operators are working with DeGroot Construction on sewer lateral repairs and working with property owners who have leaking laterals, as identified by NEW Water.

NEW Water identified 10 leaking laterals causing water inflow into the main sewer line. They are located on

Nicolet Dr., Edgewater Beach Rd., and Point Comfort Ln.. To date, three have been fixed, one is remaining for Great Lakes to fix, five are scheduled, and one needs more investigation
SMU identified four; two has been repaired, and two are scheduled for repair.

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**B. WATER**

**1. Operator’s Reports / Maintenance and repair issues**

~ Water consumption is good, very consistent with the previous year, no concerns.

**2. DNR Sanitary Survey** ~ Place holder.

**3. Green Bay Water Utility**

**a. Maintenance Agreement**

VandenLangenberg drafted the letter. The letter will be sent out once dates are confirmed.

**b. Water Tower Maintenance**

GB Water Utility has scheduled maintenance for their water tower on Huron Rd. The tower will be drained for most of the month of September. They have advised SMU that there may not be pressure in the system for fire protection during maintenance. In the case of an emergency the Town’s well can be used as back-up. Operators will officially notify New Franken Fire Department of potential pressure issues.

**4. Award Bid for Pressure Reducing Valves (PRV) Replacement**

Cerny said SMU received 2 bids: Advance Construction bid (\$303,800) and DeGroot Construction bid (\$218,349.33).

Staff recommended that the bid be awarded the PRV Replacement Contract to DeGroot Construction.

Brosteau answered questions from the Commissioners regarding the specifics of the project.

Brosteau said the next step is drafting the report and the environmental document.

**Moved by Kerr, seconded by Malvitz** to award the PRV Replacement Contract to DeGroot Construction.

Vote: Aye-5, No-0. Carried.

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C. STORMWATER

1. Drainage Issues

a. Hackberry Court drainage issue: There was no discussion on the topic.

b. Champeau Road Drainage / UWGB Pond: There was no discussion on the topic.

2. Stormwater Pond Warranty: There was no discussion on the topic.

3. Wequiock Creek Flood Study

Cerny said the Wisconsin Coastal Management Program is partially funding this flood study. Federal funds were previously funded, but it appears that federal funding has been released and this project should now be able to move on to the next phase. This will include public presentation and eventual adoption.

4. Culvert Inventory and Replacements

Cerny provided a recap 4871 Edgewater Beach Rd. Staff still in discussions with the property owner.

Staff is working on pricing and schedules for several culvert and ditch issues. The two big projects will be replacing the dual culvert pipes under Edgewater Beach Road (located at approximately 4667 Edgewater Beach Rd.) and a manhole and culvert crossing Edgewater Beach Rd. at Volk’s Landing. These projects will be scheduled for 2026.

Operators had no updates for stormwater.

The Bay Settlement Pond is red/stained, brief discussion on what could have caused this to happen. Staff will monitor.

D. SMU Reports

1. Update on SMU related Maps, Reports, and Recorded Documents

There was no discussion on this item.

2. Sewer / Water Lateral Request

Cerny said SMU received a request for sewer/water laterals for parcel SC-225-2 to build a home in the future. The property is located on the south side of Champeau Road, between Bay Settlement Road and Jody Drive. This portion of Champeau Road does not have sewer or water mains, so the system would need to be expanded in order to install the laterals. When making utility improvements the adjacent property owners will be assessed for the cost of the improvement; as a result, this request will affect 3 other property owners. The Town is also planning on repaving Champeau Road in the next 2-3 years, so the sewer/water improvements will need to be completed first, or as part of the re-paving project. No action requested at this time.

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**E. Communication**

Cerny said Northeast Wisconsin Land Trust will be holding “Land Fest” at the Wequiock Creek Natural Area on September 6, 2025 off of Nicolet Drive on September 6, with registration information coming soon. The Wequiock Creek Natural Area is a natural area along Wequiock Creek, east of Nicolet Drive, access and parking by Circle Ridge Road.

Herrman reviewed the 2024 Water Utility Report Card from Robert M. La Follette School of Public Affairs from UW-Madison and was graded: (Water Quality Health 99.9-A, Infrastructure & Operations 77.6-C, Finance 69.8-D, and Communications 30.6-F).

Herrman stated the new website for the townofscott.com was up.

**F. President Action Summary**

**G. Clerk/Treasurer Report on Receipts/Disbursements/Payment of Bills/Loan Activity and Bank Balances**

**Moved by Schaetz, seconded by Malvitz** to adjourn. Vote: Aye-5, No-0. Carried.

**H. Future Agenda Items and Next Meeting Date.**

**I. Adjournment.**

**Moved by Kerr, seconded by Schaetz** to adjourn. Vote: Aye-5, No-0. Carried.  
Meeting adjourned at 5:50 p.m.

*Jaime Fuge*

Jaime Fuge, Clerk/Treasurer, Town of Scott