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JOINT MEETING
SAVOY SCHOOL COMMITTEE & SAVOY SELECT BOARD MEETING
SAVOY TOWN HALL
June 23, 2026

MINUTES

Select Board Members Present: Justin Kaczowski, Brenda Smith, Marie Saucier

School Committee Members Present: Amber Will, John Franzoni

Present: Emily Hungate, Michelle Malloy

The meeting was called to order at 5 pm by Justin Kaczowski; seconded by Brenda Smith.

Brenda Smith made a motion to select Justin Kaczowski be Chair of the joint meeting of the Savoy School Committee and Savoy Select Board; seconded by Marie Saucier; unanimous.

PUBLIC COMMENT:

BUSINESS TOPICS:

Interview School Committee Candidates and Appointment to Three-year term

- One candidate, Michelle Malloy, responded to the posting for the open position on the Savoy School Committee.
- Marie Saucier made a motion to appoint Michelle Malloy to the Savoy School Committee; seconded by Brenda Smith; unanimous. The Appointment Paper was signed by the Select Board.
- Michelle Malloy was instructed to contact the Town Clerk for swearing in.

Adjourn Meeting: Justin Kaczowski motioned to adjourn the joint meeting of the Savoy School Committee and Savoy Select Board; seconded by Marie Saucier; unanimous. The meeting was adjourned at 5:04pm.

APPROVAL DATE: 7/14/26

Justin Kaczowski, Chair

Marie Saucier

Brenda Smith

SAVOY SELECT BOARD MEETING
SAVOY TOWN HALL
June 23, 2026

MINUTES

Select Board Members Present: Justin Kaczowski, Brenda Smith, Marie Saucier

The meeting was called to order at 5:04pm by Justin Kaczowski; seconded by Marie Saucier.

Brenda Smith made a motion to accept the meeting minutes from June 9, 2026; seconded by Justin Kaczowski; Marie Saucier abstained. Vote: 2-0-1

PUBLIC COMMENT:

COMMITTEE REPORTS:

Conservation Commission: Cosmo Laviola

- The Conservation Commission brought to the Select Boards attention the concern over Japanese Knotweed being present at the Town Highway Department stockpile area at the intersection of Route 116 and Bush Road and also at the Town Park. There is evidence of it being on private property throughout Town.
- The Conservation Commission suggests the Town make invasive management a priority and recommend the Town apply for grants to fund the endeavor.
  - The Select Board inquired if the Conservation Commission is willing to seek grant(s) for the endeavor. The Conservation Commission declined but suggested the Wild & Scenic Westfield River be contacted as the weed is established in the Town Park along the banks of the Westfield River.
  - The Town will contact the Savoy representative for the Wild & Scenic Westfield River.
- Marie Saucier inquired on the status of DCR forestry cutting projects on Center Road and Bush Road. A recent inquiry by Marie reported that the two DCR the projects have gone to upper management for approval.
  - DCR has withdrawn the NOI (Notice of Intent) for the projects as the Conservation Commission has put very specific requirements on the proposed invasive weed spraying which also required annual reporting be done by the DCR. DCR may still continue with forestry cutting without the invasive weed control.

DEPARTMENT REPORTS:

Highway Department: Jon Choquette

- Highway Department would like the Conservation Commission to provide information on proper disposal of the Japanese Knotweed located on Town property. The Conservation Commission will research and respond.

BUSINESS TOPICS:

Board of Health Well Regulations

- The Select Board received and reviewed an example of well regulations provided by Ed Fahey, BRPC Board of Health. The Select Board requested the Conservation Commission provide input to the well regulations. The Commission has a contact who may be able to provide comparable well regulations of nearby towns of similar size.
- Marie Saucier motioned to table the Board of Health Well Regulation topic; seconded by Justin Kaczowski; unanimous. Vote: 3-0-0.

Select Board Items:

- Brenda Smith contacted QDS to obtain a quote and commitment letter to change over from VADAR to QDS. The VADAR system is not a user-friendly platform for the Tax Collector or Board of Assessors.
  - The Select Board reviewed the letter and quote. Inquiry of how to fund the change was asked; the Tax Collector has funds available in her budget and Assessors will pay their part.
  - Brenda Smith made a motion to authorize Justin Kaczowski to sign the QDS agreement; seconded by Marie Saucier; unanimous. Vote: 3-0-0.
- Brenda Smith made a motion to authorize Marie Saucier sign the MIIA credits to apply towards the FY27 policy amount; seconded by Justin Kaczowski; unanimous. Vote: 3-0-0.
- Marie Saucier and Jon Choquette met with engineers on site for a Chapel Road culvert for a project update.
- One resignation letter and two retirement letters from Savoy School personnel were read by the Select Board. A resignation letter from Casey Pease, Planning Board, was read by the Select Board.
- The Select Board requested a listing from the Tax Collector and Treasurer of the property obtained through the recent tax taking notice.

Correspondence:

- Marie Saucier motioned to sign a letter to USPS ground lease division to move PO Boxes; seconded by Brenda Smith; unanimous. Vote: 3-0-0.
  - The Select Board Administrative Assistant will confirm with the Adams Postmaster the correct mailing address before posting.

Adjourn Meeting: Brenda Smith motioned to adjourn the meeting; Marie Saucier seconded; unanimous. The meeting was adjourned at 5:47pm.

APPROVAL DATE: 7/14/26

Justin Kaczowski, Chair

Marie Saucier

Brenda Smith

Submitted by: Colleen Gibeau, Select Board Administrative Assistant