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SAVOY SELECT BOARD MEETING
SAVOY TOWN HALL
May 26, 2026

MINUTES

Members Present: Justin Kaczowski, Marie Saucier, Brenda Smith

The meeting was called to order at 5 pm by Justin Kaczowski; seconded by Marie Saucier.

A motion to accept and sign the meeting minutes from May 13, 2026, was made by Brenda Smith; seconded by Marie Saucier; Unanimous. Vote: 3-0-0.

PUBLIC COMMENT:

Timothy Sutliff-95 Center Road

- Mr. Sutliff inquired with the Select Board if there was a general bylaw on the books for after-hours nuisance noise, noting that there is a proposed noise bylaw contained in the short-term rental bylaws being voted on at the upcoming Annual Town Meeting on June 24th.
  - There is currently no general by-law regarding nuisance noise, Brenda Smith stated people in town usually follow common curtesy and inform neighbors if they are having a gathering that might be noisy.
- Mr. Sutliff told the Select Board there is a problem with excessive late-night noise (after 10pm) originating from a campsite located next to his property; yelling, motorcycles/ATV's racing up and down the road and turning around in his driveway, along with gunshots. He has called State Police and consulted with Savoy Police Chief, Jordan Koch, regarding the situation. At this point he feels the late-night noise is retaliatory because he called the police.
  - Chief Koch instructed Mr. Sutliff to call State Police if he hears gunshots that are within 500 feet of his home and Environmental Police for motorcycles/ATV activity in the road.
  - The Select Board will attempt to contact the person(s) at the campsite in an effort to alleviate the situation.
- Mr. Sutliff inquired how to go about getting a noise by-law adopted by the Town.
  - The Select Board stated he would have to see the Town Clerk to obtain a petition.
  - Pending enough resident signatures, it can go to the Towns people to be voted on at an Annual Town Meeting.
  - The Select Board noted that it would be difficult to enforce a noise ordinance complaint.

COMMITTEE REPORTS:

Finance Committee: Kathy Luczynski

- Kathy Luczynski has drafted a reference document for the informational meeting to be held on June 3rd ahead of the Annual Town Meeting. Members of the Finance Committee will be present to answer resident questions on financial review.
  - ➢ Marie Saucier made a motion to hold an informational meeting for the Annual Town Meeting on June 3rd, 2026 at 6pm at the Town Hall; seconded by Brenda Smith; unanimous. Vote: 3-0-0.

DEPARTMENT REPORTS:

Highway Department: Jon Choquette

- Notification was received from MASS DOT that Savoy has been awarded $250,000 for equipment acquisition. The money will be used to purchase a used grader and possibly a dump body for one of the existing trucks if funds allow.
  - ➢ Procurement process will be followed; Marie Saucier suggested contacting the Town of Windsor Highway Superintendent as they went through the process of purchasing a grader and would be a great resource for information. Linda Phelps is a contact person for COMMBUYS.
- Tannery Road is being made vehicle accessible as a backup access route for Briar residents once the Chapel Road Culvert project starts.
- The part-time employees are mowing cemeteries and placing flags on Veteran's graves. The Select Board Administrative Assistant will order more flags as needed.

Tax Collector: Sheryl Guettler

- The Tax Collector presented to the Select Board a letter to be sent to VADAR Systems for termination of Tax Collector and Assessor services.
- The Select Board suggested having a meeting with the head of VADAR Systems first in order to air grievances and explain the problems both departments are experiencing. It would be an attempt to negotiate waiving export data fees as the Town is keeping VADAR services for several other departments.
- The Tax Collector agreed to have a meeting first and will hold off sending the letter pending the outcome of the meeting.

BUSINESS TOPICS:

Review FY27 Council on Aging Shared Service Contract

- Sarah Fontaine, Director of Adams Council on Aging, presented the Select Board with the FY27 shared services contract for $11,000. Last year the COA serviced 39 residents 899 times.
- The state reimburses the Town for a majority of the funds through a formula grant. FY26 shared services was $9,000; the Town will be responsible for paying approximately $2,000.
  - ➢ Marie Saucier moved to sign the Council on Aging Shared Services Municipal Agreement; seconded by Brenda Smith; unanimous. Vote: 3-0-0.

Annual Town Meeting Warrant Review

- Marie Saucier made a motion to set the Annual Town Meeting date for June 24th, 2026 at 7pm under Chapter 39 Section 9; seconded by Brenda Smith; unanimous. Vote: 3-0-0.
- Edits were made to three articles on the Annual Town Meeting Warrant. Five copies of the revised warrant were printed.
  - Brenda Smith made a motion to sign the Annual Town Meeting Warrants; seconded by Marie Saucier; unanimous. Vote: 3-0-0.
- The Town Constable will be notified to post the warrants before June 3rd so residents can have access to the warrant for the informational meeting at the Town Hall on June 3rd.

Select Board Items:

- The Select Board needs to be appraised of the Town Election results for the open positions of School Committee (there is currently one member on the School Committee after a recent resignation). If no one was elected, the School Committee Chairperson must notify the Select Board so the Town can post vacancies for School Committee and go through the process of appointing person(s) for the remainder of the term.
- Letters of support were drafted to urge state representatives to pass legislation for the Municipal Empowerment Act (MEA) on behalf of the Town of Savoy. The letters will be electronically sent to Senator Paul Mark and Representative John Barrett.
  - Marie Saucier made a motion to sign the MEA letters and send to state representatives; Brenda Smith seconded; unanimous. Vote: 3-0-0.
- Justin Kaczowski filled out the BRTA Savoy delegate and alternate form and it will be emailed to BRTA. Justin Kaczowski is delegate; Marie Saucier is alternate.
- Email response was read from the Town Attorney regarding the updated USPS ground lease contract sent by the Post Office. A notice will be drafted, and pending Attorney approval will be sent to USPS ground lease division explaining the need to relocate the mailboxes to expand the parking lot at the Town Hall. The Adams Postmaster will be consulted for proper contact and mailing address.

Correspondence:

Adjourn Meeting: Brenda Smith motioned to adjourn the meeting; Marie Saucier seconded; unanimous. The meeting was adjourned at 6:43pm.

APPROVAL DATE: 6/9/26

Justin Kaczowski, Chair

Marie Saucier

Brenda Smith

Submitted by: Colleen Gibeau, Select Board Administrative Assistant