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SAVOY SELECT BOARD MEETING
SAVOY TOWN HALL
January 27, 2026 5:00pm

MINUTES

Members Present: Justin Kaczowski, Marie Saucier
Members Absent: Brenda Smith

The meeting was called to order at 5pm by Justin Kaczowski, seconded by Marie Saucier.

A motion to accept and sign the meeting minutes from January 13, 2026 was made by Marie Saucier; seconded by Justin Kaczowski; vote: 2-0-0.

PUBLIC COMMENT:

DEPARTMENT REPORTS:

COMMITTEE REPORTS:

Finance Committee...Kathy Luczynski

- It has been determined there is no statute regulating the number of members seated on a committee; Kathy would like to recommend adding Taylor Markland as a Finance Committee member.
  - Marie Saucier moved to appoint Taylor Markland to the Finance Committee; Justin Kaczowski seconded; vote 2-0-0. Appointment form will be filled out and ready for Select Board signature at the next meeting.

Ad Hoc Committee...Community Compact Grants-Operations Grant & Technology Grant

- Kathy has had a meeting with the Collins Center on ways to implement organizing files in the Towns Microsoft SharePoint communications center. The Collins Center will provide necessary training.
- The Transfer Station will be getting an updated telephone to replace the current landline that isn't working.
- Upon verification that all the telephone numbers have been transferred to the OOMA VoIP system, the accounts with AccessPlus and Verizon will be closed. The technical issues with incoming landline calls should be resolved once the AccessPlus and Verizon accounts are cancelled. Canceling these accounts will save the Town a significant amount of money each month.

BUSINESS TOPICS:

Nature Conservancy Scope of Work Review & Vote to Sign-Old Main Road #4...Continued from January 13th.

- The final contract from The Nature Conservancy was not completed for signature at meeting time.
- Justin Kaczowski made a motion to authorize Marie Saucier to sign The Nature Conservancy contract once available; seconded by Marie Saucier. Vote: 2-0-0

Fines & Fees Enforcement

- Town boards and committees brought forth the issue to the Select Board that there is no enforcement of fines when violations occur with permitting and licensing. The Select Board acknowledged the issue and would like to identify exactly what each department and committee has for fine violations that would require enforcement.
- Town Counsel was unavailable for the meeting. The issue was tabled pending a meeting date that can be scheduled with Town Counsel input.
- This would encompass drafting a bylaw to be put on a warrant for approval at a Town Meeting.

Town Handbook Policy Review-Continued from January 13th

- Review of the Town Policy Handbook was tabled until the next Select Board meeting on February 10th.
- Review and signing of the draft vacation policy was tabled until the next Select Board meeting.

CORRESPONDENCE:

- A letter and Right of Entry notice to property abutters for the Chapel Road culvert project will be sent via USPS certified mail. Justin Kaczowski authorized Marie Saucier to sign the letters to the abutters.
- Official notice was received from MassDOT regarding the Black Brook Road bridge replacement scheduled for 2028 and will receive federal funding.
- A resignation letter was received from Cassandra Williams, resigning from the Planning Board.
  - The Select Board asked that the vacant positions for Planning Board and Parks Commission be posted on the website; these positions are appointed positions until the next town election.

SELECTBOARD ITEMS:

ADJOURN MEETING: Marie Saucier moved to adjourn the meeting; seconded by Justin Kaczowski. Meeting adjourned at 5:23pm.

Justin Kaczowski, Chair

Marie E. Saucier

Marie Saucier

Brenda Smith

APPROVAL DATE: 2/10/26

Submitted by: Colleen Gibeau, Select Board Administrative Assistant