Town of Savoy
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**SAVOY SELECT BOARD MEETING**
**SAVOY TOWN HALL**
**Tuesday, October 14, 2025 5:00pm**

## MINUTES

The meeting was called to order at 5pm by Justin Kaczowski, seconded by Marie Saucier.

The minutes of the September 23, 2025 Select Board meeting were approved by Brenda Smith, seconded by Marie Saucier.

**PUBLIC COMMENT:**

**DEPARTMENT REPORTS:**

**Transfer Station...Barb Belisle**

- A letter from Casella Waste was brought before the Select Board stating that there is concern regarding the uneven ground level at the Savoy Transfer Station in front of the compactors that poses a challenge for the drivers accessing and safely positioning the containers. They request the town level the area to facilitate safe operations before snowfall.
- Barb has concern there is not enough money in the Transfer Station budget to outsource the work if the Highway Department is unable to fit in with their schedule before snowfall.
- A list of repairs needing attention at the Transfer Station was presented to the Select Board. Marie Saucier made a motion for the Select Board Chair to follow up with the Highway Superintendent regarding the repair list; seconded by Justin Kaczowski.
- The Transfer Station has purchased a porta-potty and is now on site.

**COMMITTEE REPORTS:**

**Ad Hoc Committee-Community Compact Grant...Kathy Luczynski**

- Kathy and the Collins Center have reviewed the completed tasks that were part of the grant. She is waiting on two job descriptions from the Highway Department to be completed.
- The Collins Center will reach out to the Select Board Administrative Assistant to discuss if there are remaining areas in need of improvement.
- Kathy inquired if the revised by-laws that were approved at the Special Town Meeting on October 1st can be posted on the website. The Select Board stated the revised by-laws need to be sent to the state for approval first; Kathy will confirm with the Collins Center.

**Finance Committee...Kathy Luczynski**

- Kathy will be attending the Massachusetts Finance Committee Forum on October 18th and will report back with any new information.

**Board of Health...Ed Fahey**

- A deed restriction was presented to the Select Board for 665 Main Road. 665 Main Road is a four bedroom home with a two bedroom septic system. In 2002 the septic system was replaced, and a deed restriction should have been added at that time.
- The Board of Health asked the Select Board for permission to proceed with filing the deed restriction so the property will have proper documents on file with the Northern Berkshire Registry of Deeds.
- The Select Board approved the Board of Health to proceed with the deed restriction filing.

**GENERAL BUSINESS:**

**Finance Committee-Medex Coverage for Retirees**

- The Finance Committee brought to the Select Board that the Town Medex coverage for retirees has increased exponentially since its inception. It currently costs the town $24,570 a year to cover Medex for retirees. Medex is a gap coverage for Medicare; there are currently 10 retirees being covered.
- The Finance Committee is recommending the Town discontinue paying Medex for new retirees going forward.
- The Select Board asked if Medex coverage is part of a negotiated teacher's union contract. Kathy will contact the superintendent of schools to discuss.
- Justin Kaczowski made a motion pending non-agreement with school due to union contract move to terminate the Medex coverage; vote was unanimous.
- The Finance Committee is also looking at consolidating the internet services of the town.

**Second Chance Compost**

- Board of Health Agent, Ed Fahey, met with the owner of Second Chance Composting on site and there are no findings. The business is licensed through the state, and everything is in order. The town will need to follow up with acquiring a business license.
- There have been several complaints of bad odor; the board of health does not find the odor to have reached the level of public nuisance. The owner acknowledged it's not the ideal location; he is actively looking to relocate as the current space is leased not owned.

**MIIA Liability Release Form for Election Workers**

- The Towns insurance company, MIIA, has provided a liability release form for election workers to sign in lieu of being put on town payroll as they are only utilized during elections.
- Select Board member, Marie Saucier motioned to approve the liability release form used for election workers; vote was unanimous.

**Town Clerk-Poll Pad Purchase**

- Town Clerk, Valerie Reiner, asked for permission to proceed with the purchase of a Poll Pad she has budgeted for.

- Select Board member, Brenda Smith made a motion for the Town Clerk to purchase a Poll Pad; the vote was unanimous.
- The Town Clerk would like permission from the Select Board to call upon the Animal Control Officer when the need arises to perform duties without preapproval from the Select Board. The Select Board Chair agreed the Town Clerk may call upon the ACO as necessary to perform duties.

**CORRESPONDENCE:**

- The full time highway position has been reposted; the applications to date have not met the necessary qualifications for the job.

**SELECTBOARD ITEMS:**

- Confirmation was received from Colonial Power Supply that the town streetlight account has not been renewed on the town aggregate power supply. The basic rate through Eversource is cheaper (streetlights only).
- Pictures of the dilapidated canopy over the USPS boxes located at the Town Hall were added to the letter being sent to the USPS facilities department. Select Board member, Brenda Smith, raised safety concerns with relocating the USPS boxes to the north side of the building as visualization of traffic entering and exiting for mail pickup would be difficult. It may be possible to relocate the USPS boxes to the front of the building; the Select Board will consult with the architects to see if this is an option.
- Revolution IT sent an electronic service agreement for OOMA VoIP services that was reviewed. Select Board member, Marie Saucier, moved to have the SB Administrative Assistant electronically sign the OOMA service contract on behalf of the Select Board; Brenda Smith seconded; Justin Kaczowski abstained.
- J.D. Rivet & Co. emailed an estimate for $45,000 to repair and replace the roof at the Town Office/Senior Center. The Select Board deliberated several ways to budget for the cost in the next fiscal year; these ideas will be brought before the Finance Committee at their next meeting for consideration.

**ADJOURN MEETING:** Motion to adjourn the meeting was made by Justin Kaczowski; seconded by Brenda Smith; unanimously approved. Meeting was adjourned at 6:02pm.

Justin Kaczowski, Chair

**Approval Date:** 10/28/25

Marie E Saucier

Marie Saucier

Brenda Smith