Town of Savoy
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SAVOY SELECT BOARD MEETING
SAVOY TOWN HALL
Tuesday, April 8, 2025 5:00pm

MINUTES

The meeting was called to order at 5pm by Justin Kaczowski, seconded by Brenda Smith.

The minutes of the March 25, 2025 meeting were unanimously approved.

PUBLIC COMMENT:

DEPARTMENT CHECK IN:

Highway Department...Jon Choquette

- A five-year plan for the highway department was submitted to the selectboard[1].
- An interview with a potential candidate for the full-time position is scheduled for next week.
- Beaver Solutions will be placing a "beaver deceiver" trap on Main Road across from Harrington Road; the highway department will be responsible for keeping the culvert clear of debris.
- The selectboard was asked to approve a speed limit change on Rte 116 on both the north and south sides of the bridge. The speed limit is currently 45mph, it would be reduced to 35mph. Marie Saucier made a motion to reduce the speed limit to 35mph, Brenda Smith seconded. Unanimous.
- Additional signage will be placed before the Rte 116 bridge is reopened. It will include blinking lights and larger signs alerting drivers of the lane narrowing on the bridge. The detour signs will be taken down and stored.
- The highway department will contact all state and local parties prior to reopening; and put notice in the paper.

Assessors....Brenda Smith

- The assessors anticipate their upcoming audit to be concluded in time for the property tax bills to be sent in November.

COMMITTEE REPORTS:

GENERAL BUSINESS:

Building Inspector-Fee Schedule

- The building inspector submitted an updated fee schedule to the select board for approval. Marie Saucier made a motion to approve the fee schedule, Brenda Smith seconded. Unanimous.
- The updated fee schedule will be posted on the website.

FY 23-24 Annual Town Reports

- Reports from various departments continue to be collected for the FY23-24 Annual Town Report.
- The Treasurer and Accountant annual report will be combined as both positions were held by one person during the 2023-2024 fiscal years.
- The 2024 Annual report for Emma Miller Elementary School is ready for collection.

FY26 Annual Town Meeting Warrant

- The annual town meeting warrant will need input from the finance committee at their meeting next week.
- The Town Clerk will be contacted to have the election warrant prepared for review and signing at the next selectboard meeting on April 22.

Eversource Letter

- A resident alerted the selectboard of large trees remaining on the roadside of Loop Road from last year's Eversource utility pole replacement.
- Asplundh Tree Service was contacted for a timeframe for cleaning up the remaining trees. Asplundh will investigate the issue and respond back.

CORRESPONDENCE:

- Selectboard reviewed an email sent by the Healey-Driscoll administration and the Executive Office of Public Safety & Security that the Savoy Fire Department received a grant in the amount of $2,185.19 for reimbursement of essential firefighter safety equipment.
- The notice will be forwarded to the Town Accountant and Treasurer for recording purposes.
- The selectboard reviewed a letter that was sent regarding affordable housing reporting; Savoy has no affordable housing units in town. An email will be sent stating there is no affordable housing in Savoy to report.

SELECTBOARD ITEMS:

- The full-time highway position on Berkshirejobs.com will expire at the end of the month. Reposting will be determined after the scheduled interview with potential candidate.
- The Selectboard will email the Town Accountant to ask for free cash to be certified as soon as possible to be able to give reporting at the annual town meeting.
- Interim plumbing inspector, Tim Martin, will be covering the plumbing inspections for the remainder of the fiscal year; it will be addressed at that time if continuing coverage will be needed.
- Business Permit was approved and signed by the selectboard for Daniel Tatro.

ADJOURN MEETING: Brenda Smith made a motion to adjourn the meeting at 5:57pm; seconded by Justin Kaczowski. Unanimous.

APPROVAL DATE: 4/22/25

Justin Kaczowski

Marie Saucier

Brenda Smith

5 YEAR PLAN FY 26-30

YEAR 1 (2026)

Loop Road	1.5 Miles chip seal
	1.5 Miles asphalt overlay
	Culverts as needed
Center Road	1.4 Miles asphalt overlay
Haskins Road #3	Repair Drainage
	Reshape & 4" of Gravel
	Culverts as needed
Route 116, Main Road	1.5 Miles crack seal
Hosford Road	Drainage
Harrington Road	
Tilton Road	
New State Road	
New State Road	Tree Trimming
Loop Road	
Haskins Road #3	
Hosford Road	
Equipment Maintenance	
Paint & Repair Plows	
Paint & Repair Chipper	
Paint & Repair mowing Equipment	
Building Maintenance	
Repair Garage Doors to help with heating cost	
Clean up scrap metal in the yard of shop	
Paint Office space	

5 Year Plan FY 26-30

Year 2 (2027)

Asphalt Roads	
Rt 116, Main Road 1.5 Miles	Crack Seal
Haskins #1	Asphalt Overlay
Hawley Road	Asphalt Overlay
Jackson Road to Bridge	Chip Seal
Center Road, Portion	Chip Seal
Gravel Roads	
Jackson Road	Reshape & overlay 4" gravel
Tilton Road	"
Hosford Road	"
Old Main Road #4	Drainage Repair
Hawley Road	"
New State Road	"
Florida Road	"
Barnard Road	Tree Trimming/Chipping
Brier Road	"
Black Brook Road	"
Equipment	
Purchase a 1 ton truck	
Paint & maintain GMC 5500	
Paint & maintain Truck #3	
Get 4 season dump boy for T#2	
Building & Maintenance	
Renovate the bathroom	
Paint exterior of garage	
building addition on existing pad behind garage	

5 Year Plan FY 26-30

Year 3 (2028)

Asphalt Roads	
Rt 116, Main Road	Crack seal to completion
Black Brook Road, .5 Mile	Asphalt Overlay
Tilton Road	Asphalt Overlay
Center Road	Chip Seal
Gravel Roads	
Harwood Road	Reshape & Overlay 4" gravel
Tanery Road	"
Center Road	Drainage Repair
Adams Road	"
Burnett Road	"
Center Road	
Adams Road	
Burnett Road	Tree Trimming & chipping
Equipment	
Purchase a roadside mower	
Purchase a new lawnmower	
Building Maintenance	
Replace Heating System	
Paint / Repair Garage Roof	
Paint Garage Interior	

5 Year Plan FY 26-30

Year 4 (2029)

Asphalt Roads	
Chapel Road	Chip Seal
Adams Road	Asphalt Overlay
Loop Road	Chip Seal
Gravel Roads	
Barnard Road	Recycled Asphalt 2" Overlay
Harrington Road	to repair existing RAP
Haskins #2	surface
Bush Road	Drainage Repair
Horton Road	"
Haskins Road #1-2	"
Old Main #4	Tree Trimming/chipping
Bush Road	"
Griffin Hill Road	"
Equipment	
Replace GMC2500	
Upgrade Grader	
Purchase wing attachment for Loader	
Building Maintenance	
Replace Septic System	
Purchase Storage Containers	

5 Year Plan FY 26-30

Year 5 (2030)

Asphalt Roads	
Old Main #4	Full Reclamation & Pave 1/2
Roads Previously Paved in	Chip Seal
the last 4 years	
Adams Road	Asphalt Overlay to continue or finish
Gravel Roads	
Old Main #4 1/2	Re-shape & Overlay 4" gravel
New State Road	"
Florida Road	"
Bog Pond Road	"
Florida Road	Drainage Repair
New State Road	"
Bog Pond Road	"
Locations as needed	"
Equipment	
Continue maintenance & painting of equipment	
Replace the oldest single axel dump truck and/or	
dump body for truck #1	
Building Maintenance	
Pave DPW Yard	
Any other building issues	