

**TOWN OF ROYALTON
TOWN BOARD MEETING
THURSDAY, MAY 9th, 2024
AT THE TOWN HALL IMMEDIATELY FOLLOWING
THE TOWN OF ROYALTON BOARD OF REVIEW MEETING
AND PLAN TO ADJOURN AT 6:00pm**

MAY MEETING

**This meeting agenda has been posted at the Town Hall, E5406 NShore Rd, State Rd 22-110
Posting Places**

1. CALL MEETING TO ORDER
2. OPENING STATEMENT BY CHAIRMAN: This meeting and all other meetings of the Town Board
Are open to the public. Proper notice has been posted and given to the press in accordance
with Wisconsin Statutes so the townspeople may be aware of the time, place, and agenda of this meeting.
3. ROLL CALL: Nathan Togstad, Marlyn Ebert, Steve Motiff, Julie Motiff, Judy Doud. Visitors: Alice Voss,
Gary Wade, Dave Thomas, Jean Thomas, Vicki Floros, Chris Ebert, Duane Wilson, Bruce Scramm,
Joe Wyngaard, Sally surprise, Darnell Surprise, Justin Duronceou, Jean Kieffer, Bob Kieffer,
Emily Conroy, Pat Craig, Richard Mittelstadt, Nancy Vercellotti, Ken Bartol, Kevin Hamm, Peter Bruenzelle, Lynne Wozniak
4. VISITORS INPUT: Duane Wilson, introduces himself and relates he is a candidate for Wisconsin Assembly 57th district. Pat
Craig relates a resolution needs to be completed to dissolve the Royalton Cemetery Assoc so a transfer can be done for the
Town of Royalton to take over care of the Royalton Cemetery. Togstad relates time of transfer could take place in October
after last mow. Will need to contact Wisconsin Town Association for details on procedure.
5. CLERK REPORT: Doud relates a correction to April 11 minutes: Tree cutting concerns from Marion Boushey were for Paap
Rd only, not White Lake Rd. With correction noted, a motion by Motiff to approve minutes, second by Ebert. Motion
carried.
6. TREASURER'S REPORT: Trial balance of accounts. Motion to approve the treasurers and clerk reconciled to the bank
statement and treasurers report by Ebert, second by Motiff. Motion carried.
7. BUSINESS
 - a. MNM Real Estate seeking Conditional use permit for change for N3501 State Rd 110: Peter Bruenzelle, applicant and
agent representing IRIS Health Clinic, is proposing to utilize property as a 13 bed residential treatment facility for
substance abuse disorders. Chapter 34 Waupaca Zoning Ordinance identifies this type of use as a "Community Living
Facility-9-15 Residents", which is not allowed in the current Rural Commercial Neighborhood (RC-N) zoning district.
Applicant is seeking an amendment from RC-N to the Agriculture and Woodland Transition (AWT) district where
proposed use is allowed through a conditional use permit. Mr. Bruenzelle details type of facility and services that would
be offered here. At this time, participants needing assistance from our area are utilizing facilities in Waukesha and
Brookfield. Townspeople express concerns about supervision of residents, with residential homes, and a bar nearby.
There would be rotating shifts with trained staff. Residents are not allowed to wander away from the facility. The next
step is to present this
request before the Town of Royalton commission for a hearing. This information will be posted
when a date for hearing is determined.
 - b. Review quotes for replacement of culverts on Butternut Ridge Rd, North Shore Rd, Kuenzi Rd, Ritchie Rd, White Lake
Rd, Guth Rd. Waupaca Co Hwy Dept and Faulks both submit proposals.
Culverts 36" in diameter and larger are eligible for 50/50 cost share if approved by the Highway committee. Township
will pay for entire project, and ask for reimbursement assuming they are approved. Total cost to town would be 50%,
including paving. Estimates are as follows:
Faulks: each culvert replacement includes-sawcut and remove asphalt, haul off site, excavate and remove existing
culvert, install new culvert, bed pipe with clear stone and backfill using onsite material, haul in, place and compact new
gravel base for under asphalt: Butternut total: \$7812.00,
NorthShore total: \$6838.00, Kuenzi (steel pipe) total: \$8827.00, White Lake total: \$8357.00, Guth Total: \$8357.00.
Waupaca Co Hwy: Butternut Ridge Rd: \$8000.00-48"x50' plastic culvert-pave culvert \$3500.00, North Shore Rd-Install
15 "x40' metal culvert-remove old culvert, minor ditching-\$5000.00, Kuenzi Rd-Install 36"x40' metal culvert-\$6500.00,
pave culvert cut-\$3500.00,pave culvert cut-\$3500.00, Ritchie Rd-Install 24"x40' metal culvert-\$4500.00, White Lake

Road -Install 36"x40' plastic culvert-\$5700.00, pave culvert cut-\$3500.00, Guth Rd-Install 42"x50' plastic culvert-\$7500.00, pave culvert cut-\$3500.00. As Waupaca Co Hwy proposals includes paving, a motion by Motiff to accept this quote, for all culvert with the exception of Ritchie Rd, second by Ebert. Motion carried.

- c. Review quotes for grading and removing the high sod from edges on Marsh Rd: Waupaca Co Hwy is lone quote submitted. Proposal to remove the high sod from edges on Marsh Rd, loaded and haul away: \$7000.00. Proposal to grade Marsh Rd, reclaim useable material from edges and cut down below potholes, reestablish the crown back into road: \$1500.00. A motion by Ebert to accept proposal from Waupaca Co Hwy, second by Motiff. Motion carried.
 - d. Royalton Cemetery Subsidy: Gary Wade, President of the Royalton Cemetery Assoc. requests subsidy of \$500.00 to assist upkeep of cemetery. Motion by Togstad, second by Motiff to honor request. Motion carried.
 - e. Fire Signs update: Motiff has a record of all fire signs in Township. While there is a good share of signs in poor condition, not all will need replacing. A list of signs that need replacing is an ongoing project, and we are looking at replacement for 2025.
 - f. Website Update: (<https://townofroyalton.com>) Website is now live. Items will be continued to be added. Suggestions for content from townspeople is welcome.
 - g. Road Reports: Motiff has been in contact with Tony Kemnitz, Traffic Safety Engineer from Dept of Trans. In regards to lower speed limit on Church St to 25mph. Justin Duronceou, who resides on Church St has found information re: Wis Stat 349.11 and 346.17 that allows a township to lower a speed limit on township road with board approval. More information will be gathered on the subject, and placed on June Agenda. SMotiff and JMotiff are inventorying all culverts placed in the Township. A spread sheet is being developed at this time with this complete information. A citation was from the Zoning Dept was given to Robert Euhardy regarding storage of vehicles in the Rural Residential District as several complaints were received. He is given option of requesting a zoning map amendment or removing vehicles and vehicle parts from property.
 - h. Tree trimming update: Paap rd. tree trimming is completed. A large tree in Hobart Cemetery had fallen-town labor removed. Tree Trimming on Butternut Rd completed.
 - i. Fire and Ambulance Reports: SMotiff and JMotiff attend Gold Cross Ambulance Meeting. There had been complaints of length of call times. At this time there is a restructuring of Plan for Gold Cross Ambulance, with goal of improving service. Ebert attends Manawa Ambulance Meeting. There were 29 calls in March. Staff training efforts continue.
 - j. Meetings attended
 - k. Correspondence: Waupaca Co Sherriff-Law incident report, Lindsey Bushweiler-wood cutting permit for parcel #16 25 22 3, Solarus announces they are discontinuing services with current publisher of their Directory-working with possibility of alternative publisher, Waupaca School District forwards list of new school board, Waupaca CoTown Assoc will hold meeting 05/16/2024
At the Bear Creek Town Hall-meeting at 6:30pm,
8. LAND USE PERMITS: Valerie&Michael Westphal additional to dwelling-replace roof over deck with full length roof over deck, enclose center 10'x20' section of deck, Hidden Treasures-wedding barn accessory structure, grain barn gazebo, overhang, firepit, patio, pond bridge.
Gloria Schunk-accessory structure, patio, Daniel Paters-Detached garage, Joe and Renee Wyngaard
Summary of updates to property, Zoning Dept sends various notices of Shoreland updates-all these Documents can be viewed on the Planning and Zoning Dept website.
 9. AUDIT OF BILLS: Motion to approve payment by Ebert, second Motiff. Motion carried.
 10. SET AGENDA FOR NEXT MEETING: Road Reports, Fire and Ambulance Reports, Speed limit on Church St, Liquor and operator license review and approval
 11. SET DATE AND TIME FOR NEXT TOWN BOARD MEETING: Thursday, June 13, 2024 at 6:00pm
 12. SIGN TOWN AND CEMETERY CHECKS
 13. Motion to adjourn by Togstad at 8:41pm, second by Ebert. Motion Carried.

The Town Board requests persons requiring assistance to enable attendance and participation to provide 24-hour notice. Persons wishing to be on the agenda should notify the clerk or chairman 10 days before