

**TOWN OF ROYALTON
TOWN BOARD MEETING
THURSDAY MARCH 14, 2024
AT THE TOWN HALL AT 6:00pm**

March 2024 Meeting

This meeting agenda has been posted at the Town Hall, E5406 N Shore Rd, N4715 Hwy 22-110 posting places.

1. CALL MEETING TO ORDER
2. OPENING STATEMENT BY CHAIRMAN: This meeting and all other meetings of the Town Board are open To the public. Proper notice has been posted and given to the press in accordance with WI Statutes so that The townspeople may be aware of the time, place and agenda of the meeting.
3. Roll Call: Nathan Togstad, Marlyn Ebert, Steve Motiff, Julie Motiff, Judy Doud. Visitors: Patricia Craig, Rob Ferg, Justin Duranceau, Bob Viste, Dave Stedman, Marian Boushley
4. VISITORS INPUT: Concerns raised by Justin Duronceau about excessive speed by CNTY Rd by Church St. causes issues when school bus stops to pick up children, also problems with excess vehicles parked in road, difficult to see children loading, unloading school bus. S.Motiff will call the Sheriffs Dept to report concerns. Pat Craig addresses concern on several issues. She. relates parking on streets has been an issue in various areas around township in past years, with no easy solution. A call to report to Sheriffs Dept is recommended in these cases. Concern to get a Town Website up and going as current one is difficult to access. This issue will be discussed at this meeting. An additional concern for fire numbers that are getting faded throughout township, perhaps a grant could be applied for replacing the fire signs. ARIP funds for Class A roads will be difficult to apply for as number of active farms in Royalton Township have decreased through the years. More research would have to be done to identify, per Pat Craig.
5. CLERKS REPORT: Motion to approve minutes with a correction to amend minutes from Feb 8th 2024 meeting, Roll Call vote of each individual member should have written into minutes. A roll call vote was taken prior to closed session, with a yes vote from SMotiff, a yes vote from Ebert, and a yes vote from Togstad. A motion by Ebert to approve minutes with the amendment, second by Togstad. Motion approved.
6. TREASUERS REPORT: Trial Balance of accounts. Motion to approve the treasurer and clerk reconciled to the Bank statement and treasure's report by Ebert, second by SMotiff. Motion carried.
7. BUSINESS
 - a. Approve Building Inspectors Contract: Bob Viste, current Building Inspector for the Town of Royalton, requests an increase in permit fees schedule. He also renewed his contract. This contract will end June 30, 2025 as Mr. Viste will be retiring. A motion by Ebert, second by SMotiff to approve contract as well as updated permit fee schedule. Motion carried.
 - b. ARIP update: The purpose of this grant is to reimburse local governments to improve deteriorating weight restricted roads that restrict the ability of agricultural goods, including forestry producers to transport truckloads of goods. Deadline to submit application is 04/15/2024. As there is a need to get better information on ARIP guidelines, a motion by SMotiff to look into a specific project to meet ARIP guidelines, and report findings at next meeting, second by Ebert. Motion carried.
 - c. Tree Trimming: Paap Rd/White Lake Rd—Per Togstad, any tree that would fall within 30 ft of the centerline of Road would need to be removed. Four companies express interest in doing this project. Questions arise on How many trees would need to go. Concerns raised that Paap Rd not a well-traveled road, and would so many trees need to be removed. Tree trimming is done for safety reasons. SMotiff makes a motion to bid out this project for 15feet off road edge, second by Ebert. Motion carried.
The April 11 board meeting so more information can be gathered, second by Ebert. Motion carried.
 - d. Bigalke Bridge RFQ review: There is a requirement to have at least three proposals for the bridge design portion of bridge contract.
Two more bids were received: Mead & Hunt of De Pere, Wi, and Corre, Inc of Appleton, Wi.
Proposals submitted by both companies were reviewed. Corre, inc point total would put them in 3rd place, Mead & Hunt totals came in fourth place. Final reports to be forwarded to Casey Beyersdorf, Waupaca Co Highway Superintendent.
 - e. Road Reports: Bill from Faulks for Feb 28 plowing, salt/sand questioned. Apparently, a complaint was called in re; unsafe conditions. Faulks was called as roads were icy.
Will do Spring Road report and update current roads that need repair. Togstad received an estimate from Waupaca Co Hwy Dep of \$27500.00 to replace outdated, and faded signs around township. A motion by SMotiff to table issue until next meeting to see if there are grants to offset this cost, second by Togstad. Motion carried.

- f. Website Approval: Doud reports on Town Web. This company hosts and designs websites for several townships in Waupaca County. Doud conversed with Steve Madson, clerk for Iola township, and he was very satisfied with this company. The initial cost to set up site would be \$2015.00, with an annual cost of \$1215.00. A motion by Togstad to approve Town Web contract to build our website, second by Ebert. Motion carried.
- g. Set date for Annual Meeting: The date for the Annual Meeting had been set at last year annual meeting—will be held April 16th at 7:00pm.
- h. Cemetery Mowing: The two town laborers are willing to mow Baldwin Mills and Hobart Cemetery's, no need to request bids for cemetery mowing.
- i. Cemetery Deed: Two burial plots purchased at Baldwin Mills Cemetery by Carol Handrich: Motion to approve purchase by Togstad, second by Ebert. Motion carried.
- j. Fire and Ambulance Reports: Ebert attends Manawa Fire Dept mtg—recruitment has been successful—up 28 members. Brush Truck sells for \$30000.00. SMotiff attends Weyauwega Fire Dept Meeting
- k. Meetings Attended: SMotiff attends District Wisconsin Town Assn (WTA) meeting. Ebert and SMotiff attend county WTA meeting. Ebert attends Zoning Dept mtg.
- l. Correspondence: Waupaca Co Sheriffs law enforcement calls, We Energies—notice of future line clearance, Waupaca Hwy Dept on call schedule, Notice from Bank First—they deleted erroneous charges, Zoning dept sends email with updated proposals regarding shoreland issues—details on their website.
8. LAND USE PERMITS: Ben Beshaw: porch, patio, Gregory Simonson, dwelling addition, deck; Joseph and Renee Wyngaard—Commercial entertainment use, bar in basement of existing event barn; Craig Hendrickson—dwelling addition, deck expansion, accessory structures, addition to detached garage, sidewalk, patio; Tyler & Jolene —Major Home Occupation—zoning permit required to get property rezoned, Daniel & Ruth Boerst—Conditional Use permit —decision to close the Conditional use permit, and allow us to continue with previously amended conditions.
9. AUDIT OF BILLS: A motion to approve payment of bill by Togstad, second by Ebert. Motion carried.
10. SET AGENDA FOR NEXT MEETING: Road Reports, Fire and Ambulance Reports, Tree Trimming Paap Rd, ARIP, road signs
11. SET DATE AND TIME FOR NEXT BOARD MEETING: Thursday, April 11, 2024 at the Town Hall at 6:00pm
12. SIGN TOWN AND CEMETERY CHECKS
13. MOTION TO ADJOURN AT 8:46pm by Togstad, second by Ebert. Motion carried.

The Town Board requests persons requiring assistance to enable attendance and participation to provide 24-hour notice. Persons wishing to be on the agenda should notify the clerk or chairman ten days before meeting.