

**TOWN OF ROYALTON
TOWN BOARD MEETING
THURSDAY, JANUARY 11, 2024
AT THE TOWN HALL AT 6:00PM**

MEETING MINUTES

This meeting agenda has been posted at the Town Hall, E5406 NShore rd., N4715 State Rd 22-110
Posting places

1. CALL MEETING TO ORDER
2. OPENING STATEMENT BY CHAIRMAN: This meeting and all other meetings of the Town Board are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin Statutes so the townspeople may be aware of the time, place, and agenda of this meeting.
3. ROLL CALL: Nathan Togstad, Marlyn Ebert, Steve Motiff, Julie Motiff, Judy Doud. Visitors: Jackie Beyer, Ryan Schultz, Kathleen Bazille, Emily Conroy
4. VISITORS INPUT:
5. CLERK REPORT: Motion to approve minutes by Ebert, second by Togstad. Motion carried.
6. TREASURERS REPORT: Trial balance of accounts. Motion to approve the treasurer and clerk reconciled to the bank statement and treasurers report by Ebert, second by Motiff. Motion carried.
7. BUSINESS
 - a. Manawa Ambulance: Ryan Schultz, Director, Jackie Beyer, President, Representing Manawa Rural Ambulance, give update on continuous improvement of service. With numerous goals to expand various services for the community, a need for additional funding accompanies these goals. They ask the board to consider a provision for funding to expand services.
 - b. Kathleen Bazile, M&K Assessments: Assessor for the Township of Royalton relates State law requires a taxation district to assess property at full value at least every 5 years. To meet this requirement, the total assessed value of each property must be between 90% and 110% of full value. The town of Royalton has been out of compliance for four consecutive years. If the assessed value of each major class property is not within 10% of the full value in 2024, the taxation district will not be in compliance with state law. Kathleen will be completing reassessment of property in Royalton to meet compliance of state law for 2024.
 - c. MNM Real Estate update: Togstad reports this facility cannot house drug and alcohol clients as not currently zoned for this type of clientele. Can only serve elderly or physically disabled at this time.
 - d. Bigalke Bridge Selection Committee: Togstad relates notice was sent to 10 engineering firms for RFQ with a due date of Feb. 9th. The selection committee that will review the submitted RFQ'S will consist of the Royalton Township Board: Nathan Togstad, Marlyn Ebert, Steve Motiff, Judith Doud, Julie Motiff.
 - e. Website Update: Doud relates the TownWeb firm that many townships use would be costly. A set up fee of \$800.00, with annual fee of \$2015.-first year, \$1215. next two years. Doud will continue to research alternative website design firms, and report at Feb 8th monthly meeting.
 - f. Road Reports: Ebert relates Township should consider getting signs, such as "road work ahead", or "road closed" to place on roads when work is being done by township laborers. Further information needed on cost, etc. Ebert filled pot hole on Landing Road. Concerns of plowing done in township parking lot. The Intren Co next to township has plowing done on half of parking lot. Doud will get a quote from Intren plow service and bring to next meeting.
 - g. Tree Trimming: Paap road, Military Rd had trees trimmed. Ebert plans to trim trees outside townhall in the future. Ebert relates more trimming to be completed in spring.
 - h. Town Hall Roof Leak: Leak is in the garage section of roof. Needs to be tarred in area of leak. Plan is to wait until spring to tar up this leak.
 - i. Appointment of Election Workers: The following names are up for appointment for election workers: Sandra Rice, Teresa Redman. A motion by Motiff to accept names for appointment for election Workers, second be Ebert. Motion carried.
 - j. Fire and Ambulance Reports: Ebert for Manawa- ambulance: 30 ambulance calls in November, Fire calls -as of Dec 15th-there were 114 total fire calls. Efforts to increase hiring continues.

- k. Meetings Attended: Motiff attends Weyauwega Fire District meeting-Motiff reports continuation of various personal issues, which remain unresolved at this time. New construction of building will be put on hold until next year. Ebert attends public hearing at Zoning Dept Jan 9th re: Willow Pond rezoning issue. Two conditional use permits approved.
- l. Correspondence: Mathewson Monuments sent Christmas greetings with \$20.00 donation, which was placed in Cemetery account, E-Mail received from Karl Bruehl regarding building in disrepair on corner of Hwy 54 and B-as we have no ownership in property, we have no recourse, Incident report from Waupaca Co Sheriffs Dept., Logging permits-James Domke, Gary Price, Wisconsin Town Assoc.-request for additional funds-will place on agenda next month to vote on an amount,
- 8. LAND USE PERMITS: Daniel Buman: accessory structure, storage container
- 9. AUDIT OF BILLS: Motion to approve payment of current bills by Motiff, second by Togstad. Motion carried.
- 10. SET AGENDA FOR NEXT MEETING: Road Reports, Fire and Ambulance Reports, Website Update, parking lot plowing
- 11. SET DATE & TIME FOR NEXT TOWN BOARD
MEETING: Thursday, February 8th, 2024 at Town Hall at 6:00pm
- 12. SIGN TOWN AND CEMETERY CHECKS
- 13. Motion to adjourn meeting at 8:10pm by Togstad, second by Ebert. Motion carried.

The Town Board requests persons requiring assistance to enable attendance and participation to provide 24-hour notice. Persons wishing to be on the agenda, should notify the clerk or chairman ten days before meeting.