Minutes
Town of Rose Hill

Board of Commissioners
Regular Meeting
August 11, 2026
Town of Rose Hill Conference Room
103 SE Railroad Street

Call to Order: Mayor Davy C. Buckner called the meeting to order at 6:00 p.m.

In attendance were Mayor Davy C. Buckner, Mayor Pro Tempore Billy Wilson, Commissioner Perry Tully, Commissioner Tashau Mathis, Commissioner Adam Quinn; Commissioner Calvin Miller was absent. Also in attendance were Town Administrator Angela Smith, Town Clerk Keren Parker, Deputy Clerk Vickie Dixon, Town Attorney Kenn Thompson, Public Works Director Blake Parker, and Police Chief Michael Tyndall. There was a total of eleven (11) citizens in the audience.

Invocation: Commissioner Perry Tully gave the invocation

Pledge of Allegiance: Mayor Davy C. Buckner lead the Pledge of Allegiance

PUBLIC HEARING RELATIVE TO APPLICATION
FOR CDBG FUNDING FOR PROJECT IN ROSE HILL

Mayor Davy C. Buckner opened the Public Hearing at 6:01 p.m.

*** Commissioner Calvin Miller arrived at the meeting at 6:02 p.m. ***

Ms. Tammy Danielìs with The Adams Company briefly presented herself to the board. Ms. Tammy informed the board that two public hearings are required to be held to apply for a Community Development Block Grant (CDBG). The second public hearing will be held on September 8th, 2026, at 6:00 p.m. to define the townìs proposal îscope of workï for the upcoming CDBG grant. Project activities must benefit at least 51% of low – and moderate – income persons for an area-wide project benefit, and 100% low – and moderate – income households are defined as those households with income at 80% or less of the median income of the county. Activities that may be eligible for CDBG-NR funding include housing rehabilitation, clearance, relocation, substantial rehabilitation, reconstruction, replacement, emergency repairs, housing development, and/or public facilities activities, and administration of the above activities. The maximum amount that the Town can be awarded is $950,000. Applications are due by October 13th, 2026.

Commissioner Adam Quinn asked Ms. Tammy if previous applicants that were not selected to benefit from the CDBG-NR 2024 grant, will have to reapply to potentially benefit for this next one. Ms. Tammy informed the Board that they would have to reapply.

There were no public comments; Mayor Davy C. Buckner closed the Public Hearing at 6:05 p.m.

Approval of Agenda

Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 5 No 0

Public Comment
(Limit 3 minutes per individual)

Mrs. Rhonda Rivenbark informed the board that the "Christmas by the Tracks" event, is tentatively scheduled for December 5th, 2026. The parade will begin at 6:00 p.m. followed by a street dance, with no vendors or pre-parade entertainment. Mrs. Rhonda is seeking participation from Rose Hill businesses and the public.

I. Consent Agenda

A. Approval of Meeting Minutes, July 14, 2026

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 5 No 0

II. Action Agenda

A. Presentation From Gabriel Guerra, Community Outreach Coordinator with Habitat for Humanity

Mr. Jeremy Albers from Cape Fear Habitat for Humanity presented himself before the board. Mr. Jeremy Albers expressed his gratitude to Commissioner Adam Quinn for his commitment to the people of Rose Hill and for his willingness to explore solutions that can make home ownership and repairs attainable for more families here in Rose Hill.

For nearly four decades, Habitat has partnered with local families to build strength, stability, and self-reliance through affordable homeownership. Mr. Gabriel Guerra from Cape Fear Habitat for Humanity briefly went over the qualifications for each program that if offered through Cape Fear Habitat for Humanity "Home Repair Program, Critical Home Repair Program, and ReStore".

B. Discussion: Neighborhood Revitalization Program Application and Funding (Adams Co.)

TA Smith informed the board that the Town of Rose Hill is currently enrolled in the Neighborhood Revitalization Program.

Commissioner Tashau Mathis asked Ms. Tammy if everything would be done the same as the current CDBG-NR grant. Ms. Tammy responded that it can, but it doesn't necessarily have to. Both housing and non-housing community development activities primarily benefiting low – and moderate – income individuals is accepted.

C. Consider Approval of Applying for CDBG Funding for Neighborhood Revitalization (NR) Program

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 5 No 0

D. Consider Appointing an Individual to Establish a Housing Selection Committee so as to Select Applicants from the NR Program

TA Smith informed the Board that an individual would have to be appointed to form a selection committee. The committee would rate or score the applicants based on age, income and severity of need. A motion was made by Commissioner Tashau Mathis and seconded by Commissioner Billy Wilson to reappoint Town Administrator Angela Smith. Motion carried unanimously.

E. Discussion: Salary Survey and Potential Adjustments to Current Salaries: "What if Scenarios"

At last month's Board meeting, it was brought up that the Rose Hill Police officers may be receiving insufficient pay. TA Smith provided the Board with a salary survey of all full-time positions within the organization.

Commissioner Perry Tully stated that he believes that police officers need to be recognized, based on most recent state-level raises for state police and teachers. Mayor Davy C. Buckner acknowledged Commissioner Tully's concerns and noted that the town has discussed police pay extensively over the past few years. Mayor Buckner suggests revisiting the matter during next year's budget process and emphasized that all four departmentsò Administration, Police, Recreation, and Public Worksò are valuable and important to the Town.

Commissioner Tashau Mathis stated that she is in full agreement taking care of the Townìs employees. However, she noted that a budget work session is scheduled each year prior to the approval of the budget, during which the proposed budget is presented to the community and concerns can be addressed.

After some discussion, it was the consensus of the Board to look further into the details of this matter at the next budget work session.

F. Discussion and Approval of Selection of Streets for the Fiscal Year 26-27 Street Resurfacing Project

TA Smith provided the Board with a list of streets; each street was numbered based on priority. The current budget for FY 26-27 resurfacing project is $235,550. The project will be bid out by street segment, and the Town will fund the segments that can be completed within this yearìs budget, with any remaining segments deferred to the following year.

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 5 No 0

G. Discussion: Wastewater Treatment Plant Upgrades and Potential Funding

Over the last year or so, various discussions have taken place regarding the wastewater treatment plant. The plant requires urgent upgrades, including the replacement of two screw pumps and clarifiers due to their age. Construction of a new catch basin is also needed. TA Smith stated that she, Public Works Director Blake Parker, and Wastewater Operator Carl Wheeler have met with engineers and representatives from USDA to discuss potential funding opportunities. The town can apply and hopefully get a grant as well as a loan. The process includes predevelopment planning, application submission, publication of a notice of intent to apply within 60 days of application submission, project bidding, and LGC approval and interim financing. The estimated cost provided last year was over $2.5 million, with the possibility of the cost increasing due to the time that has passed.

TA Smith also informed the Board that she was contacted by Representative Jimmy Dixon, who advised that the Town of Rose Hill will receive $85,000 through a directed grant for wastewater needs.

H. Consider Approval of Contract for Professional Services for Predevelopment Planning: Wastewater Treatment Plant Upgrades

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Tashau Mathis
Vote: Yes 5 No 0

I. Consider Approval of Budget Amendment #2: Wastewater: $30,000

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Tashau Mathis
Vote: Yes 5 No 0

J. Consider Approval of Ordinance Amendment to Chapter 54.21 When Water Rents Payable

At last monthìs meeting, the board instructed TA Smith and Attorney Kenn Thompson to draft a policy specifically addressing late payments due to returned checks. An amendment to the water ordinance (Chapter 54-21), clarifying payment and return check policies, was unanimously approved. The board directed that the updated language be posted publicly.

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Tashau Mathis
Vote: Yes 5 No 0

III. Report

A. Administration
- Rezoning Request: Setting a Public Hearing for September 8, 2026 - TA Smith informed the Board that a public hearing will be held on September 8, 2026, regarding a rezoning request for property located on First Street.
- Monthly Budget vs. Actual - TA Smith briefly went over the revenue/ expense summary for month ending July 31, 2026
- Cash Report - TA Smith provided the Board with a cash report.

B. Police - None.
C. Fire - Fire Chief Billy Wilson gave a brief verbal report
D. Public Works - None
E. Recreation - None
F. Tax Collection - Deputy Clerk Vickie Dixon stated that as of May 2026, 95.52% of property taxes have been collected
G. Attorney - None

IV. Comments from Mayor and Board

Mayor Davy C. Buckner expressed his gratitude to everyone who attended the meeting.

V. Adjourn

Time: 7:05 p.m.
Motion: Commissioner Adam Quinn
Seconded: Commissioner Tashau Mathis
Vote: Yes 5 No 0

Respectfully Submitted,

Keren Parker

Keren Parker
Town Clerk