Agenda

Town of Rose Hill

Board of Commissioners

Regular Meeting
6 pm
August 11, 2026
Rose Hill Conference Room
103 SE Railroad Street

Call to Order: Mayor Davy C. Buckner

Invocation: Mayor Davy C. Buckner will ask a Board Member to give the invocation

Pledge of Allegiance: Mayor Davy C. Buckner lead the Pledge of Allegiance

PUBLIC HEARING RELATIVE TO APPLICATION FOR CDBG FUNDING FOR PROJECT IN ROSE HILL

The purpose of this hearing is to hear and record public comments regarding the anticipation of submitting a Neighborhood Revitalization application in FY 26-27

APPROVAL OF AGENDA

PUBLIC COMMENT
(Limit 3 minutes per individual)

I. Consent Agenda

A. Approval of Meeting Minutes, July 14, 2026

II. Action Agenda

A. Presentation From Gabriel Guerra, Community Outreach Coordinator with Habitat for Humanity
B. Discussion: Neighborhood Revitalization Program Application and Funding (Adams Co.)
C. Consider Approval of Applying for CDBG Funding for Neighborhood Revitalization (NR) Program
D. Consider Appointing an Individual to Establish a Housing Selection Committee so as to Select Applicants for the NR Program
E. Discussion: Salary Survey and Potential Adjustments to Current Salaries: "What if Scenarios"
F. Discussion and Approval of Selection of Streets for the Fiscal Year 26-27 Street Resurfacing Project

G. Discussion: Wastewater Treatment Plant Upgrades and Potential Funding
H. Consider Approval of Contract for Professional Services for Predevelopment Planning: Wastewater Treatment Plant Upgrades
I. Consider Approval of Budget Amendment #2: Wastewater: $30,000
J. Consider Approval of Ordinance Amendment to Chapter 54.21 When Water Rents Payable

III. Report

A. Administration
-Rezoning Request: Setting a Public Hearing for September 8, 2026
- Monthly Budget vs. Actual
- Cash Report
B. Police
C. Fire
D. Public Works
E. Recreation
F. Tax Collection
G. Attorney

IV. Comments from Mayor and Board

V. Adjourn

Docusign Envelope ID: A4B46A63-7C5C-8FEC-837A-F2E7438E235D

NC DEPARTMENT of COMMERCE
RURAL ECONOMIC DEVELOPMENT

Josh Stein
GOVERNOR

Lee Lilley
SECRETARY

Reginald Speight
ASSISTANT SECRETARY

MEMORANDUM

To: Local Government Officials and Other Interested Parties

From: Lorenzo Claxton, Director
Community Development Block Grant (CDBG) Programs

Initial LC

Date: July 9, 2026

Subject: 2026 Small Cities Community Development Block Grant (CDBG) Program Notice of Funding Availability (NOFA)

Mailing Address: North Carolina Department of Commerce (NCDOC)
Rural Economic Development Division (REDD)
4346 Mail Service Center,
Raleigh, North Carolina 27699-4346

Program Description: The North Carolina Small Cities Community Development Block Grant (CDBG) Program, administered by the North Carolina Department of Commerce, Rural Economic Development Division (REDD), provides federal HUD Community Development Block Grant (CDBG) funds to eligible non-entitlement municipalities and counties across the state. The program supports local community and economic development activities that primarily benefit low- and moderate-income (LMI) residents, eliminate slums or blight, address urgent community development needs, and enhance the resilience and long-term viability of small communities.

Small Cities' eligible activities include:

- Rehabilitation, reconstruction, and construction of both single family, multifamily, and public housing;
- Public facilities, infrastructure, and improvements;
- Economic development;
- Clearance and demolition;
- Relocation; and/or
- Administration;
- Other eligible HUD-authorized activities.

Docusign Envelope ID: A4B46A63-7C5C-8FEC-837A-F2E7438E235D

Eligibility Guidelines:

All *municipalities* in North Carolina are eligible to receive Small Cities Program CDBG funds except for the 24 HUD-designated entitlement cities that receive CDBG funding directly from the U.S. Department of Housing and Urban Development (HUD). The North Carolina entitlement cities are:

Asheville, Burlington, Cary, Chapel Hill, Charlotte, Concord, Durham, Fayetteville, Gastonia, Goldsboro, Greensboro, Greenville, Hickory, High Point, Jacksonville, Kannapolis, Lenoir, Morganton, New Bern, Raleigh, Rocky Mount, Salisbury, Wilmington, and Winston-Salem.

All *counties* in North Carolina are eligible to apply for Small Cities Program CDGB funds except for the four (4) HUD-designated urban counties: Wake, Cumberland, Mecklenburg, and Union. All municipalities within these four counties are ineligible, with the exception of the Town of Holly Springs (Wake County) and the Town of Linden (Cumberland County), which remain eligible applicants.

The State's Small Cities program will prioritize applicants with the greatest need and a demonstrated ability to deliver timely, effective assistance. Applicants must show sufficient organizational capacity and the ability to expend at least 30% of the funds awarded in the first year to meet HUD timeliness standards. Priority will be given to active, previously funded CDBG projects experiencing inflationary cost overruns.

National Objectives:

To qualify for State CDBG funding, projects must be federally eligible activities and satisfy at least one HUD National Objective:

1. Benefit to Low- and Moderate-Income (LMI) Persons: Assists individuals/households earning under 80% of Area Median Income (AMI).

- *Area Benefit:* Services a residential area where ≥ 51% of residents are LMI.
- *Limited Clientele:* Services a specific group where ≥ 51% of beneficiaries are LMI.
- *Housing:* Improves or provides permanent housing occupied by LMI households.

2. Prevention or Elimination of Slums or Blight: Reverses physical deterioration.

- *Area Basis:* Fixes substandard conditions in a formally designated slum/blighted area.
- *Spot Basis:* Eliminates immediate public hazards via specific structural repair or demolition.

3. Urgent Need (Emergency Response): Addresses sudden, catastrophic community threats.

- *Criteria:* Resolves severe, immediate health or safety dangers of recent origin (< 18 months).
- *Condition:* Requires proof that local funds are unavailable and no other funding sources exist.

Source of Funds:	Funding for the CDBG Program is provided to the State of North Carolina by the U. S. Department of Housing and Urban Development (HUD) under guidelines of Title 1 of the Housing and Community Development Act of 1974, as amended.
Maximum Funds Amount:	**$5,000,000** is the Amount Ceiling (Maximum)
Total Funding Available:	The total award of federal funds is **$44,677,518.00.**
Funding Cycle:	Applications are due by 4:00 PM EST on **Tuesday, October 13, 2026.**
For Additional Information:	Application and Guidelines can be retrieved from www.commerce.nc.gov or by contacting John F. Brooks, CDGG Section Chief (919) 814-4663 (office), (984) 4538 (mobile), (TDD 1-100-735-2962), or via email at john.brooks@commerce.nc.gov

NOTICE OF PUBLIC HEARING
TOWN OF ROSE HILL
APPLICATION FOR
2026 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

Notice is hereby given that the Rose Hill Board of Commissioners will hold a public hearing on August 11, 2026 at 6:00 p.m. in the Rose Hill Town Hall (103 SE Railroad St, Rose Hill, NC 28458) to solicit public input on local community development and needs in relation to the Community Development Block Grant (CDBG) funding for a project in the community.

The Town of Rose Hill anticipates submitting a CDBG application in 2026. Information on the amount of funding available, the requirements on benefit to low-and-moderate income persons, eligible activities, and plans to minimize displacement and provide displacement assistance as necessary will be available. Citizens will also be given the opportunity to provide oral and written comment on Rose Hill's use of CDBG funds. All interested citizens are encouraged to attend.

For additional information or to submit written comments, send to Rose Hill Town Administrator, 103 SE Railroad St, PO Box 8, Rose Hill, NC 28458 or call 910-289-3159. Comments should be received by August 10, 2026.

If you plan to attend and require special accommodations because of a disability or physical impairment, please contact Rose Hill Town Hall at 910-289-3159 (TDD 800-735-2962) at least 2 business days prior to the hearing.

This information is available in Spanish or any other language upon request. Please contact Angela Smith, Town Administrator, at 910-289-3159 or at 103 SE Railroad St, Rose Hill, NC for accommodations for this request.

Esta información está disponible en español o cualquier otro lenguaje a petición. Por favor, póngase en contacto con Angela Smith, Town Administrator, en 910-289-3159 o en 103 SE Railroad St, Rose Hill, NC de alojamiento para esta solicitud.

Davy Buckner
Mayor
Town of Rose Hill
EEO Employer
Equal Housing Opportunity

Minutes
Town of Rose Hill

Board of Commissioners
Regular Meeting
July 14, 2026
Town of Rose Hill Conference Room
103 SE Railroad Street

Call to Order: Mayor Davy C. Buckner called the meeting to order at 6:00 p.m.

In attendance were Mayor Davy C. Buckner, Mayor Tempore Billy Wilson, Commissioner Perry Tully, Commissioner Tashau Mathis, Commissioner Adam Quinn; Commissioner Calvin Miller was absent. Also in attendance were Town Administrator Angela Smith, Town Clerk Keren Parker, Deputy Chief Vickie Dixon, Town Attorney Kenn Thompson, Recreation Director Lois M. Robinson, and Police Chief Michael Tyndall. There was a total of three (3) citizens in the audience.

Invocation: Mayor Davy C. Buckner gave the invocation

Pledge of Allegiance: Mayor Davy C. Buckner lead the Pledge of Allegiance

APPROVAL OF AGENDA

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Tashau Mathis
Vote: Yes 4 No 0

PUBLIC COMMENT
(Limit 3 minutes per individual)

Commissioner Perry Tully voiced his concern regarding the current salaries of the Rose Hill Police Department officers. Commissioner Tully stated that, based on conversation with two Rose Hill police officers, he believes the current salary of $47,000 should be increased. Mayor Davy C. Buckner informed Commissioner Tully that this matter would be taken into consideration.

I. Consent Agenda

A. Approval of Meeting Minutes, June 9, 2026
B. Approval of Budget Amendment #1: GF: $13,000

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 4 No 0

II. Action Agenda

A. Tammy Jones with The Adams Company, Inc. – CDBG_NR Program Update

Ms. Tammy Jones from The Adams Company, Inc, presented herself before the board and gave a brief update on the four homes that are part of the CDBG- NR program. The four addresses are 224 West Ridge Street, 338 South West Street, 201 E. Church Street, and 115 E. Sixth Street.

- 224 W. Ridge Street – The demolition of the home is completed; the foundation of the home will commence once all materials have been delivered.
- 115 E. Sixth Street- Ms. Jones and the contractor met with the resident; the resident was given till the first of August to relocate so demolition process could start.
- 201 E. Church Street – Several tasks have been completed with the reconstruction of the home. Ms. Jones stated that the cleaning of the property is still ongoing project.
- 338 S. West Street – Several tasks have been completed with the reconstruction of the home. Ms. Jones stated that sheetrock will be delivered soon and interior reconstruction will begin.

B. Consider Declaring Surplus Various Personal Property Valued at Less Than $30,000

Three pieces of Public Works personal property equipment are valued at less than $30,000 and are recommended to be declared surplus due to costly upkeep, unsafe to use, or replacement by upgrading equipment. TA Smith stated the tractors will be traded in on the purchase of a new one with a trade in value of $2,500 and the two mowers will be traded in on the purchase of two new mowers with a trade in value of $1,500 for both.

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 4 No 0

C. Consider Request From Pam Bannerman Regarding Late Fee

Resident Pam Bannerman submitted a letter to each member of the Board requesting the removal of two late fees, noting that the Town's policy does not specifically address returned checks. Town Administrator Angela Smith reported that Mrs. Bannerman submitted payment for her utility bill by check on June 22, 2026. Utility bills are due on the 10th of each month; however, customers are provided until 5:00 p.m. on the 20th to submit payment before the account is considered late. Because the 20th fell on a weekend, residents were allowed an additional day to submit payment. The Town later received notice from the bank that the check was returned due to non-sufficient funds. Town Administrator Smith explained that when a payment is removed from an account, the late fee is automatically applied. Town Administrator Smith and Town Attorney Kenn Thompson recommended that the late fee not be waived. Mrs. Angela Smith further stated that a check represents a promise to pay, and once the check was returned, that promise was not fulfilled, resulting in the payment being considered late.

After some discussion the Board voted unanimously, not to waive the late fees. The Board instructed TA Smith and Attorney Kenn Thompson to draft a policy specifically addressing this type of incident.

III. Reports

A. Administration
   - Monthly Revenue/ Expenditure – TA Smith briefly went over the revenue/expense for month ending June 30, 2026. TA Smith also noted that Golden Leaf project is complete, but still waiting on the last reimbursement.
   - Cash Report – TA Smith provided the Board with a cash report.

B. Police – None

C. Fire – Chief Billy Wilson expressed great appreciation to all the departments that responded to the fire call on "Earl Davis Road".

D. Public Works – None

E. Recreation – Recreation Director Lois M. Robinson provided a written report

F. Tax Collection – None

G. Attorney – Town Attorney Kenn Thompson informed the Board that a claim has been filled against MasTec for the damages to a sewer line that occurred during the installation of fiber optic cable. Attorney Thompson reported that Focus Broadband had contracted MasTec for the installation project and that MasTec later subcontracted the work to another contractor. MasTec now has pushed the claim to their subcontractor. Attorney Thomspon shared with the Board that MasTec's insurance adjuster had indicated for him to "not contact them directly for any future correspondence regarding your claim".

   Attorney Thompson suggested the Board to establish a deadline for the company and its insurance adjuster to respond. If the matter is not resolved by the established deadline (Tuesday, July 21, 2026), additional legal action may be pursued and all parties involved in the project will be contacted.

IV. Comments from Mayor and Board

Mayor Davy C. Buckner expressed his gratitude to everyone who attended the meeting.

V. Adjourn

Time: 6:34 p.m.
Motion: Commissioner Billy Wilson
Seconded: Commissioner Tashau Mathis
Vote: Yes 4 No 0

Respectfully Submitted,

Keren Parker
Town Clerk

Town of Rose Hill

Home of the World's Largest Frying Pan

To: Board of Commissioners

From: Angela Smith, Town Administrator

RE: Salary Survey Results and Budget Impact Analysis

In light of last month's meeting, I conducted a salary survey of all full-time employees. I do not believe it is prudent to review salary comparisons for only one department; therefore, this analysis includes all full-time positions within the organization.

Attached are the results of the survey, which is based on the 2025 North Carolina League of Municipalities (NCLM) salary survey, as the 2026 results are not yet available. To ensure meaningful comparisons, I limited the data to municipalities with populations under 2,500 and selected positions with equal or similar job titles and responsibilities.

The survey includes:

- Current Town salaries
- State average salaries for comparable positions
- The percentage of the State average represented by current salaries
- The percentage of the State average if salaries were increased by 3%
- The percentage of the State average if salaries were increased by 5%

Also attached are detailed budget impact analyses (Items A–D) for the various salary adjustment options, along with a summary of the financial requirements associated with each option.

Budget Impact Summary

- Item A: Requires an additional $9,400 in the budget* and retains the 2% bonus
- Item B: Requires an additional $27,300 in the budget* and retains the 2% bonus
- Item C: Reduces the current budget by approximately $8,700 due to the elimination of the 2% bonus
- Item D: Requires an additional $8,900 in the budget* and eliminates the 2% bonus

*Figures have been rounded to the nearest hundred dollars.

Please note that the 2% bonus is not a recurring expense. It is included in the budget only if financially feasible during a given year. In contrast, any salary adjustments are recurring costs, and the associated expenses shown include benefits such as retirement contributions, health insurance, and other related costs.
Any salary increases implemented this fiscal year will require a budget amendment. However, regardless of which option is selected, the calculated increases are projected to be sustainable and affordable in future years.

Also included in the packet are the police salaries for the surrounding departments. County agencies are not included in the salary survey through the NCLM. It only includes municipal departments that participated in the survey. The average salary for police officers/deputies (excluding Captain and Chief) in the surrounding departments is $50,000.

Additionally, the proposed changes include increasing the hourly wage of all part-time Recreation Department employees currently earning less than $10.00 per hour to $10.00 per hour.

103 SE Railroad Street, P.O. Box 8, Rose Hill, N.C. 28458
Telephone 910-289-3159 ~ Fax 910-289-4461
www.townofrosehillnc.com

STATEWIDE SALARY SURVEY (BASED OFF OF MUNICIPALITIES LESS THAN 2,500 POPULATION)- **2025 NCLM Survey Results**

Town of Rose Hill Current Salaries	Current Salaries	Maximum (according to Town's Current Classification Plan)	State Average (of Participating Municipalities)	Percentage of State Average Based on Current Salaries	3% Additional Increase	Total Salary After Increase	Percentage of State Average Based on 3% Increase	5% Additional Increase	Total Salary After Increase	Percentage of State Average Based on 5% Increase
Captain (Police Unit Supervisor)	$ 60,654.83	$ 67,871.54	$ 63,806.79	95.1	$ 1,819.64	$ 62,474.47	97.9	$ 3,032.74	$ 63,687.57	99.8
Equipment Operator 1	$ 37,090.52	$ 42,000.10	$ 44,251.00	83.8	$ 1,112.72	$ 38,203.24	86.3	$ 1,854.53	$ 38,945.05	88.0
Maintenance Worker 1	$ 32,849.64	$ 40,000.27	$ 34,700.00	94.7	$ 985.49	$ 33,835.13	97.5	$ 1,642.48	$ 34,492.12	99.4
Police Chief	$ 75,818.64	$ 85,016.83	$ 83,120.00	91.2	$ 2,274.56	$ 78,093.20	94.0	$ 3,790.93	$ 79,609.57	95.8
Police Officer	$ 46,706.81	$ 56,869.08	$ 49,640.00	94.1	$ 1,401.20	$ 48,108.01	96.9	$ 2,335.34	$ 49,042.15	98.8
Public Utilities Director/Public Works Director	$ 69,432.51	$ 79,199.12	$ 80,290.00	86.5	$ 2,082.98	$ 71,515.49	89.1	$ 3,471.63	$ 72,904.14	90.8
Town Administrator/Manager/Finance Officer	$ 82,657.54	$ 93,543.72	$ 110,086.00	75.1	$ 2,479.73	$ 85,137.27	77.3	$ 4,132.88	$ 86,790.42	78.8
Town Clerk/Payroll Clerk	$ 47,222.78	$ 48,620.27	$ 52,139.00	90.6	$ 1,416.68	$ 48,639.46	93.3	$ 2,361.14	$ 49,583.92	95.1
Water Dist./WW Collection Maint. Worker	$ 37,077.50	$ 44,100.88	$ 43,640.00	85.0	$ 1,112.33	$ 38,189.83	87.5	$ 1,853.88	$ 38,931.38	89.2
Water Distribution Collection Superintendant	$ 55,972.80	$ 65,156.72	$ 59,460.00	94.1	$ 1,679.18	$ 57,651.98	97.0	$ 2,798.64	$ 58,771.44	98.8
Water Treatment Plant Operator	$ 56,173.73	$ 65,156.72	$ 53,142.00	105.7	$ 1,685.21	$ 57,858.94	108.9	$ 2,808.69	$ 58,982.42	111.0

1. These state averages can depend on several factors including years of service, multiple roles and department size but this gives a good idea of where municipalities our size stands
2. 2026 Survey Results will not be available until mid Fall; according to NCLM COLA Survey for 26-27 FY there was an an average of 3.01% COLA Statewide
3. Full-time Salaries Only
4. Recommend Increasing Part-Time Rec Workers making less than $10.00/hour to $10.00/hour

Item A

26-27 Current Salaries

3% Additional Salary Increase plus 2% Bonus

Employee	Dept.	Current	3% COLA		2% Bonus	O/T	Payroll Tax-7.65%	Holiday	Retirement 15.17%	Retirement 17.10%	PD 401K Mat 5%	Health Ins	Total	
Angela Smith	GF	$ 41,328.75	$ 1,239.86	$ 42,568.61	$ 851.37		$ 3,321.63		$ 6,586.81			$ 5,400.00	$ 58,728.43	$ 117,456.85
Keren Parker	GF	$ 23,611.39	$ 708.34	$ 24,319.73	$ 486.39	$ 1,500.00	$ 2,012.42		$ 3,990.64			$ 5,400.00	$ 37,709.18	$ 75,418.37
Michael Tyndall	GF	$ 75,818.64	$ 2,274.56	$ 78,093.20	$ 1,561.86		$ 6,369.01	$ 3,600.00		$ 14,236.62	$ 4,162.75	$ 10,800.00	$ 118,823.44	
Jason Debose	GF	$ 60,654.91	$ 1,819.65	$ 62,474.56	$ 1,249.49		$ 5,096.74	$ 2,900.00		$ 11,392.71	$ 3,331.20	$ 10,800.00	$ 97,244.70	
Lennie Alston	GF	$ 46,706.81	$ 1,401.20	$ 48,108.01	$ 962.16	$ 2,000.00	$ 4,075.17	$ 2,200.00		$ 9,109.20	$ 2,663.51	$ 10,800.00	$ 79,918.05	
Eric Lino	GF	$ 46,706.81	$ 1,401.20	$ 48,108.01	$ 962.16	$ 2,000.00	$ 4,075.17	$ 2,200.00		$ 9,109.20	$ 2,663.51	$ 10,800.00	$ 79,918.05	
Arturo Castillo	GF	$ 46,706.81	$ 1,401.20	$ 48,108.01	$ 962.16	$ 2,000.00	$ 4,075.17	$ 2,200.00		$ 9,109.20	$ 2,663.51	$ 10,800.00	$ 79,918.05	
Part-Time Officers	GF	$ 10,000.00	$ -	$ 10,000.00			$ 765.00						$ 10,765.00	
Blake Parker	GF	$ 17,358.08	$ 520.74	$ 17,878.82	$ 357.58		$ 1,395.08		$ 2,766.46			$ 2,700.00	$ 25,097.95	$ 100,391.77
Teddy Ortego	GF	$ 32,849.64	$ 985.49	$ 33,835.13	$ 676.70	$ 100.00	$ 2,647.81		$ 5,250.61			$ 10,800.00	$ 53,310.25	
Lois Robinson	GF	$ 18,014.12	$ -	$ 18,014.12			$ 1,378.08						$ 19,392.20	
Glenn Mobley	GF	$ 5,504.94	$ -	$ 5,504.94			$ 421.13						$ 5,926.07	
Kay Hall	GF	$ 3,145.97	$ -	$ 3,145.97			$ 240.67						$ 3,386.64	
Greg Mobley	GF	$ 7,389.17	$ -	$ 7,389.17			$ 565.27						$ 7,954.44	
Recreaton Workers	GF	$ 11,000.00	$ -	$ 11,000.00			$ 841.50						$ 11,841.50	
Bobby Ward	GF	$ 14,000.00	$ -	$ 14,000.00			$ 1,071.00						$ 15,071.00	
Robert Davis	GF	$ 9,365.00	$ -	$ 9,365.00			$ 716.42						$ 10,081.42	
Michael O'Connell	GF											$ 2,000.00	$ 2,000.00	$ 717,086.38
Blake Parker	SW	$ 17,358.08	$ 520.74	$ 17,878.82	$ 357.58		$ 1,395.08		$ 2,766.46			$ 2,700.00	$ 25,097.95	$ 25,097.95
James Shaw	Water	$ 56,000.00	$ 1,680.00	$ 57,680.00	$ 1,153.60	$ 100.00	$ 4,508.42		$ 8,940.23			$ 10,800.00	$ 83,182.25	
Gerald Hanchey	Water	$ 37,090.52	$ 1,112.72	$ 38,203.24	$ 764.06	$ 100.00	$ 2,988.65		$ 5,926.51			$ 10,800.00	$ 58,782.46	
Williard Fussell	Water											$ 6,500.00	$ 6,500.00	$ 148,464.71
Vickie Dixon	WS Admin	$ 25,590.00	$ -	$ 25,590.00	$ -	$ -	$ 1,957.64		$ -			$ 5,100.00	$ 32,647.64	
Blake Parker	WS Admin	$ 34,716.15	$ 1,041.48	$ 35,757.63	$ 715.15		$ 2,790.17		$ 5,532.92			$ 5,400.00	$ 50,195.88	
Keren Parker	WS Admin	$ 23,611.39	$ 708.34	$ 24,319.73	$ 486.39	$ 1,500.00	$ 2,012.42		$ 3,990.64			$ 5,400.00	$ 37,709.18	
Angela Smith	WS Admin	$ 41,328.75	$ 1,239.86	$ 42,568.61	$ 851.37		$ 3,321.63		$ 6,586.81			$ 5,400.00	$ 58,728.43	$ 179,281.12
New Employee	WW	$ 37,077.50	$ 1,112.33	$ 38,189.83	$ 763.80	$ 100.00	$ 2,987.60		$ 5,924.43			$ 10,800.00	$ 58,765.66	
Carl Wheeler	WW	$ 58,411.30	$ 1,752.34	$ 60,163.64	$ 1,203.27	$ 3,000.00	$ 4,924.07		$ 9,764.46			$ 10,800.00	$ 89,855.44	
Ben Hilliard	WW											$ 5,500.00	$ 5,500.00	$ 154,121.10
Total		**$ 801,344.73**	**$ 20,920.07**	**$ 822,264.80**	**$ 14,365.11**	**$ 12,400.00**	**$ 65,952.94**	**$ 13,100.00**	**$ 68,026.99**	**$ 52,956.93**	**$ 15,484.48**	**$ 159,500.00**	**$ 1,224,051.25**	

FY 26-27 Budgeted Salaries and Benefits

GF	$ 707,785.00
SW	$ 24,600.00
Water	$ 145,250.00
Water Admin	$ 176,740.00
WW	$ 160,300.00
Total	**$ 1,214,675.00**

Proposed 3% Additional Increase with 2% Bonus

GF	$ 717,086.38	$ 9,301.38
SW	$ 25,097.95	$ 497.95
Water	$ 148,464.71	$ 3,214.71
Water Admin	$ 179,281.12	$ 2,541.12
WW	$ 154,121.10	$ (6,178.90)
Total	**$ 1,224,051.25**	$ 9,376.25

Additonal Cost **$ 9,376.25**

Item B

26-27 Current Salaries

5% Additional Salary Increase plus 2% Bonus

Employee	Dept.	Current	5% COLA		2% Bonus	O/T	Payroll Tax-7.65%	Holiday	Retirement 15.17%	Retirement 17.10%	PD 401K Mat 5%	Health Ins	Total	
Angela Smith	GF	$ 41,328.75	$ 2,066.44	$ 43,395.19	$ 867.90		$ 3,386.13		$ 6,714.71			$ 5,400.00	$ 59,763.93	$ 119,527.86
Keren Parker	GF	$ 23,611.39	$ 1,180.57	$ 24,791.96	$ 495.84	$ 1,500.00	$ 2,049.27		$ 4,063.71			$ 5,400.00	$ 38,300.77	$ 76,601.55
Michael Tyndall	GF	$ 75,818.64	$ 3,790.93	$ 79,609.57	$ 1,592.19		$ 6,487.33	$ 3,600.00		$ 14,501.10	$ 4,240.09	$ 10,800.00	$ 120,830.29	
Jason Debose	GF	$ 60,654.91	$ 3,032.75	$ 63,687.66	$ 1,273.75		$ 5,191.40	$ 2,900.00		$ 11,604.30	$ 3,393.07	$ 10,800.00	$ 98,850.18	
Lennie Alston	GF	$ 46,706.81	$ 2,335.34	$ 49,042.15	$ 980.84	$ 2,000.00	$ 4,148.06	$ 2,200.00		$ 9,272.13	$ 2,711.15	$ 10,800.00	$ 81,154.33	
Eric Lino	GF	$ 46,706.81	$ 2,335.34	$ 49,042.15	$ 980.84	$ 2,000.00	$ 4,148.06	$ 2,200.00		$ 9,272.13	$ 2,711.15	$ 10,800.00	$ 81,154.33	
Arturo Castillo	GF	$ 46,706.81	$ 2,335.34	$ 49,042.15	$ 980.84	$ 2,000.00	$ 4,148.06	$ 2,200.00		$ 9,272.13	$ 2,711.15	$ 10,800.00	$ 81,154.33	
Part-Time Officers	GF	$ 10,000.00	$ -	$ 10,000.00			$ 765.00						$ 10,765.00	
Blake Parker	GF	$ 17,358.08	$ 867.90	$ 18,225.98	$ 364.52		$ 1,422.17		$ 2,820.18			$ 2,700.00	$ 25,532.86	$ 102,131.41
Teddy Ortego	GF	$ 32,849.64	$ 1,642.48	$ 34,492.12	$ 689.84	$ 100.00	$ 2,699.07		$ 5,352.27			$ 10,800.00	$ 54,133.31	
Lois Robinson	GF	$ 18,014.12	$ -	$ 18,014.12			$ 1,378.08						$ 19,392.20	
Glenn Mobley	GF	$ 5,504.94	$ -	$ 5,504.94			$ 421.13						$ 5,926.07	
Kay Hall	GF	$ 3,145.97	$ -	$ 3,145.97			$ 240.67						$ 3,386.64	
Greg Mobley	GF	$ 7,389.17	$ -	$ 7,389.17			$ 565.27						$ 7,954.44	
Recreation Workers	GF	$ 11,000.00	$ -	$ 11,000.00			$ 841.50						$ 11,841.50	
Bobby Ward	GF	$ 14,000.00	$ -	$ 14,000.00			$ 1,071.00						$ 15,071.00	
Robert Davis	GF	$ 9,365.00	$ -	$ 9,365.00			$ 716.42						$ 10,081.42	
Michael O'Connell	GF											$ 2,000.00	$ 2,000.00	$ 727,292.61
Blake Parker	SW	$ 17,358.08	$ 867.90	$ 18,225.98	$ 364.52		$ 1,422.17		$ 2,820.18			$ 2,700.00	$ 25,532.86	$ 25,532.86
James Shaw	Water	$ 56,000.00	$ 2,800.00	$ 58,800.00	$ 1,176.00	$ 100.00	$ 4,595.81		$ 9,113.53			$ 10,800.00	$ 84,585.34	
Gerald Hanchey	Water	$ 37,090.52	$ 1,854.53	$ 38,945.05	$ 778.90	$ 100.00	$ 3,046.53		$ 6,041.29			$ 10,800.00	$ 59,711.77	
Williard Fussell	Water											$ 6,500.00	$ 6,500.00	$ 150,797.11
Vickie Dixon	WS Admin	$ 25,590.00	$ -	$ 25,590.00	$ -	$ -	$ 1,957.64		$ -			$ 5,100.00	$ 32,647.64	
Blake Parker	WS Admin	$ 34,716.15	$ 1,735.81	$ 36,451.96	$ 729.04		$ 2,844.35		$ 5,640.36			$ 5,400.00	$ 51,065.70	
Keren Parker	WS Admin	$ 23,611.39	$ 1,180.57	$ 24,791.96	$ 495.84	$ 1,500.00	$ 2,049.27		$ 4,063.71			$ 5,400.00	$ 38,300.77	
Angela Smith	WS Admin	$ 41,328.75	$ 2,066.44	$ 43,395.19	$ 867.90		$ 3,386.13		$ 6,714.71			$ 5,400.00	$ 59,763.93	$ 181,778.04
New Emplyee	WW	$ 37,077.50	$ 1,853.88	$ 38,931.38	$ 778.63	$ 100.00	$ 3,045.47		$ 6,039.18			$ 10,800.00	$ 59,694.65	
Carl Wheeler	WW	$ 58,411.30	$ 2,920.57	$ 61,331.87	$ 1,226.64	$ 3,000.00	$ 5,015.23		$ 9,945.22			$ 10,800.00	$ 91,318.95	
Ben Hilliard	WW											$ 5,500.00	$ 5,500.00	$ 156,513.60
Total		**$ 801,344.73**	**$ 34,866.78**	**$ 836,211.51**	**$ 14,644.05**	**$ 12,400.00**	**$ 67,041.20**	**$ 13,100.00**	**$ 69,329.05**	**$ 53,921.80**	**$ 15,766.61**	**$ 159,500.00**	**$ 1,241,914.21**	

FY 26-27 Budgeted Salaries and Benefits	
GF	$ 707,785.00
SW	$ 24,600.00
Water	$ 145,250.00
Water Admin	$ 176,740.00
WW	$ 160,300.00
Total	**$ 1,214,675.00**

Proposed 5% Additional Increase with 2% Bonus			
GF	$ 727,292.61	$ 19,507.61
SW	$ 25,532.86	$ 932.86
Water	$ 150,797.11	$ 5,547.11
Water Admin	$ 181,778.04	$ 5,038.04
WW	$ 156,513.60	$ (3,786.40)
Total	**$ 1,241,914.21**	$ 27,239.21

Additonal Cost **$ 27,239.21**

Item C

26-27 Current Salaries

3% Additional Salary Increase

Employee	Dept.	Current	3% COLA		O/T	Payroll Tax-7.65%	Holiday	Retirement 15.17%	Retirement 17.10%	PD 401K Mat 5%	Health Ins	Total	
Angela Smith	GF	$ 41,328.75	$ 1,239.86	$ 42,568.61		$ 3,256.50		$ 6,457.66			$ 5,400.00	$ 57,682.77	$ 115,365.54
Keren Parker	GF	$ 23,611.39	$ 708.34	$ 24,319.73	$ 1,500.00	$ 1,975.21		$ 3,916.85			$ 5,400.00	$ 37,111.79	$ 74,223.59
Michael Tyndall	GF	$ 75,818.64	$ 2,274.56	$ 78,093.20		$ 6,249.53	$ 3,600.00		$ 13,969.54	$ 4,084.66	$ 10,800.00	$ 116,796.93	
Jason Debose	GF	$ 60,654.91	$ 1,819.65	$ 62,474.56		$ 5,001.15	$ 2,900.00		$ 11,179.05	$ 3,268.73	$ 10,800.00	$ 95,623.49	
Lennie Alston	GF	$ 46,706.81	$ 1,401.20	$ 48,108.01	$ 2,000.00	$ 4,001.56	$ 2,200.00		$ 8,944.67	$ 2,615.40	$ 10,800.00	$ 78,669.65	
Eric Lino	GF	$ 46,706.81	$ 1,401.20	$ 48,108.01	$ 2,000.00	$ 4,001.56	$ 2,200.00		$ 8,944.67	$ 2,615.40	$ 10,800.00	$ 78,669.65	
Arturo Castillo	GF	$ 46,706.81	$ 1,401.20	$ 48,108.01	$ 2,000.00	$ 4,001.56	$ 2,200.00		$ 8,944.67	$ 2,615.40	$ 10,800.00	$ 78,669.65	
Part-Time Officers	GF	$ 10,000.00	$ -	$ 10,000.00		$ 765.00						$ 10,765.00	
Blake Parker	GF	$ 17,358.08	$ 520.74	$ 17,878.82		$ 1,367.73		$ 2,712.22			$ 2,700.00	$ 24,658.77	$ 98,635.07
Teddy Ortego	GF	$ 32,849.64	$ 985.49	$ 33,835.13	$ 100.00	$ 2,596.04		$ 5,147.96			$ 10,800.00	$ 52,479.13	
Lois Robinson	GF	$ 18,014.12	$ -	$ 18,014.12		$ 1,378.08						$ 19,392.20	
Glenn Mobley	GF	$ 5,504.94	$ -	$ 5,504.94		$ 421.13						$ 5,926.07	
Kay Hall	GF	$ 3,145.97	$ -	$ 3,145.97		$ 240.67						$ 3,386.64	
Greg Mobley	GF	$ 7,389.17	$ -	$ 7,389.17		$ 565.27						$ 7,954.44	
Recreaton Workers	GF	$ 11,000.00	$ -	$ 11,000.00		$ 841.50						$ 11,841.50	
Bobby Ward	GF	$ 14,000.00	$ -	$ 14,000.00		$ 1,071.00						$ 15,071.00	
Robert Davis	GF	$ 9,365.00	$ -	$ 9,365.00		$ 716.42						$ 10,081.42	
Michael O'Connell	GF										$ 2,000.00	$ 2,000.00	$ 706,780.09
Blake Parker	SW	$ 17,358.08	$ 520.74	$ 17,878.82		$ 1,367.73		$ 2,712.22			$ 2,700.00	$ 24,658.77	$ 24,658.77
James Shaw	Water	$ 56,000.00	$ 1,680.00	$ 57,680.00	$ 100.00	$ 4,420.17		$ 8,765.23			$ 10,800.00	$ 81,765.40	
Gerald Hanchey	Water	$ 37,090.52	$ 1,112.72	$ 38,203.24	$ 100.00	$ 2,930.20		$ 5,810.60			$ 10,800.00	$ 57,844.03	
Williard Fussell	Water										$ 6,500.00	$ 6,500.00	$ 146,109.43
Vickie Dixon	WS Admin	$ 25,590.00	$ -	$ 25,590.00	$ -	$ 1,957.64		$ -			$ 5,100.00	$ 32,647.64	
Blake Parker	WS Admin	$ 34,716.15	$ 1,041.48	$ 35,757.63		$ 2,735.46		$ 5,424.43			$ 5,400.00	$ 49,317.53	
Keren Parker	WS Admin	$ 23,611.39	$ 708.34	$ 24,319.73	$ 1,500.00	$ 1,975.21		$ 3,916.85			$ 5,400.00	$ 37,111.79	
Angela Smith	WS Admin	$ 41,328.75	$ 1,239.86	$ 42,568.61		$ 3,256.50		$ 6,457.66			$ 5,400.00	$ 57,682.77	$ 176,759.73
New Employee	WW	$ 37,077.50	$ 1,112.33	$ 38,189.83	$ 100.00	$ 2,929.17		$ 5,808.57			$ 10,800.00	$ 57,827.56	
Carl Wheeler	WW	$ 58,411.30	$ 1,752.34	$ 60,163.64	$ 3,000.00	$ 4,832.02		$ 9,581.92			$ 10,800.00	$ 88,377.58	
Ben Hilliard	WW										$ 5,500.00	$ 5,500.00	$ 151,705.14
Total		**$ 801,344.73**	**$ 20,920.07**	**$ 822,264.80**	**$ 12,400.00**	**$ 64,854.01**	**$ 13,100.00**	**$ 66,712.17**	**$ 51,982.60**	**$ 15,199.59**	**$ 159,500.00**	**$ 1,206,013.16**	

FY 26-27 Budgeted Salaries and Benefits	
GF	$ 707,785.00
SW	$ 24,600.00
Water	$ 145,250.00
Water Admin	$ 176,740.00
WW	$ 160,300.00
Total	**$ 1,214,675.00**

Proposed 3% Additional Increase No Bonus			
GF	$ 706,780.09	$ (1,004.91)	
SW	$ 24,658.77	$ 58.77	
Water	$ 146,109.43	$ 859.43	
Water Admin	$ 176,759.73	$ 19.73	
WW	$ 151,705.14	$ (8,594.86)	
Total	**$ 1,206,013.16**	$ (8,661.84)	

Additonal Cost	**$ (8,661.84)**

Item D

26-27 Current Salaries
5% Additional Salary Increase

Employee	Dept.	Current	5% COLA		O/T	Payroll Tax-7.65%	Holiday	Retirement 15.17%	Retirement 17.10%	PD 401K Mat 5%	Health Ins	Total	
Angela Smith	GF	$ 41,328.75	$ 2,066.44	$ 43,395.19		$ 3,319.73		$ 6,583.05			$ 5,400.00	$ 58,697.97	$ 117,395.94
Keren Parker	GF	$ 23,611.39	$ 1,180.57	$ 24,791.96	$ 1,500.00	$ 2,011.33		$ 3,988.49			$ 5,400.00	$ 37,691.78	$ 75,383.57
Michael Tyndall	GF	$ 75,818.64	$ 3,790.93	$ 79,609.57		$ 6,365.53	$ 3,600.00		$ 14,228.84	$ 4,160.48	$ 10,800.00	$ 118,764.42	
Jason Debose	GF	$ 60,654.91	$ 3,032.75	$ 63,687.66		$ 5,093.96	$ 2,900.00		$ 11,386.49	$ 3,329.38	$ 10,800.00	$ 97,197.48	
Lennie Alston	GF	$ 46,706.81	$ 2,335.34	$ 49,042.15	$ 2,000.00	$ 4,073.02	$ 2,200.00		$ 9,104.41	$ 2,662.11	$ 10,800.00	$ 79,881.69	
Eric Lino	GF	$ 46,706.81	$ 2,335.34	$ 49,042.15	$ 2,000.00	$ 4,073.02	$ 2,200.00		$ 9,104.41	$ 2,662.11	$ 10,800.00	$ 79,881.69	
Arturo Castillo	GF	$ 46,706.81	$ 2,335.34	$ 49,042.15	$ 2,000.00	$ 4,073.02	$ 2,200.00		$ 9,104.41	$ 2,662.11	$ 10,800.00	$ 79,881.69	
Part-Time Officers	GF	$ 10,000.00	$ -	$ 10,000.00		$ 765.00						$ 10,765.00	
Blake Parker	GF	$ 17,358.08	$ 867.90	$ 18,225.98		$ 1,394.29		$ 2,764.88			$ 2,700.00	$ 25,085.15	$ 100,340.60
Teddy Ortego	GF	$ 32,849.64	$ 1,642.48	$ 34,492.12	$ 100.00	$ 2,646.30		$ 5,247.62			$ 10,800.00	$ 53,286.04	
Lois Robinson	GF	$ 18,014.12	$ -	$ 18,014.12		$ 1,378.08						$ 19,392.20	
Glenn Mobley	GF	$ 5,504.94	$ -	$ 5,504.94		$ 421.13						$ 5,926.07	
Kay Hall	GF	$ 3,145.97	$ -	$ 3,145.97		$ 240.67						$ 3,386.64	
Greg Mobley	GF	$ 7,389.17	$ -	$ 7,389.17		$ 565.27						$ 7,954.44	
Recreation Workers	GF	$ 11,000.00	$ -	$ 11,000.00		$ 841.50						$ 11,841.50	
Bobby Ward	GF	$ 14,000.00	$ -	$ 14,000.00		$ 1,071.00						$ 15,071.00	
Robert Davis	GF	$ 9,365.00	$ -	$ 9,365.00		$ 716.42						$ 10,081.42	
Michael O'Connell	GF										$ 2,000.00	$ 2,000.00	$ 716,786.19
Blake Parker	SW	$ 17,358.08	$ 867.90	$ 18,225.98		$ 1,394.29		$ 2,764.88			$ 2,700.00	$ 25,085.15	$ 25,085.15
James Shaw	Water	$ 56,000.00	$ 2,800.00	$ 58,800.00	$ 100.00	$ 4,505.85		$ 8,935.13			$ 10,800.00	$ 83,140.98	
Gerald Hanchey	Water	$ 37,090.52	$ 1,854.53	$ 38,945.05	$ 100.00	$ 2,986.95		$ 5,923.13			$ 10,800.00	$ 58,755.13	
Williard Fussell	Water										$ 6,500.00	$ 6,500.00	$ 148,396.11
Vickie Dixon	WS Admin	$ 25,590.00	$ -	$ 25,590.00	$ -	$ 1,957.64		$ -			$ 5,100.00	$ 32,647.64	
Blake Parker	WS Admin	$ 34,716.15	$ 1,735.81	$ 36,451.96		$ 2,788.57		$ 5,529.76			$ 5,400.00	$ 50,170.29	
Keren Parker	WS Admin	$ 23,611.39	$ 1,180.57	$ 24,791.96	$ 1,500.00	$ 2,011.33		$ 3,988.49			$ 5,400.00	$ 37,691.78	
Angela Smith	WS Admin	$ 41,328.75	$ 2,066.44	$ 43,395.19		$ 3,319.73		$ 6,583.05			$ 5,400.00	$ 58,697.97	$ 179,207.68
New Employee	WW	$ 37,077.50	$ 1,853.88	$ 38,931.38	$ 100.00	$ 2,985.90		$ 5,921.06			$ 10,800.00	$ 58,738.33	
Carl Wheeler	WW	$ 58,411.30	$ 2,920.57	$ 61,331.87	$ 3,000.00	$ 4,921.39		$ 9,759.14			$ 10,800.00	$ 89,812.40	
Ben Hilliard	WW										$ 5,500.00	$ 5,500.00	$ 154,050.73
Total		**$ 801,344.73**	**$ 34,866.78**	**$ 836,211.51**	**$ - $ 12,400.00**	**$ 65,920.93**	**$ 13,100.00**	**$ 67,988.70**	**$ 52,928.55**	**$ 15,476.18**	**$ 159,500.00**	**$ 1,223,525.87**	

FY 26-27 Budgeted Salaries and Benefits		
	GF	$ 707,785.00
	SW	$ 24,600.00
	Water	$ 145,250.00
	Water Admin	$ 176,740.00
	WW	$ 160,300.00
	Total	**$ 1,214,675.00**

Proposed 5% Additional Increase No Bonus			
	GF	$ 716,786.19	$ 9,001.19
	SW	$ 25,085.15	$ 485.15
	Water	$ 148,396.11	$ 3,146.11
	Water Admin	$ 179,207.68	$ 2,467.68
	WW	$ 154,050.73	$ (6,249.27)
	Total	**$ 1,223,525.87**	$ 8,850.87

Additonal Cost	**$ 8,850.87**

(#1) Warsaw PD

Rank	Salary
Officer	$55,000.00
Capt.	$80,000.00
Chief	$100,000.00

(#2) Pender CO SO

Rank	Salary
Deputy	$54,577.36
Sgt.	$61,437.82
Lt.	$71,728.52
Capt.	$82,019.20

(#3) Burgaw PD

Rank	Salary
Officer	$53,000.00
Capt	$92,000.00
Chief	$100,000.00

(#4) Clinton PD

Rank	Salary
Officer 1	$52,000.00
Officer 2	3 % more
Officer 3	3 % more
Lt.	$75,600.00

(#5) Wallace PD

Rank	Salary
Officer	$52,000.00
Capt.	$90,000.00
Chief	$100,00.00

(#6) Sampson CO.SO

Rank	Salary
Deputy 1	$50,616.00
Deputy 2	$53,148.00
Deputy 3	$55,800.00
Capt	$74,760.00

(#7) Beulaville PD

Rank	Salary
Officer	$50,000.00
Capt.	$68,000.00
Chief	$80,000.00
P/Time	$25.00

(#8) Magnolia PD

Rank	Salary
Officer	$ 49,000.00
Capt.	$58,000.00
Chief	$74,000.00

(#9) Kenansville PD

Rank	Salary
Officer	$48,500.00

(#10) Rose Hill PD

Rank	Salary
Officer	$46,800.00
Capt.	$60,654.00
Chief	$75,818.00
P/Time	$20.00

(#11) Duplin Co. SO

Rank	Salary
Deputy 1	$46,500.00
Deputy 2	$48,800.00
Capt.	$78,000.00

Town of Rose Hill

Home of the World's Largest Frying Pan

TO: Mayor & Board
From: Angela Smith
Date: August 11, 2026
Ref: FY 26-27 Street Resurfacing Program: Recommendations

Background: For the last 6 years the Town has been committed to repaving necessary streets making travel safe and comfortable.

The next streets on the list (attached) have been evaluated by the Public Works Director and myself. The Public Works Director and I recommend the following re-surfacing be undertaken this FY 26-27:

- E South Street-Elm to Charity
- Marshall Street
- N Elm Street-Blanchard to Ridge and Blanchard to Briarwood
- N Oak Street-Ridge to Blanchard
- N and S Maple Street
- S Oak Street-South to Charity
- S Pine Street-Church to Main and Main to Ridge

We have $235,550 budgeted for this program this FY. We will bid the project out in street segments and fund what we can reasonably afford to do this year and/or defer to next year.

Recommendation: Approve the recommended streets

Now therefore Be It Resolved that the FY 26-27 Street Resurfacing Program's recommendations, as recommended by the Town Administrator and Public Works Director above, be approved by the Board; and

Be It Further Resolved that the Administrator is authorized to prepare the specifications and submit same to qualified bidders.

Moved: _____
Seconded: _____
Vote: Yes No

_____ Town Clerk

_____ Mayor

103 SE Railroad Street, P.O. Box 8, Rose Hill, N.C. 28458
Telephone 910-289-3159 ~ Fax 910-289-4461
www.townofrosehillnc.com

Town of Rose Hill
Street Listing w/Priority

Street Name	Hard Surface (Lf)	Soil, Stone, Gravel (Lf)	Rating		
Azalea Street	701	608	2		
Briarwood Drive	1567		2		
Camellia Street	1131		2		
Canal Street	612		2		
Carolina Landing Drive	545		1		
Circle Drive	688		1,2		
Dogwood Street	1890		2		
East Blanchard Street	2817		3,2	Bay St to Hwy 117	
East Center Street	2537		3,4 RRst-117		
East Church Street (117 to Newton) 2410 Lf	3522		3	RR to N. Herring	
East Main Street-Hwy 117 to Newton	3827		1,2	RR to Hwy 117	
East Railroad Street North	3597		1 3-ncharitytochurch	RR to Hwy 117	
East Railroad Street South-Church to Main	956		2	Main to Ridge St.	
East South Street	2277		2,3	Church to Charity Rd	Elm St. to Charity Rd.
Fifth Street-308 Fifth to RR	1958		3	Hwy 117 to Oak	
First Street-All	2016		2	308 Fifth to Hwy 117	
Fourth Street-All	1956		2		
Johnson Street		650	grass		
Lacarol Street	567				
Mallard Alley	315				
Marshall Street	450				
Magnolia Street	717		2		
North Ash Street	399		2		
North Bay Street	1679		2	Main St to Center St	
North Elm Street	1562		2	Center to Ridge	Ridge to Blanchard, Blanchard to Briarwood
North Hall Street	657		2		
North Herring Street	726		2		
North Maple Street	679		2,3		
North Newton Street	459		2		
North Oak Street	941		2	E. South to Center St	E. Ridge St. to Blanchard St.
North Southerland Street-All	462		2		
North Walnut Street	1155		2		
North Pine Street	1153		2		
Park Avenue	275		1		
Pirates Lane	314		1		
Rose Street	1171		1,2		
Rosewood Lane	789		1		
Sixth Street	1969		1		
South Allison Street	532		3		
South Bay Street	1995		2	E Church to Main	
South Elm Street	1995		2	Dogwood to Charity	
South Fussell Street	342		2		
South Hall Street	339		2		
South Maple Street	648		2		
South Newton Street	700		3		
South Oak Street	1350		2,3	Main to Church	South St. to Charity Rd.
South Pine Street	653	1292	2	Charity to W. Church	W. Church St. to W. Main St. W. Main St. to W. Ridge St.
South Southerland Street	387		2		
South Walnut Street	1717		2		
South West Street	1454		2		
West Center Street	1327		2		
West Church Street	1638		2,3		
West Main Street	1632		2		
West Railroad Street North	663		2		
West Railroad Street South	614		2		
Total (Linear Feet)	67787	2550			
Total (Miles)	12.7	0.48			

Paved
To Be Paved FY 26/27

Wastewater Treatment Plant Upgrade Project and USDA Rural Development Funding

Over the past year, we have discussed the need for several critical upgrades to the wastewater treatment plant. These improvements include:

- Replacement of two (2) screw pumps
- Replacement of aging clarifiers
- Construction of a new catch basin

The preliminary project estimate discussed last year was approximately $2.0 to $2.5 million. Given inflation and current construction costs, the total project cost has likely increased since that estimate was developed.

Since our last discussion with the Board, Blake, Carl, and I have met with the project engineer and representatives from USDA Rural Development (USDA-RD) to discuss potential funding opportunities. Based on those discussions, applying for a USDA Rural Development loan, with the possibility of a partial grant, appears to be the most viable funding option.

The USDA-RD program offers financing with a repayment term of up to 40 years. Interest rates and potential grant funding are determined based on several factors, including the Town's financial condition and the median household income within the service area.

The application process is extensive and includes numerous requirements. One of the first steps is the preparation and submission of a Preliminary Engineering Report (PER) and Environmental Review (ER), followed by completion of the online application process. To move forward, the Board will need to approve the engineering agreement and the associated budget amendment.

Major Steps in the USDA-RD Funding Process

1. Predevelopment Planning
    - Preparation of the Preliminary Engineering Report (PER) and Environmental Review (ER).
    - Submission of these documents to USDA-RD for review.
2. Application Submission
    - Completion and submission of the full funding application to USDA-RD.
3. Publication of a Notice of Intent to Apply within 60 days of application submission.

4. Project Bidding
    - Upon funding approval, the project must be competitively bid.
    - Contracts are awarded and final project costs are established
    - The Local Government Commission (LGC) requires the project to be bid and costs determined before interim financing can be secured.
5. LGC Approval and Interim Financing
    - LGC approval is required for the financing package.
    - LGC assistance is necessary to secure interim financing.
    - Project costs incurred during construction are reimbursable through USDA-RD; however, the Town must initially front these expenses until interim financing is established.
    - USDA-RD loan and grant funds are not available until interim financing is in place.

****NC State Budget Allocation for Rose Hill: I received a call from Representative Jimmy Dixon and the Town of Rose Hill is receiving $85,000 via directed grant for wastewater needs.**

Conference Report on the Base, Capital and Expansion Budget		FY 2026-27
679 Town of Robbins **Budget Fund: 100355** Provides a directed grant to the Town of Robbins.	Requirements	$ 100,000 NR
	Less: Receipts	$ 100,000 NR
	Net Appropriation	$ -
	FTE	-
680 Town of Ronda **Budget Fund: 100355** Provides a directed grant to the Town of Ronda for park improvements and equipment.	Requirements	$ 50,000 NR
	Less: Receipts	$ 50,000 NR
	Net Appropriation	$ -
	FTE	-
681 Town of Rose Hill **Budget Fund: 100355** Provides a directed grant to the Town of Rose Hill for water and wastewater needs.	Requirements	$ 85,000 NR
	Less: Receipts	$ 85,000 NR
	Net Appropriation	$ -
	FTE	-
682 Town of Roseboro **Budget Fund: 100355** Provides a directed grant to the Town of Roseboro for water and wastewater infrastructure.	Requirements	$ 300,000 NR
	Less: Receipts	$ 300,000 NR
	Net Appropriation	$ -
	FTE	-
683 Town of Rutherfordton **Budget Fund: 100355** Provides a directed grant to the Town of Rutherfordton for capital improvements and equipment needs of the police department.	Requirements	$ 40,000 NR
	Less: Receipts	$ 40,000 NR
	Net Appropriation	$ -
	FTE	-
684 Town of Salemburg **Budget Fund: 100355** Provides a directed grant to the Town of Salemburg for maintenance needs.	Requirements	$ 300,000 NR
	Less: Receipts	$ 300,000 NR
	Net Appropriation	$ -
	FTE	-
685 Town of Sedalia **Budget Fund: 100355** Provides a directed grant to the Town of Sedalia for water and sewer needs.	Requirements	$ 100,000 NR
	Less: Receipts	$ 100,000 NR
	Net Appropriation	$ -
	FTE	-
686 Town of Smithfield **Budget Fund: 100355** Provides a directed grant to the Town of Smithfield for capital improvements.	Requirements	$ 1,000,000 NR
	Less: Receipts	$ 1,000,000 NR
	Net Appropriation	$ -
	FTE	-
687 Town of Southern Pines **Budget Fund: 100355** Provides a directed grant to the Town of Southern Pines for emergency energy improvements.	Requirements	$ 200,000 NR
	Less: Receipts	$ 200,000 NR
	Net Appropriation	$ -
	FTE	-
688 Town of Spindale **Budget Fund: 100355** Provides a directed grant to the Town of Spindale for capital improvements to a fire department building.	Requirements	$ 40,000 NR
	Less: Receipts	$ 40,000 NR
	Net Appropriation	$ -
	FTE	-
689 Town of Spruce Pine **Budget Fund: 100355** Provides a directed grant to the Town of Spruce Pine for capital improvements or equipment in the police department.	Requirements	$ 500,000 NR
	Less: Receipts	$ 500,000 NR
	Net Appropriation	$ -
	FTE	-

-Contract for Professional Services-

Predevelopment Planning

Project: Wastewater Treatment Plant Upgrades **Date:** _____

Owner: Town of Rose Hill

Address: *103 SE Railroad St., Rose Hill, NC*

Narrative Description of Services:
Prepare a Preliminary Engineering Report (PER) and an Environmental Report (ER) to be used in an application for a USDA-RD funding application. The ER is assumed to be a Categorical Exclusion. Should the Categorical Exclusion Not be accepted by USDA, the fee is subject to re-negotiation.

Service Provided	Total Amount
Preliminary Engineering Report	$25,000.00
Environmental Report	$5,000.00
Other	
Total Contract:	$30,000.00

The NC-RD General Conditions are attached and made a part of this contract. Any other special provision proposed by the Owner or Engineer need to be listed under Section 9 of the attachment. Rural Development will not provide reimbursement to the Owner for any services under this contract until the preliminary engineering and environmental reports have been completed and concurred in by the Agency.

Owner:

By: _____
Signature Date

_____
Print Name & Title

Attest:

By: _____
Signature Date

_____
Print Name

Engineer:

By: _____
Signature Date

_____
Print Name & Title

Attest:

By: _____
Signature Date

_____
Print Name

Approved by Funding Agency:

By: _____ Date: _____

NC-RD General Conditions:

1. Limited Agreement. Engineering Services Agreements related to Predevelopment Planning funding are typically limited in scope and thus the development of a full agreement as detailed in RUS Bulletin 1780-26 is not warranted. However, this attachment needs to be included with the proposed agreement in order to ensure that the minimum Agency requirements are met.

2. Future Agreement. The Owner and Engineer agree that if an eligible project is developed and submitted for Rural Development funding consideration both parties will need to execute a new Engineering Services Agreement that adheres to the requirements of RUS Bulletin 1780-26.

3. Audit and Access to Records. Owner, Agency, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Engineer which are pertinent to the Agreement, for the purpose of making audits, examinations, excerpts, and transcriptions. Engineer shall maintain all required records for three years after final payment is made and all other pending matters are closed.

4. Suspension and Debarment. Engineer certifies, by signing this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency. Engineer will not contract with any Consultant for this project if it or its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Necessary certification forms shall be provided by the Owner. The Engineer will complete and submit a form AD-1048, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – lower tier transactions," to the Owner who will forward it the USDA, Rural Development processing office.

5. Preparation of Preliminary Engineering Report. Engineer shall consult with Owner to define and clarify Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations, and identify available data, information, reports, facilities plans, and site evaluations. The Engineer shall:
    a. Identify potential solution(s) to meet Owner's Project requirements, as needed.

b. Study and evaluate the potential solution(s) to meet Owner's Project requirements.
c. Visit the Site, or potential Project sites, to review existing conditions and facilities, unless such visits are not necessary or applicable to meeting the objectives of the Study and Report Phase.
d. Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Project-related data and information, for Engineer's use in the study and evaluation of potential solution(s) to Owner's Project requirements, and preparation of a related report.
e. After consultation with Owner, recommend to Owner the solution(s) which in Engineer's judgment meet Owner's requirements for the Project.
f. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project to be designed or specified by Engineer, including but not limited to mitigating measures identified in an environmental assessment for the Project.
g. Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate the agreed-to requirements, considerations involved, and Engineer's recommended solution(s). For each recommended solution Engineer will provide the following, which will be separately itemized: opinion of probable Construction Cost; proposed allowances for contingencies; the estimated total costs of design, professional, and related services to be provided by Engineer and its Consultants; and, on the basis of information furnished by Owner, a tabulation of other items and services included within the definition of Total Project Costs. This Report shall be prepared in accordance with RUS Bulletin 1780-2. This document must meet customary professional standards as required by 7 CFR 1780.55. The Report must be concurred in by the Agency

6. Preparation of Environmental Report. Engineer shall prepare an Environmental Report as defined at 7 CFR 1970. The Environmental Report must be concurred in by the Agency.

7. Draft Submittals. Furnish [3] review copies of the Report and any other Study and Report Phase deliverables to Owner within [60] days of the Effective Date and review it with Owner. Within [14] days of receipt, Owner shall submit to Engineer any comments regarding the furnished items.

8. Final Submittals. Revise the Report and any other Study and Report Phase deliverables in response to Owner's and Agency's comments, as appropriate, and furnish three (3) written copies and one (1) electronic copy of the revised Report and any other Study and Report Phase deliverables to the Owner within [14] days of receipt of Owner's and Agency's comments.

RUS REGULATION 1780

Preliminary Engineering Report

1780.33 Application requirements.

(c) Two copies of the preliminary engineering report (PER) for the project.

(1) The PER may be submitted to the processing office prior to the rest of the application material if the applicant desires a preliminary review.
(2) The processing office will forward one copy of the PER with comments and recommendations to the State staff engineer for review upon receipt from the applicant.
(3) The State staff engineer will consult with the applicant's engineer as appropriate to resolve any questions concerning the PER. Written comments will be provided by the State staff engineer to the processing office to meet eligibility determination time lines.

***NOTE: For guidance provided to the entity's engineer on the development of the PER refer to RUS Bulletin 1780-2.

Town of Rose Hill

Home of the World's Largest Frying Pan

FY 26-27 BUDGET ORDINANCE AMENDMENT #2: Wastewater: $30,000.00

To: Mayor and Board
From: Angela Smith
Date: August 11, 2026
REF: FY 26-27 BUDGET ORDINANCE AMENDMENT #2: Wastewater: $30,000.00

Background: We have discussed necessary upgrades to the wastewater treatment plant in a couple of different meetings in the past year. This amendment is necessary for predevelopment planning for these upgrades.

Recommendation: (Motion Required): That the following Budget Ordinance Amendment be approved.

Budget Ordinance Amendment #2
Water/Sewer Fund
Fiscal Year 2026-2027

BE IT ORDAINED by the Mayor and Board of Commissioners of the Town of Rose Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget ordinance amendment be made:

REVENUE

	Description	Increase/(Decrease)
30-3991-0000	Fund Balance Appr	$30,000

EXPENSE

30-7140-4500	Contracted Services	$30,000

Moved: _____
Seconded: _____
Vote: Yes No

_____ _____

Town Clerk **Mayor**

TOWN OF ROSE HILL

AN ORDINANCE AMENDING CHAPTER 54.21 WHEN WATER RENTS PAYABLE OF THE TOWN CODE REGARDING PAYMENT OF UTILITY BILLS

WHEREAS, the Town of Rose Hill owns and operates a municipal utility system; and

WHEREAS, the Town Board of Commissioners finds it necessary to amend its Water Rents Payable Ordinance to establish procedures and penalties related to returned payment tenders in order to protect Town revenues and ensure equitable treatment of utility customers; and

WHEREAS, the Town Board of Commissioners has determined that such amendments are in the best interests of the Town and its utility customers;

NOW, THEREFORE, BE IT ORDAINED by the Town Board of Commissioners of the Town of Rose Hill as follows:

SECTION 1. Chapter 54, Section 21 WHEN WATER RENTS PAYABLE of the Town Code is amended to read as follows:

All bills shall be due and payable at the town hall office on or before the tenth (10^{th}) day of the month. All persons shall have a right to appeal the amount of the bill and/or any potential water service disconnection(s). If the full payment or an appeal is not made at the town hall on or before the twentieth (20^{th}) of the month, water service shall be disconnected on the twenty-first (21^{st}) of the month. If water service is disconnected, the total amount of the unpaid bill(s) together with the reconnection charge established by the Town shall be due and payable before the service is resumed.

For purposes of this section, payment by check, electronic check (ACH), or other negotiable instrument shall be deemed conditional until finally honored by the financial institution upon which it is drawn. A check, ACH, or other payment that is returned for insufficient funds (NSF), account closed, stop payment, or any other reason shall not constitute timely payment of the utility bill. The account shall be treated as unpaid as of the original due date, and the customer shall remain subject to all applicable late fees, returned-check charges, disconnection, reconnection fees, and any other remedies authorized by this chapter.

This ordinance shall become effective on the 11^{th} day of August, 2026.

DULY ADOPTED by the Town Board of Commissioners of the Town of Rose Hill at a regular meeting held on the 11th day of August, 2026.

ATTEST:

_____ _____

Mayor Town Clerk

REVENUE V/S EXPENDITURES SUMMARY
MONTH ENDING JULY 31, 2026
% of FY=8%

GENERAL FUND

	Budgeted (Amended)	Encumbrance	Actual	% YTD	
Revenue					
Property Taxes/Motor Vehicle	$ 769,675.00		$ 17,824.14	2%	**
Sales Tax	$ 575,000.00		$ 52,326.30	9%	
Sales & Other Revenue	$ 174,538.00		$ 7,891.53	5%	
Fund Balance Appropriation	$ 13,000.00		$ 13,000.00	100%	
	$ 1,532,213.00		$ 91,041.97	6%	
Expenses					
Administration	$ 214,783.00		$ 27,140.47	13%	
Police	$ 597,800.00		$ 57,921.75	10%	
Fire	$ 64,945.00		$ 32,472.50	50%	
Streets	$ 366,100.00		$ 19,571.53	5%	
Recreation	$ 230,535.00		$ 7,783.64	3%	
Other	$ 58,050.00		$ 15,630.45	27%	
	$ 1,532,213.00	$ -	$ 160,520.34	10%	

WATER & SEWER

Revenue					
Water Fees	$ 529,000.00		$ 52,135.06	10%	
Sewer Fees	$ 486,000.00		$ 40,007.36	8%	
Other Revenue	$ 54,950.00		$ 5,164.34	9%	
Fund Balance Appropriation	$ -		$ -	0%	
	$ 1,069,950.00		$ 97,306.76	9%	
Expenses					
Administration	$ 231,011.00		$ 24,803.47	11%	
Water	$ 339,695.00		$ 46,899.88	14%	
Sewer/WWTP	$ 499,244.00		$ 39,852.22	8%	
	$ 1,069,950.00		$ 111,555.57	10%	

SANITATION

Revenue					
Collection Fees	$ 192,175.00		$ 16,456.91	9%	
Other Revenue	$ 1,400.00		$ 105.88	8%	
	$ 193,575.00		$ 16,562.79	9%	
Expenses					
Contracted Service	$ 145,500.00		$ 9,801.48	7%	
Other	$ 48,075.00		$ 18,977.55	39%	
	$ 193,575.00		$ 28,779.03	15%	

Notes: **Includes Prior Years, Interest & Motor Vehicle Tax

	Budgeted (Amended)	Actual	% YTD
NCDEQ GRANT			
Revenue			
NCDEQ-Grant Proceeds	$ 150,000.00	$ 133,750.00	89%
Expenses			
Asset Inventory Assessment (AIA) Study	$ 150,000.00	$ 148,179.94	99%
GOLDEN LEAF GRANT			
Revenue-$378949.48 was reimbursed due to budget amendment approved by Golden Leaf			
Grants Proceeds	$ 395,800.00	$ 378,949.48	96%
Town of Rose Hill	$ 162,602.00	$ 162,602.00	100%
	$ 558,402.00	$ 541,551.48	97%
Expenses			
Construction	$ 451,651.00	$ 451,651.48	100%
Contigency	$ 16,851.00	$ -	0%
Engineering	$ 59,900.00	$ 59,900.00	100%
Administrative	$ 30,000.00	$ 22,010.80	73%
	$ 558,402.00	$ 533,562.28	96%
CDBG-NR GRANT			
Revenue			
Grant Proceeds	$ 950,000.00	$ 45,865.40	5%
Expenses			
Rehabilitation Costs	$ 855,000.00	$ 47,239.40	6%
Adminstrative Costs	$ 95,000.00	$ 13,762.92	14%
	$ 950,000.00	$ 61,002.32	6%

NC Capital Management
Trust Accounts (Savings)

General Fund

Balance June 30, 2026	$ 2,445,821.55
Transfer In/Out	$ (97,855.28)
Interest Earnings	$ 7,116.83
Balance July 31, 2026	$ 2,355,083.10

Water Fund

Balance June 30, 2026	$ 1,116,906.36
Transfer In/Out	$ -
Interest Earnings	$ 3,379.93
Balance July 31, 2026	$ 1,120,286.29

Powell Bill

Balance June 30, 2026	$ 87,145.28
Transfer In/Out	$ -
Interest Earnings	$ 263.71
Balance July 31, 2026	$ 87,408.99

Asset Reserve (Water)

Balance June 30, 2026	$ 93,126.52
Transfer In/Out	$ -
Interest Earnings	$ 281.81
Balance July 31, 2026	$ 93,408.33

Cash in First Bank
As Of JuLY 31, 2026

$292,706.18