Minutes
Town of Rose Hill

Board of Commissioners
Regular Meeting
April 14, 2026
Town of Rose Hill Conference Room
103 SE Railroad Street

Call to Order: Mayor Davy C. Buckner called the meeting to order at 6:00 p.m.

In attendance were Mayor Davy C. Buckner, Mayor Tempore Billy Wilson, Commissioner Perry Tully, Commissioner Tashau Mathis, and Commissioner Adam Quinn; Commissioner Calvin Miller was absent. Also in attendance were Town Administrator Angela Smith, Town Clerk Keren Parker, Deputy Clerk Vickie Dixon, Town Attorney Kenn Thompson, Recreation Director Lois M. Robinson, and Police Chief Michael Tyndall. There was a total of four (4) citizens in the audience.

Invocation: Commissioner Adam Quinn gave the invocation

Pledge of Allegiance: Mayor Davy C. Buckner lead the Pledge of Allegiance

APPROVAL OF AGENDA

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 4 No 0

PUBLIC COMMENT
(Limit 3 minutes per individual)

None.

I. Consent Agenda

A. Approval of Meeting Minutes, March 10, 2026

Motion: Commissioner Billy Wilson
Seconded: Commissioner Adam Quinn
Vote: Yes 4 No 0

II. Action Agenda

A. Discussion: Sidewalk – Downtown Church and Main

At the February meeting the board requested TA Smith to provide additional quotes that included the sidewalk located at 103 E. Main Street. TA Smith presented two separate quotes:

- Quote number one included one set of steps for E. Main Street and two sets of steps for E. Church Street sidewalk. Totalizing $95,084.00. (10% discount included)
- Quote number two included one set of steps for both E. Church Street and Main Street sidewalk. Totalizing $91,755.00 (10% discount included) Option 4

TA Smith informed the board that DiMaio will provide a 10% discount if both sidewalks are completed at the same time under the same contract and mobilization. For both set of handrails (E. Church St. and E. Main St.), A/C Hall provided a total quote of $22,145.00

***Commissioner Calvin Miller arrived at the meeting at 6:06 p.m. ***

After some discussion Commissioner Adam Quinn made the motion seconded by Commissioner Tashau Mathis to put out a public notice requesting citizen input on the boards intent to vote on option 4 (will include handrails) at the May 12th regular meeting.

B. Consider Approval of Any Necessary Budget Amendment Related to Sidewalk Repair (If Any)

No action.

C. Consider Setting a Public Hearing for May 12, 2026, at 6:00 p.m. or a Soon Thereafter as the Matter May be Heard, for Zoning Map Amendment for a ± 3.09 Acre Portion of Tax Parcel # 11-977, Proposing a Change I-1 to MU, Submitted by Carlos Bonilla and Cindy Ferrel

A motion was made by Commissioner Adam Quinn and seconded by Commissioner Billy Wilson to approve setting a public hearing on May 12, 2026, at 6:00 p.m. for the rezoning of tax parcel #11-997. Motion passed five (5) votes to zero (0). TA Smith mentioned that she is currently awaiting the submission of all written comments from the Planning Board Committee.

D. Consider Approval of Special Resolution Permitting the Town of Rose Hill to Continue to use Tully's Services, LLC for Vehicle Repairs Pursuant to GS 14-234 (d1); Commissioner Perry Tully shall recuse himself from voting on this matter.

NOW, THEREFORE, BE IT RESOLVED that the Town of Rose Hill shall continue obtaining its vehicle repair service from Tully Services LLC, pursuant to North Carolina General Statue 14-234 (d1); provided, that all subsections (1-4) of 14-234 (d1) shall continue to apply, effective this 14th day of April, 2026 is **ADOPTED.**

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 4 No 0

E. Consider Approval of Duplin Winery's Request and Authorization for the Town to Draft a Support Letter to the NC ABC Commission for a Liquor License Permit

Mr. Dave Fussell from Duplin Winery submitted a letter to the Board requesting support for Duplin Winery to obtain a liquor license. TA Smith informed the board that Attorney Kenn Thompson drafted a letter from the Mayor to the ABC Commission, also supporting the issuance of a liquor-by-the-drink permit for Duplin Winery.

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 5 No 0

F. Consider Award of 2024 CDBG-NR Approved Reconstruction of Home at 224 W. Ridge Street to Lowest Bidder: At Home Companies, LLC: $129,619

TA Smtih briefly went over the bid tabulation summary for the four houses scheduled for demolition and reconstruction under the CDBG – NR grant: 22 W. Ridge Street, 115 E. Sixth Street, 201 E. Church Street, and 338 S. West Street. Ms. Tammy Jones from The Adams Company was present and addressed any questions the Board had. Ms. Tammy confirmed that all four residents have been verified as the legal homeowners of their property. She future stated that each resident will be temporarily relocated during the demolition, and reconstruction process is completed. Each contractor will have 120 days to complete each home, except for delays caused by natural disasters.

Commissioner Adam Quinn stated that the town was awarded $950,000 through the CDBG-NR program. He noted that the bids for the four homes scheduled for demolition and reconstruction total $556,000. Commissioner Quinn then inquired whether, given the remaining available funds, an additional resident could potentially be included in the program. Ms. Tammy responded to Commissioner Quinn that yes, there are currently three alternates in line. However, other expenses are to be taken into consideration such as administration fees, relocation fee, additional cost of demolition/reconstruction, etc. Ms. Tammy stated that as the project proceeds a financial report could be provided to the board.

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 5 No 0

G. Consider Award of 2024 CDBG-NR Approved Reconstruction of Home at 115 E. Sixth Street to Lowest Bidder: Fair Home Improvements: $133,140

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Tashau Mathis
Vote: Yes 5 No 0

H. Consider Award of 2024 CDBG- NR Approved Reconstruction of Home at 201 E. Church Street to Lowest Bidder: Holland Construction Co.: $158,500

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Tashau Mathis
Vote: Yes 5 No 0

I. Consider Award of 2024 CDBG-NR Approved Reconstruction of Home at 338 S. West Street to Lowest Bidder: At Home Companies, LLC: $134,428

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Tashau Mathis
Vote: Yes 5 No 0

III. Report

A. Administration

- Monthly Budget vs Actual – TA Smith briefly went over the revenue/expense summary for March 31, 2026
- Cash Report – TA Smith provided the Board with a cash report.
- TA Smith gave a brief report on the Golden Leaf project and its completion. TA Smith also stated that resurfacing bids packets will be sent out soon for the FY 25-26 street resurfacing project (Walnut Street). TA Smith informed the board that the repairs to the sewer line on Charity Road have come to a stop. During inspection, a fiber-optic line was discovered. Further investigation confirmed that the line belongs to Focus. Focus has been contacted and has requested additional time to install a new line to prevent service interruptions for their customers. TA Smith also noted that Focus has been made aware that the Town of Rose Hill will be seeking reimbursement for damages.

  TA Smith reminded the board that two public hearings will be held on May 12, 2026, regarding the FY 2026-2027 budget and the proposed rezoning of tax parcel #11-997.

B. Police – None
C. Fire – Chief Billy Wilson gave a verbal report
D. Public Works – None
E. Recreation- Recreation Director Lois M. Robinson gave a verbal report and appreciated all staff for the effort that was put to organize opening day.
F. Tax Collection – Deputy Clerk Vickie Dixon stated that as of March 2026, 93.27% of property taxes have been collected.
G. Attorney – None

IV. Comments from Mayor and Board

Mayor Davy C. Buckner expressed great gratitude to all that attended the meeting.

V. Adjourn

Time: 6:41 p.m.
Motion: Commissioner Adam Quinn
Seconded: Commissioner Tashau Mathis
Vote: Yes 5 No 0

Respectfully Submitted,

Keren Parker

Keren Parker
Town Clerk