Minutes
Town of Rose Hill

Board of Commissioners
Regular Meeting
March 10, 2026
Town of Rose Hill Conference Room
103 SE Railroad Street

Call to Order: Mayor Davy C. Buckner called the meeting to order at 6:00 p.m.

In attendance were Mayor Davy C. Buckner, Mayor Tempore Billy Wilson, Commissioner Perry Tully, and Commissioner Adam Quinn; Commissioner Tashau Mathis and Commissioner Calvin Miller were absent. Also in attendance were Town Administrator Angela Smith, Town Clerk Keren Parker, Deputy Clerk Vickie Dixon, Town Attorney Kenn Thompson, Public Works Director Blake Parker, Recreation Director Lois M. Robinson, and Police Chief Michael Tyndall. There was a total of nine (9) citizens in the audience.

Invocation: Mayor Davy C. Buckner gave the invocation

Pledge of Allegiance: Mayor Davy C. Buckner lead the Pledge of Allegiance

APPROVAL OF AGENDA

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 3 No 0

PUBLIC COMMENT
(Limit 3 minutes per individual)

None.

I. Consent Agenda

A. Approval of Meeting Minutes, February 24, 2026
B. Accept Letter From Fire Department Requesting FY 26-27 Contribution
C. Approval of FY 25-26 Budget Amendment #14: General Fund: $90,000

Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 3 No 0

II. Action Agenda

A. Consider Approval of Final Plat Submission for Chasten Wallace for Subdivision of an Approximately 1.86 Acres in Six (6) lots

Town Administrator Angela Smith informed the board that the Town has received the final plat from Mr. Chasten Wallace. Mrs. Smith noted that the Planning Board met on March 9, 2026, and approved the final plat with no changes. Town Administrator Smith recommends that the Town Council approve the final plat.

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 3 No 0

B. Consider Approval of Resolution Approving a New Performance Guarantee Agreement with Chasten Wallace for the Guarantee of Installation of Required Improvements Within the Wallace Church Street Subdivision

Town Administrator Angela Smith informed the board that the purpose of the resolution is to approve a new performance guarantee agreement with Mr. Chasten Wallace for the guarantee of installation of required improvements within the Wallace Church Street Subdivision.

*** Commissioner Tashau Mathis arrived at the meeting at 6:05 p.m.***

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Billy Wilson
Vote: Yes 4 No 0

C. Consider Approval of FY Ending 6/30/2026 Audit Contract with Thompson, Price, Scott Adams & Co. P.A. $16,500 Audit Fee and $3,000 Per Major Program Fee (if applicable); Total Not to Exceed $25,500.00

Approved
Motion: Commissioner Adam Quinn
Seconded: Commissioner Perry Tully
Vote: Yes 4 No 0

III. Report

A. Administration
   - Monthly Budget vs. Actual – TA Smith briefly went over the revenue/ expense summary for February 28, 2026
   - Cash Report – TA Smith provided the Board with a cash report.

B. Police – None.

C. Fire – Fire Chief Billy Wilson gave a verbal report.

D. Public Works – Public Works Director Blake Parker informed the board that the Golden Leaf project is moving along and laying pipe has begun.

E. Recreation – Recreation Director Lois M. Robinson gave a verbal report. TA Smith mentioned that a motion was required to approve the reappointment of the Recreation Board, all members have agreed to continue serving.
   - Approval of Recreation Board Appointment –
     Commissioner Bill Wilson moved, seconded by Commissioner Adam Quinn, to approve the appointment of all Recreation Board Members. Motion carried unanimously.

F. Tax Collection – Deputy Clerk Vickie Dixon stated that as January 2026, 88.7% of property taxes have been collected.
G. Attorney – None

FY 26-27 Budget Work Session
Refer to Attached Agenda

TA Smith went over the budget worksession summary. For FY 25/26 property tax revenue was intentionally estimated conservatively. Estimating a 35% increase in valuation, resulting in an estimated total of $87,600,000. The reduction of the tax rate from $0.75 to $0.64 producing a budgeted revenue of $538,000. Duplin County billed $674,000 in 2025; with a tax valuation is $105,312,000. Applying the same 96% collection rate is expected to generate approximately $647,000 in revenue. The additional revenue will be transferred to the General Fund, with the primary intent of continuing street paving program and addressing recreation repairs and infrastructure needs.

TA Smith provided the board with comparison sheets with different water/sewer rate increases from 6% - 7%. TA Smith informed the Board that water and sewer rates need to be adjusted. This recommendation was also noted in the FY 24-25 Audit report. TA Smith proposed a 7% increase in both water and sewer, which remains below the statewide average. The proposed 7% increase is expected to generate approximately $66,000 in additional revenue. These funds can support equipment upgrades, minor infrastructure projects, and improve the Town's competitiveness for future grant opportunities. After some discussion, the board decided on a 6% increase for the first year, with incremental increases per year thereafter.

Other items discussed in the budget worksession included:

- **New planning and zoning fees:**
  -Increase Minor Subdivision Final Plat Filling Fee to $50.00
  -Major Subdivision Final Plat Filing Fee $150.00
  -Public Hearing and Legal Advertisement Notices total will be billed to individuals requesting the hearing.
  - Zoning Text Amendments: $250.00 plus .80/letter or 8.50/certified letter
  -Special Use Application Fee: $35.00 plus .80/letter or 8.50/certified letter
  - Rezoning Request (less than 50 property owners): $250.00 plus .80/letter or 8.50/certified
  - Rezoning Request (more than 50 property owners): $1,185.00 plus .80/letter or 8.50/certified letter
- **Fax Fee**: $0.25 cents per page fee for faxes
- **Utility Deposits**: Sewer (out-of-town) outstanding balance owed: $500.00 deposit
- **Employee Compensation**: One-time 2% bonus and a 3% COLA increase for all full-time employees
- **Street paving for FY 26/27 list:** South Pine Street – W. Church to W. Main, South Maple Street, North Maple Street, Marhsall Street, East South Street – Oak to Charity
- **Police Department**: Purchase of two rugged laptops
- **Public Works Department**:
  -Purchase of two Bobcat zero-turn mowers for $23,26.00
  - Purchase of a Kubota tractor for $50,611
- **Parks and Recreation:** Building and installing a new double – sided batting cage at Jimmy Jerome Park for $40,000
- **Town Facilities and Maintenance:** Painting the exterior of Town Hall and the Police Department and addressing needed maintenance.

TA Smith also provided the Board with the Preliminary Draft Budget for FY 26-27. She also informed the Board that the public hearing for the proposed FY 26-27 Budget would be on May 12, 2026, where members of the public will be welcome to offer input on the proposed budget.

IV. Comments from Mayor and Board

Mayor Davy C. Buckner expressed great gratitude to all that attended the meeting as well as Town Staff and Board.

V. Adjourn

Time: 6:51 p.m.
Motion: Commissioner Billy Wilson
Seconded: Commissioner Tashau Mathis
Vote: Yes 4 No 0

Respectfully Submitted,

Keren Parker

Keren Parker, Town Clerk