

Minutes to be approved February 12, 2024.....

Town of Rockland January 8, 2024 Board Meeting

Rockland Town Hall @ 7:00 P.M.

Chairperson, Rosalie Geiger called the meeting to order at 6:50 p.m. Additional officials present were Mike Havlinek, Tim Thor, Paula Winkel, Laura Henze, and Dan Benter. There were twelve citizens present. Motion made by Mike Havlinek and second by Tim Thor to approve the secretary's report as posted and printed. Motion carried. Motion made by Tim Thor to accept the Treasurer's Report as read. Second by Mike Havlinek. Motion carried.

The agenda was followed as printed and posted.

Public Input: Nothing to report.

Reports and Communications: Paula Winkel shared communication from the County including ARPA matching funds for culvert replacement has been received and deposited (\$63,002.16) and bridge inspections are typically done every two years with some exceptions (this was a follow up from a question at the last meeting). The QuickBooks update to Enterprise Desktop has been completed as well as new Town website launched. The ExpressVote election voting equipment is on site. There is no February primary election for the Town of Rockland. Sue Rusch will work in the Treasurer/Clerk office for one week in February as Laura Henze and Paula Winkel are unavailable (office hours will be listed on the Town website). General Transportation Aid (\$36,211.00) was received in January. Attorney Kathryn Reynolds is retiring on January 31st 2024 and a new attorney for the Town will need to be identified.

Licenses & Permits: As listed on the agenda.

Josh Eickert Rezoning Request: Mr. Eickert shared his goal to convert two to three acres on Brandes Rd. from General Ag to Rural Residential in order to build a house and is just starting the process. Motion was made by Tim Thor and second by Mike Havlinek to approve the rezoning request. Motion Carried. Eickert's next step includes taking his request to the Manitowoc County Planning and Park Commission.

Personal Property Tax Elimination Plan: Westshore Retreat on Long Lake is affected by the shared revenue bill, 2023 Act 12. Most items that had been classified as personal property will be exempt from taxation. Mobile/manufactured homes will be reclassified as real property. Carol See (owner) of property has approximately 30 structures (owned by individuals and she owns the land) that could be impacted. About half of these are mobile homes. Town of Rockland will continue to assist/support in providing clarification as it becomes available and will invite Scott Tennesen (Town of Rockland tax assessor) to the March meeting to review options further.

Sanitary District Structure Overview and Update: Don and Linda Gilbertson: This agenda item was tabled until February meeting.

Board of Review Training for 2024: Dates of Board of Review Training were identified. Board members have been encouraged to attend as 2024 will be a reevaluation year.

Pay Structure Changes: Mike Havlinek made a motion to give employees the choice to be paid monthly or every two weeks starting in January 2024. Tim Thor seconded. Motion passed.

Reedsville EMS Contract and Budget: A request from Reedsville EMS was received for the 2024 budget, but this came after the Town had completed its budget. Motion was made by Tim Thor and second by Mike Havlinek to provide them with \$5500.00 which is an increase vs. the \$4706.00 identified in the budget. This increase is about one half of the additional money requested. Motion carried with two ayes (Geiger and Thor) and one nay (Havlinek). A revised contract shall be requested as well as a caveat which alerts them of the need for a timely EMS Protection Agreement and request for annual payment.

Extra Principal Payment on Loan: Motion made by Mike Havlinek and second by Tim Thor to pay \$50,000 extra on the principal of the loan (balance as of January 1st is \$425,077.72). Motion passed.

Camper Residency: The Board discussed a concern/complaint made by a resident who believes that an individual who is also allegedly a registered sex offender lives in a camper near his/her property. The Board has requested that follow up take place.

Short Term Vacation Rentals: A Bullhead Lake residence is being used as a short term vacation rental. Ron Gerrits received a conditional use permit from Manitowoc County Planning and Park Commission with a review of the permit in one year. Mike Havlinek provided WI State Statute information regarding short term vacation rentals. Paula Winkel provided a flowchart process a neighboring township utilizes. This will be a March agenda item with an anticipated ordinance to be considered in the Town of Rockland.

Communication with Road Superintendent; Road/Culvert Status: Paula reported in Keith's absence. A sign will be replaced that was stolen at the intersection of Quarry Rd. and Einberger Road. Keith will be providing a ride along experience with a potential new snowplowing employee. Road patching needs were identified in a few areas including on Goodwin Rd.

Constable Report: Dan Benter reported bringing a surrendered dog to the shelter.

Vouchers Approved: Motion made by Tim Thor and second by Mike Havlinek. Motion carried to approve payments of vouchers #21766 to #21788 and EFT's in the amount of \$34,528.96.

Topics for February 12, 2024: Sanitary District Structure Overview and Update - Don and Linda Gilbertson, camper residency, revised Reedsville EMS contact and ARPA funds balance.

Adjournment: Motion made by Tim Thor and second by Mike Havlinek to adjourn the meeting at 8:18 p.m. Motion carried. Meeting adjourned.

Respectively Submitted,

Laura Henze, Deputy Clerk/Treasurer, Town of Rockland, Manitowoc County