MINUTES

TOWN OF RICHMOND BOARD MEETING
September 8, 2022 6 P.M.
RICHMOND TOWN HALL - 1428 100TH ST.

The meeting was called to order at 6 pm, as noticed, by Chairman Gary Knutson. Present were Chairman Knutson, Supervisors Stephens, Berquist, Naser, and Peirson, Clerk Earley, Attorney Paul Mahler. Others present: Janet Osborne, Greg Cardinal, Tom Derrick, Joe Ayres, Randy Berenschot

The Pledge of Allegiance was recited.

The agenda was approved on a motion by Peirson/Stephens.

The minutes of the August 11, 2022 Regular Town Board Meeting were approved on motion by Stephens/Peirson.

Treasurer Report – accepted as presented

Public Comment - none

REPORTS

1. Building Inspector/Permits – 1 new home, 19 total permits for $1,154,115 est value.
2. Animal Control – 2 dog calls, 1 call of cattle on 160th Ave.
3. Plan Commission – Meeting on Sept 27th with Town Board and St. Croix County Planning for update of Comprehensive Plan.
4. Ambulance – Budget process is in progress, with a slight decrease projected.
5. Fire – Will begin budget process, also expect decrease.
6. WTA -workshop Sept 21 in Eau Claire
7. Recycling Center – Tire and appliance/electronics collection event is Saturday Sept 24th – Appliances will be $10 on that day only. $13,500 profit year-to-date for recycle center.
8. Bike/Pedestrian Trails – County Road A pathway work to start this fall.
9. Emergency Services – no report
10. Sanitary District – no report
11. Transportation – WISLR Report: Town road certification. County will complete the survey for the town. Currently there are 67.5 miles of road, with a small increase with new road in Waters Edge. Ditch mowing will start 3rd week in September. Discussion on snow fence on 100th St. Consensus of the board is to plow as necessary and not pursue the snow fence.
12. Pathway Committee Meeting Sept 16th
13. Broadband Committee – see business item #1.

UNFINISHED AND NEW BUSINESS

1. **Update on broadband project by Greg Cardinal of Northwest Communications**. Northwest Communications will begin fiber installation in early October and work until freeze-up. They will start on 140th St. and proceed south to Cty Rd E. Starting next spring, there will be two crews working to complete fiber installation for the balance of the Town. The goal is that fiber internet (broadband) will be available to any Town resident that wants it by the end of next summer – 2023. St. Croix County will do the permitting.
2. **Consider variance for Certified Survey Map CSM 2022-028 for the Doris Osborne Trust located in Section 15, consisting of 2.35 acres.** Town passed ordinance 2021-1 in 2021 that requires any new lot created must have direct access to a public road. This existing home has had access via easement for many years. Plan Commission and Town Board indicated a variance would be in order. Application was submitted by the Osbornes. Tom Derrick concurred that the variance was agreeable to the Plan Commission. Motion by Stephens/Naser to approve the variance request for the Doris Osborne Trust for CSM 2022-028. Carried by unanimous roll call vote. Motion to approve the Doris Osborne Trust CSM 2022-028 by Stephens/Naser. Roll call vote was unanimous.
3. **Consider for approval: Certified Survey Map CSM-2022-026 Herman Keller/Susan Dahl, 1269 130th Ave.** Motion to approve CSM-2022-026 by Stephens/Peirson roll call vote unanimous.
4. **Consider Memorandum of Understanding between Town of Richmond and US Fish & Wildlife Service providing improved access to Ten Mile Waterfowl Production Area located in T30N, R18W S21, off the 112th St. Cul-de-sac.** This is a 15-year agreement, and either party may cancel the agreement after 5 years. Motion to adopt the MOU by Stephens/Peirson roll call vote was unanimous.
5. **Consider adoption of Public Participation Plan Resolution 2022-01 outlining public participation in the 2022-23 update of Comprehensive Plan for Town of Richmond.** Motion to approve by Peirson/Naser. Carried by unanimous roll call vote.
6. **Town Hall Maintenance** – Todd Marek checked the town hall roof and will repair. Gary will contact a serviceman for Furnace cleaning and maintenance at the town hall.

Agenda Items for October – Present proposed preliminary budget, Approve the loan payment to FNCB $11,000.

Approval of Bills – Motion to pay bills of $118,431.45 by Knutson/Naser carried by unanimous roll call vote.

Announcements - none

Meeting was adjourned at 7:15 pm on motion by Stephens/Peirson.

Respectfully submitted,

Pat Earley, Clerk