

STATE OF WISCONSIN - Town of Richford; Waushara County

The town board of the Town of Richford, Waushara County, Wisconsin, hereby provides its written notice and an agenda of the monthly town meeting of the town board on **Monday, July 13, 2026 at 6PM** in the Richford Town Hall; W11127 Cumberland Road, Coloma, WI 54930. The Town Chairperson, or a designee, has provided communication of this public meeting as required. The public may provide comments to the town board if the presiding officer notes on the agenda and upon recognition a period for public comment.

MONTHLY MEETING AGENDA

1. Call to order and Roll call.
2. Certify compliance with open meetings law.
3. Approval of the agenda.
4. Approval of previous meeting minutes.
 - a. June 1, 2026 Monthly Meeting.
5. Announcement of next meeting.
 - a. August 3, 2026 Monthly Meeting.
6. General public comment.
7. Others Wishing to Address the Board.
8. Treasurers Report: Current financials and report of last month's financial activity.
9. Specific matters for discussion and possible action by town board in open session.
 - a. Old Business- all items may be considered for approval or other action.
 - i. Rustic road condition and needs and budget status.
 - ii. General roads condition and needs and budget status.
 - Shoulder/Road Collapse on 11th by Herschberger North of Chicken Barn.
 - Czech Rd New Cold Patch Damage.
 - Dakota Ave Condition of the Town of Newton Portion.
 - b. New Business - all items may be considered for approval or other action.
 - i. Appoint Clerk effective July 1, 2026.
 - ii. 2026-2027 Operator License Applications:
 - All members can vote: Robert M. Wedell.
 - Johannes to recuse self: Damian J. Baker, Christine L. Niles.
 - Right of Way Encroachments.
10. Review and approve monthly expenditures.
11. Chairperson Report.

12. Supervisor Reports.

- a. Zoning Workshop Information.
- b. Cemetery Shed Update.

13. Clerks Report.

14. Announcements of upcoming events:

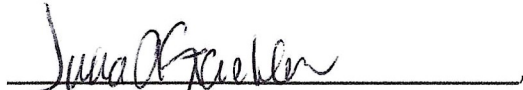
- a. Blood Drive July 22, 2026 from 12:00 PM- 5:30 PM.
- b. Partisan Primary Election August 11, 2026.

15. Items for future meetings:

- a. Building renovation plan.
- b. Speed limit rustic road.

16. Adjourn.

Dated this 30th day of June 2026 @ 5PM and posted at the Richford Town Hall, Johann's Bar and Grill LLC, The Rusty Nail LLC, www.townofrichfordwi.gov



Julia A. Staehler, Clerk

STATE OF WISCONSIN

Town of Richford; Waushara County

TOWN OF RICHFORD – MINUTES FROM JUNE 1, 2026 MONTHLY MEETING

The Town of Richford Town Board met on Monday, June 1, 2026 in the Richford Town Hall. Board members present: Ryan Heil, Steve Johannes, David Paulus Jr., Kristen Anderson, and Julia Staehler. Also present was Robert Wedell.

1. Call to order and Roll call. Heil called the meeting to order at 6:03PM. Staehler called the roll: Heil-yes, Johannes-yes, Paulus-yes, Anderson-yes, Staehler-yes.
2. Certify compliance with open meetings law. Staehler certified compliance with open meetings law. The meeting notice was posted at three locations, uploaded to the website, and emailed to the email contact list.
3. Approval of the agenda
 - a. MOTION by Johannes to approve the agenda as presented. Second by Paulus. Motion carried by voice vote.
4. Approval of previous meeting minutes
 - a. MOTION by Paulus to approve the May 4, 2026 Monthly Meeting Minutes as presented. Second by Johannes. Motion carried voice vote.
5. Announcement of next meetings
 - a. June 8, 2026 Special Elector Meeting.
 - b. July 13, 2026 Monthly Meeting.
6. General public comment. None.
7. Other's wishing to appear before the Board regarding Agenda Items. None.
8. Treasurers Report: Current financials and report of last month's financial activity: Money Market shows an ending May balance of \$526,590.42 with \$1,439.25 in credits and \$0 in debts. Basic checking shows an ending May balance of \$32,462.70 with \$1,245.78 credits and \$10,044.17 in debts.
9. Specific matters for discussion and possible action by town board in open session
 - a. Old Business- all items may be considered for approval or other action.
 - i. Rustic road condition and needs and budget status. Issue found and is being resolved.
 - ii. General roads condition and needs and budget status. Scott Construction noted they will be in the town sooner rather than later. Budget status distributed. Currently overbudget. Money will be transferred from the money market.
 - b. New Business - all items may be considered for approval or other action.
 - i. Elected Clerk Resignation. The clerk has submitted her resignation effective June 30, 2026.
 - ii. 2026-2027 Alcohol Beverage License Applications.

- MOTION by Johannes to issue a Renewal Class "B" Beer/"Class C" Liquor (wine only) to Genie A. Metoyer dba Fresh for Life Organics Genie A. Metoyer Agent effective 7/1/2026-6/30/2027. Second by Paulus. Motion carried by voice vote.
 - MOTION by Paulus to issue a Renewal Class "B" Beer/Regular "Class B" Liquor to Adam G Flyte/Carolyn L. Flyte dba Flytes Fieldstones LLC Carolyn L. Flyte Agent effective 7/1/2026-6/30/2027. Second by Johannes. Motion carried by voice vote.
 - Johannes recused himself. MOTION by Paulus to issue a Renewal Class "B" Beer/Regular "Class B" Liquor to Steven S. Johannes dba Johann's Bar & Grill LLC Steven S. Johannes Agent effective 7/1/2026-6/30/2027. Second by Heil. Motion carried by voice vote.
 - MOTION by Johannes to issue a Renewal "Class C" Liquor (wine only) to Susan T. Kuckuk dba Kuckuk Farms Mary L. Handel Agent effective 7/1/2026-6/30/2027. Second by Paulus. Motion carried by voice vote.
 - MOTION by Paulus to issue a Renewal Class "B" Beer/Above-Quota "Class B" Liquor to Romona E. Armstrong dba Caribou Bay Retreat, Inc Romona D. Zelienka Agent effective 7/1/2026-6/30/2027. Second by Johannes. Motion carried by voice vote.
 - Johannes recused himself. MOTION by Paulus to issue a Cigarette, Tobacco, and Electronic Vaping Device License Application Steven S. Johannes dba Johann's Bar & Grill LLC Steven S. Johannes Agent effective 7/1/2026-6/30/2027. Second by Heil. Motion carried by voice vote.
- iii. 2026-2027 Operator License Applications:
- MOTION by Paulus to issue an Operator License to Russell H. Brown, Adam G. Flyte, Carolyn J. Flyte, Genie Metoyer, Cynthia K. Wierchowski effective 7/1/2026-6/30/2027. Second by Johannes. Motion carried by voice vote.
 - Heil recused himself. MOTION by Johannes to issue an Operator License Ryan M. Heil effective 7/1/2026-6/30/2027. Second by Paulus. Motion carried by voice vote.
 - Johannes recused himself. MOTION by Paulus to issue an Operator License to Nicholas A. Johannes, Tristan J. Johannes, Kathleen P. KoceJa, Julie L Lyons, Cheryl A. Millard, Becky S. Soper, Olivia J. Soper effective 7/1/2026-6/30/2027. Second by Heil. Motion carried by voice vote.

10. Review and approve monthly expenditures: MOTION by Johannes to approve the June 2026 expenditures consisting of check numbers 2331-2337 and four (4) ACH payments in the amount of 6,998.53 with an outstanding expenditure for the monthly bank fee and a quarterly payroll consisting of five (5) ACH payments in the amount of 4,674.02. Second by Paulus. Discussion. Motion carried by voice vote. May 2026 expenditures finalized \$10,010.17 consisting of check numbers 2323-2330 plus five (5) ACH transfers.

11. Chairperson Report

- a. Fire District meeting was attended by the chair. New air tank compressor purchased. Front windows on building need to be replaced due to water damage resulting from how that portion of building was constructed. \$27,000 to fix the front of the building by the original building contractor. Front door needs replacement as well but no motion was made to replace the door. Certain structure fires in the past have been billed. Due to the rise in collections whereas only half is received, it was decided not to bill for structure fires. Certain car accidents will still be billed out. The DNR will still provide a

reimbursement amount for wildfires. 125-year celebration for Wautoma Area Fire District will be this summer. Wautoma Fire Department is now a 501 (c).

12. Supervisor Reports

- a. Paulus needs to complete the step at the cemetery shed. Shelves and hooks will be installed as well. Uncompleted brush work remains throughout the town and needs to be addressed.

13. Clerks Report:

- a. MOE for Fire and Emergency Services complete.
- b. State Archivist and DOR notified for records destruction. They have 60-days to respond. After initial discussion some of the records may go to the historical society. None of the records are confidential so no confidential destruction will be needed.
- c. Statement of Assessment Filed.

14. Announcement of upcoming events:

- a. June 8, 2026 Special Meeting of the Electors.
- b. July 13, 2026 Monthly Meeting.
- c. Blood Drive July 22, 2026 from 12:00 PM- 5:30 PM.
- d. Partisan Primary Election August 11, 2026.

15. Items for future meetings.

- a. Speed limit rustic road.
- b. Building renovation plan.
- c. Additional Operator Licenses.

16. Adjourn: MOTION by Heil to adjourn. Second by Johannes. Meeting adjourned at 6:53PM.

Submitted by Ryan M. Heil, Chair