**STATE OF WISCONSIN - Town of Richford; Waushara County**

The town board of the Town of Richford, Waushara County, Wisconsin, hereby provides its written notice and an agenda of the monthly town meeting of the town board on **Monday, April 6, 2026 at 6PM** in the Richford Town Hall; W11127 Cumberland Road, Coloma, WI 54930. The Town Chairperson, or a designee, has provided communication of this public meeting as required. The public may provide comments to the town board if the presiding officer notes on the agenda and upon recognition a period for public comment.

**MONTHLY MEETING AGENDA**

1. Call to order and Roll call.

2. Certify compliance with open meetings law.

3. Approval of the agenda.

4. Approval of previous meeting minutes.
    a. March 2, 2026 Monthly Meeting.

5. Announcement of next meeting.
    a. May 4, 2026 Monthly Meeting.

6. General public comment

7. Others Wishing to Address the Board.

8. Treasurers Report: Current financials and report of last month's financial activity.

9. Specific matters for discussion and possible action by town board in open session.
    a. Old Business- all items may be considered for approval or other action.
        i. Rustic road condition and needs and budget status.
            - Additional Proposals to Complete Runoff Prevention.
        ii. General roads condition and needs and budget status.
            - Storm Damage.
            - Burning vs. Chipping.
            - DNR Parking Lot Signage at 11th Rd Bridge.
    b. New Business - all items may be considered for approval or other action.
        i. Accept Appointments from Planning Commission.
        ii. Recommendations from Planning Commission.
        iii. Electrical Upgrade Proposals.
        iv. "Class C" Wine License Kukuck Farms.
        v. Review 2025 Annual Meeting Minutes.
        vi. Review 2025 Financial Report.
        vii. 2026 Cemetery Maintenance Proposal.
        viii. Resolution 2026-01 Town Board Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution.

ix. Ordinance 2026-01 An Ordinance to Lower the Speed Limit on the Cumberland Avenue Portion of Rustic Road 102.
x. Operator License(s) – Julie Lyons.
xi. Landowner Request to Waive MFL Noncompliance Assessment.
xii. Rental of Cemetery Maintenance Equipment.
xiii. Purchase Town Hall Tables.
xiv. Guardrail Proposal 9th Ave.
xv. Guardrail Proposal Cottonville Ave.

10. Review and approve monthly expenditures.

11. Chairperson Report.
    a. Wautoma Area Fire District Needs.

12. Supervisor Reports.

13. Clerks Report
    a. Property Tax Exemption Report Filed.
    b. Worker's Compensation Audit Results.
    c. Unused roads 9th Dr from County Rd JJ to Cumberland Rd. and 8th Ave dead end to County Rd GG update.
    d. Cemetery Shed Needs.
    e. Annual CT Report Submitted to State.
    f. Alcohol License and Operator License Renewals Provided to Establishments.
    g. WTA Annual Report Webinar.
    h. Trace Frost BOR Member.

14. Announcements of upcoming events: Spring Election April 7, 2026, Special Meeting (roads) April 18, 2026 @10AM, Annual Meeting April 21, 2026 @6PM, Blood Drive April 29, 2026 Noon-5:30PM, Board of Review May 5, 2026 6-8PM, Electronic Recycling Event May 23, 2026 9AM-Noon.

15. Items for future meetings: 2026 road maintenance projects.

16. Adjourn

Dated this 1st day of April 2026 @ 5PM and posted at the Richford Town Hall, Johann's Bar and Grill LLC, The Rusty Nail LLC, www.townofrichfordwi.gov

Julia A. Staehler, Clerk

**STATE OF WISCONSIN**
Town of Richford; Waushara County

**TOWN OF RICHFORD – MINUTES FROM MARCH 2, 2026 MONTHLY MEETING**

The Town of Richford Town Board met on Monday, March 2, 2026 in the Richford Town Hall. Board members present: Ryan Heil, Steve Johannes, Kristen Anderson, and Julia Staehler. Dave Paulus Jr by phone. Also present was Jeff Delmore.

1. Call to order and Roll call. Heil called the meeting to order at 6:21PM. Staehler called the roll: Heil-yes, Paulus-yes, Johannes-yes, Anderson-yes, Staehler-yes.

2. Certify compliance with open meetings law. Staehler certified compliance with open meetings law. The meeting notice was posted at three locations, uploaded to the website, and emailed to the contact group.

3. Approval of the agenda
    a. MOTION by Johannes to approve the agenda with correction. Second by Paulus. Motion carried by voice vote.

4. Approval of previous meeting minutes
    a. MOTION by Johannes to approve the February 9, 2026 Monthly Meeting Minutes with correction. Second by Paulus. Motion carried voice vote.

5. Announcement of next meetings
    a. April 6, 2026 Monthly Meeting.

6. General public comment. None.

7. Other's wishing to appear before the Board regarding Agenda Items. Delmore Consulting. The board received the road review with pavement rating and Delmores' recommendations as to what year to treat and treatment method. Jeff suggested to look at projects in a way as to minimize mileage from job to job completed in any given year. Additional information will be uploaded to the newly created Delmore Consulting shared drive. Jeff noted none of our 6-20's culverts/small bridges quality for the first round of 30-million-dollar funding. We do have two '5' ratings otherwise our ratings are between 6-8. The funding is only available for structures 0-2. There are over 300 structures in the state rated '3' so maybe 100 '3' structures can be addressed. At this time, we do not need to worry about applying for any funding for 6-20' structures. Jeff will add the inspection reports for each structure to the shared drive. In lieu of driving roads, the board will meet with Jeff on April 18, 2026 at 10AM to review the list and make preliminary decisions. Discussion to abandon 9th Dr from Cty Rd JJ to Cumberland Rd and 8th Ave dead end to Cty Rd GG. Jeff asked the board to have a budget number in mind for the April meeting. Delmore will assist in obtaining additional funding for road projects. Jeff will also check on the Rustic Rd. and provide his recommendations.

8. Treasurers Report: Current financials and report of last month's financial activity: Money Market shows an ending February balance of $543,505.65 with $90,072.06 in credits and $644,000.00 in debits. Basic checking shows an ending February balance of $1,970.19 with $680,264.68 in credits and $683,970.59 in debts.

9. Specific matters for discussion and possible action by town board in open session
    a. Old Business- all items may be considered for approval or other action.
        i. Rustic road condition and needs and budget status. Remains in good shape. Hartling Trucking provided a quote to finish the project started in 2024.
        ii. General roads condition and needs and budget status. $21,512.92 spent to date. Roads remain in good driving condition. Cumberland Rd bump is back. Steve would like to see signage placed as a warning. Ryan will contact Adam. This was discussed at the last meeting as well. The requested fix to an invoice has not been received. March 14 is an Amish Community help day. The crew will work on 9th Ave. from Cottonville Ave. to Chicago Dr. for tree trimming with Adam overseeing. This project is free of charge to our town. There needs to be discussion relative to burning vs. chipping.

    b. New Business - all items may be considered for approval or other action.
        i. Delmore Consulting Recommendations. Jeff will join the board on April 18 at 10AM to review the pavement ratings and assist with recommendations.
        ii. Rustic Road Western Hill. Proposal received from Hartling Trucking in the amount of $18,639.00. Goal is to complete the rebuild by increasing stone base depth along with raising height of road to eliminate ditching entire road. Work completed in 2024 covered 3,254 linear ft. This proposal covers 2,733 linear ft that was noted 'no action needed' on the last estimate. Scott Construction and Delmore Consulting will review the road as well.
        iii. DNR Parking Lot on 11th Rd at Bridge. Adam is aware arrow signage is needed but frost prevented installation. Ryan has not yet contacted the DNR, but will do so.
        iv. Set Date for Road Review. MOTION by Heil, to set the Road Review Date as April 18, 2026 beginning at 10AM. Second by Paulus. Discussion. No driving this year, but Jeff Delmore will be attending. Motion carried by voice vote.
        v. Operator License(s) if available. None.
        vi. Waushara County Zoning Amendments. The departments are working on language definitions overall general language cleanup due to minor discrepancies to Chapter 8 of the Building and Mechanical Code and Chapters 54 & 58 of the Zoning Code. The public hearing is March 19, 2026 at 6PM. Of interest is the definition of what constitutes a Data Center and to provide placement thereof. There is no indication of a proposed Data Center, but the committee wanted to be sure to address the issue sooner rather than later. Also, being addressed is the allowance of storage container. Copies of all the proposed amendments are available at https://files.municipalone.com/wausharacounty-wi/85112840022426am.pdf or at the Waushara County Land Conservation and Zoning Office.

10. Review and approve monthly expenditures: MOTION by Johannes to approve the March 2026 expenditures consisting of check numbers 2309-2310 and three (3) ACH payments in the amount of $2,828.98 plus quarterly payroll and reimbursements consisting of five (5) ACH payments in the amount of $4,457.19. Second by Paulus. Discussion. There are outstanding expenditures for the monthly bank fee, credit card payment, and overpayment of taxes. Motion carried by voice vote. February 2026 expenditures finalized $682,405.84 consisting of check numbers 2306-2308 and 15 ACH transfers and an Election training and reimbursement payroll in the amount of $144.75 consisting of check numbers 2034-2305 and one (1) ACH transfer.

11. Chairperson Report

a. Additional Bids Sought for Building Electric. Wilkens bid received which will downgrade the amp service as it is currently too high and not needed plus will bring us into compliance. JB Electric will be providing a quote by April. Krueger Electric will be providing a quote as well. All quotes will cover the same items. RCA will be at the April meeting due to reading about the electrical quotes in the minutes.
b. Attended BOR training where it was learned that companies that build the solar fields receive 50K credit per acre from the federal government. There is proposed legislation whereas that credit would go away when active ag land is used.

12. Supervisor Reports
    a. None.

13. Clerks Report:
    a. Banking Security Measures. With recent fraud in another Waushara County Municipality the clerk wanted to address the security measures currently in place. When making ACH payments a code is needed prior to final authorization. ACH payments to vendors have capped amounts. Any payment above that amount warrants a phone call from the bank for approval. Only with that approval will that payment then be released by the bank.
    b. RCA Pancake Breakfast cancelled. Raffle will be held.
    c. WTA Town Road School scheduled for April 2026 (2-day).
    d. Alcohol Regulations as they pertain to community center rental. With all the changes to licensing the clerk just wanted to verify that the RCA is still exempt relative to private events and can proceed status quo with private events. Issuing temporary licenses for public events with the RCA as the organization remains status quo as well.
    e. "Class C" Wine license application forthcoming from Kuckuk Farms.
    f. Final Major Class Comparison Report. The town is out of compliance.

14. Announcements of upcoming events: Blood Drive March 4, 2026 from Noon to 5:30PM. Open Book March 23, 2026 from 1-3PM. Plan Commission Meeting April 6, 2026 @ 5PM. Spring Election April 7, 2026. Annual Meeting April 21, 2026 @ 6PM.

15. Items for future meetings: April: accept appointments and recommendations from Plan Commission, RCA Board to attend April meeting, annual meeting draft financial report, review 2025 annual meeting minutes, "Class C" Wine license application, cemetery maintenance bid, adopt the transportation resolution as recommended by WTA, abandon 9th Dr from Cty Rd JJ to Cumberland Rd and 8th Ave dead end to Cty Rd GG.

16. Adjourn: MOTION by Heil to adjourn. Second by Paulus. Meeting adjourned at 7:54PM.

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Submitted by Julia A. Staehler, Clerk

*STATE OF WISCONSIN*
*Town of Richford*
*Waushara County*

**RESOLUTION 2026-01**

**TOWN BOARD RESOLUTION SUPPORTING A COMPREHENSIVE AND SUSTAINABLE TRANSPORTATION FUNDING SOLUTION**

WHEREAS, local units of government in Wisconsin own and maintain approximately 90% of the public road miles in the state, including county highways, town roads, and city and village streets; and

WHEREAS, Wisconsin's economy—rooted in agriculture, manufacturing, and tourism—relies on a safe, reliable, and well-maintained transportation network; and

WHEREAS, local governments greatly appreciate the one-time infusions of General Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state budgets, which have enabled the initiation and continuation of the successful and popular Local Roads Improvement Program Supplemental (LRIP-S) and Agricultural Roads Improvement Program (ARIP); and

WHEREAS, despite modest increases from the state over the years, transportation aids to local governments remain insufficient to keep pace with inflation and rising construction costs, leaving many communities funded below 2000 levels in real dollars; and

WHEREAS, local governments throughout Wisconsin continue to struggle to perform even routine maintenance, pavement preservation, and safety improvements, resulting in deteriorating roads and bridges; and

WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet found about 10% of the nearly 17,000 structures to be in poor or severe condition; and

WHEREAS, levy limits and other fiscal constraints prevent local governments from independently filling the funding gap created by inadequate state transportation aids; and

WHEREAS, absent sustainable state funding, many communities have been forced to address their shortfalls by significantly increasing borrowing, deferring essential projects, or imposing local vehicle registration ("wheel") taxes; and

WHEREAS, Wisconsin motorists currently pay among the lowest transportation user fees in the Midwest, while neighboring states and dozens of others nationwide have enacted long-term revenue measures to keep their transportation systems competitive; and

WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make needed investments, potentially pitting transportation against other vital services, such as education; and

WHEREAS, continued lack of growing, dedicated, and predictable revenue places Wisconsin at a growing economic disadvantage by threatening the efficiency of freight movement, the safety of travelers, and the attractiveness of our state to businesses and residents; and

WHEREAS, both Wisconsin's aging Interstate highway system—largely constructed in the 1950s and 1960s—and our extensive network of state and local roads require predictable, adequate, and sustainable funding to meet current and future needs;

NOW, THEREFORE, BE IT RESOLVED that the Town of Richford Town Board strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of state and local transportation programs;

2. Includes responsible and prudent use of General Purpose Revenue and bonding;

3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's transportation infrastructure; and

4. Ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the state and local systems.

BE IT FURTHER RESOLVED that the clerk is hereby directed to transmit a copy of this resolution to the Governor's office, all members of the Wisconsin State Senate and Assembly representing districts within the Town of Richford, Waushara County Wisconsin.

The town clerk shall properly post or publish this resolution as required under §60.80, Wis. Stats.

Adopted this 6th day of April, 2026.

Ayes: _____ Nays: _____ Absent: _____

_____
Ryan M. Heil, Chair

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Steven S. Johannes, Supervisor

_____
Dave N. Paulus Jr, Supervisor

Attested to:

_____
Julia A. Staehler, Clerk

*STATE OF WISCONSIN*
*Town of Richford*
*Waushara County*

**ORDINANCE 2026-01**

**AN ORDINANCE TO LOWER THE SPEED LIMIT ON THE CUMBERLAND AVENUE PORTION OF RUSTIC ROAD 102**

The Town Board of the Town of Richford, Waushara County, Wisconsin, has the specific authority under s. 349.11, Wis. stats., to adopt this ordinance.

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, provides for the reduction of the speed limits on certain Rustic Roads in the town as follows:

Pursuant to s. 349.11, Wis. stats., and s. Trans-RR 1.14, Wisconsin Administrative Code, effective April 15, 2026 the speed limit on the Town of Richford Cumberland Avenue portion of a highway officially designated as Rustic Roads under s. 83.42, Wis. stats., is established at 25 miles per hour. The following highways in the town have been designated as Rustic Roads: Rustic Road 102 beginning on 7th Drive south of State Rd 21 to Cumberland Avenue continuing east on Cumberland Avenue to 9th Avenue continuing north on 9th Avenue to State Rd 21.

The town chairperson, or his or her designee, shall place appropriate traffic signs at the above-described locations on or before the effective date of this ordinance.

No persons shall operate any vehicle on the above-noted town highways in violation of the above-noted speed limits. Any violation shall be subject to penalties under s. 346.60, Wis. stats.

This ordinance is effective on April 15, 2026 providing for placement of required signage.

The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. stats.

Enacted by the Town of Richford, Town Board, this 6th day of April, 2026.

Ayes: _____ Nays: _____ Absent: _____

_____
Ryan M. Heil, Chair

_____
Steven S. Johannes, Supervisor

_____
David N. Paulus Jr, Supervisor

Attested to:

_____
Julia A. Staehler, Clerk