

TOWN OF RICHFORD PLANNING COMMISSION MEETING
Monday, April 6, 2026
5:00 PM @ the Richford Town Hall
W11127 Cumberland Road, Coloma WI 54930

Agenda

1. Call to order
2. Approval of agenda
3. Approval of minutes of last meeting April 7, 2025
4. Review terms of office for members of the Town Planning Commission and make recommendations to the Town Board

Current Terms

Trace Frost – 2027

Delores Bruch – 2026

David N. Paulus Jr – 2027

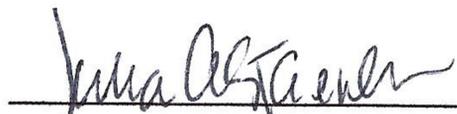
Robert Wedell – 2026

Mark Schumacher- 2028

5. Election of Officers
6. Discussion on proposed updates and amendments to the Town Land Use Plan and recommendations to the Town Board
7. Other business
8. Set next meeting date
9. Adjourn

Dated this 16th day of March 2026

Meeting notice posted or published as follows: Johann's Bar and Grill LLC, The Rusty Nail LLC. Richford Town Hall, townofrichfordwi.gov



Julia A. Staehler, Town Clerk

TOWN OF RICHFORD PLANNING COMMISSION

Meeting Notes

Monday, April 7, 2025 5:00 PM

Richford Town Hall

The meeting was called to order at 5:00 PM by Mark Schumacher, Chair. Present were Mark Schumacher, Robert Wedell, Trace Frost, David Paulus, Jr., Delores Bruch. Also, present Tim Borud, UW Extension community Development Educator.

With additions or corrections, Robert Wedell made a motion to approve the agenda as presented. Second by Trace Frost. Motion carried.

No additions or corrections to April 14, 2024 meeting notes. Motion by Trace Frost, second by Robert Wedell. to approve April 14, 2024 meeting notes as printed. Motion carried.

Mark Schumacher gave a brief outline of the purpose of the Town of Richford Planning Commission. Highlighting the group is advisory to the Township. Plan is needed as a guideline for the approved land use in the Township. The plan encourages business within downtown Richford, and the Highway 21 corridor. The Commission makes recommendations to the Town Board. The Commission acts as a clearing house and provides advise.

Commission membership per regulation states there must be one member from the Town Board, one member being a citizen of the township. Our plan approves a five-member commission. Robert Wedell remains on the Commission with the newly appointed David Paulus, Jr., representing the Town Board. All terms are three-year terms.

David Paulus, Jr. has been appointed by the Town of Richard Town Board to complete the unexpired term of Mike McLay.

Current terms as follows: Trace Frost – 2027

Delores Bruch – 2026

Dave Paulus, Jr. – 2027 (Filling Mike McLay remaining term)

Robert Wedell – 2026

Mark Schumacher – 2025

Robert Wedell nominated Mark Schumacher for a three-year term expiring 2028.

Delores Bruch made a motion to cast a unanimous ballot for Mark Schumacher, second by Robert Wedell. Motion carried.

Election of officers.

Motion by Robert Wedell, second by Dave Paulus, Jr. for officers to remain the same. Motion carried.

Mark Schumacher, Chairperson, Trace Frost, Vice Chair and Delores Bruch, Secretary

Mark Schumacher introduced Tim Borud, UW Extension Community Development Educator.

Tim briefly gave an outline of his background.

Richford is up-to-date with their plan.

Public input is advised anytime a change is made to the plan.

Legislature states that the committee should be a seven-person commission, except for smaller municipalities which can have a commission of five people.

Do not need a professional writer to make changes to the plan. Grant funding has expired.

Require review and update of plan every 10 years.

Town of Richford has made several updates including the Curtis Lake Land Use, Flyte Fieldstones slide last year, etc. The clock resets each time there is a change to the plan, so the Town of Richford remains up-to-date regarding plan changes.

Tim suggested that it would be a good idea to upgrade some of the demographics. The Amish population is increased significantly since the last demographic information dated 2009. Tim will provide the latest information to us whenever the commission plans to upgrade the plan.

Tim reminded us that revisions need to be filed to the proper departments per the plan.

Mark Schumacher suggested the members review the nine elements of the 2009 plan and report prior to next Commission meeting suggested updates to be added to the 2026 agenda.

Robert Wedell stated the Commission is so lucky to have Mark as the Commission chairperson. His experience in Waushara County Zoning Department is invaluable to the Commission.

There are several instances where businesses have started and the business was not brought before the Planning Commission. Mark stated that Conditional Use is not a zone change and the Commission does need to make a recommendation.

Mark has requested that the Waushara County Zoning Office notify him of any zone changes taking place in the Township of Richford. When a zone change is required, the commission will then meet, if necessary, review and make a recommendation to the Town Board.

Pending the type of request, the State of Wisconsin may supersede Township and County decisions. Example: the nutrient management for the new Chicken Barn.

Next Meeting: It was agreed that the next Planning Commission meeting date be Monday, April 6, or Monday April 13, pending which date the Town Board chooses to meet. The Planning Commission will meet one hour prior to the Town Board meeting.

Motion by Trace Frost, second by Robert Wedell to adjourn. Motion Carried. Meeting adjourned at 5:40 pm.

Delores Bruch, Secretary