

TOWN OF PRIMROSE
BOARD OF SUPERVISORS MEETING
Minutes
Monday, February 3rd, 2025, 7:30 pm
8468 County Hwy A, Verona, WI 53593

1. **Call to Order.** Dale Judd called the meeting to order at 7:36pm. Martha Gibson and Alex Elkins also present.
2. **Reading and approval of Board minutes of January 6th, 2025.** Motion by Elkins to approve, seconded by Judd. Motion passed 2-0 (Gibson abstained)
3. **Treasurer's report and approval of bills.** Motion by Gibson to approve, seconded by Judd. motion passed 3-0.
4. **Public comments.** Only agenda items may have action taken.
5. **Appointment and swearing in of new town clerk.** Matthew Waite was sworn in as Clerk.
6. **Jim Schmidt, District Administrator for Belleville School District: Presentation of Belleville School District Referendum for April election.** Belleville School District Administrator Jim Schmitt and Business Manager Eric Farrar provided a presentation on the upcoming referendum (scheduled for the April 1 general election). Information only; no formal action taken. Information about the referendum is available on the Belleville School District website:

[School District of Belleville - April 1 Referendum](#)

7. **Discussion and possible action regarding loan documents for 2025 Peterbilt truck and equipment.** Dave Garfoot and the Board discussed various options regarding financing the new Town truck. The truck order was placed in late 2024; the truck/chassis is now available at the dealer (earlier than anticipated), while the equipment needed to fully outfit the vehicle is expected in late 2025. The Board discussed advantages and disadvantages of financing the entire purchase with one loan or breaking it into two separate loans (one for the truck/chassis and one for the equipment). The current municipal loan rate is about 5.8%, and loan origination fee is \$550. The Board also discussed the merits of purchasing an extended warranty for the vehicle.

Cost of the truck/chassis is \$122,817.23. The Board had previously decided to use remaining ARPA funds (\$63,903.41) towards the vehicle purchase. This leaves a balance of \$58,913.82. Money in the Town equipment fund can also be used to put towards the truck purchase. Motion by Gibson to pursue the purchase in two separate loans, with an initial loan amount (for the truck/chassis) of \$53,000; seconded by Elkins. Motion passed 3-0. Motion by Gibson to allocate \$5,913.82 of Town equipment fund towards the

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purchase of the truck/chassis, seconded by Elkins. Motion passed 3-0. Board asked Dave Garfoot to explore various loan term lengths available, and asked Mike Sutter to research details about the potential extended warranty.

8. **Discussion and possible action regarding the Dane County 2024 OA-023 regarding revision of the review process for conditional use permit applications to conform with statutory requirements.** Motion by Gibson to approve the ordinance amendment, seconded by Elkins. Motion passed 3-0.
9. **Agricultural Buildings:**
10. **Clerk's comments.** Discussion of scheduling a site visit for the Javadov building proposal; request that Chairman Judd and Mike Sutter develop/finalize road improvement plan to allow for LRIP application.
11. **Business for next month's agenda and other business**
12. **Adjournment.** Motion by Gibson to adjourn at 9:47pm, seconded by Elkins. Motion passed 3-0.

Minutes submitted by Vic Wahl

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