

TOWN OF PRIMROSE
BOARD OF SUPERVISORS MEETING
Minutes
Monday, January 6th, 2025, 7:30 pm
8468 County Hwy A, Verona, WI 53593

1. **Call to Order.** Dale Judd called the meeting to order at 7:32pm. Alex Elkins present; Martha Gibson absent. Vic Wahl and Dave Garfoot also present.
2. **Reading and approval of Board minutes of December 2nd, 2024.** Elkins moved to approve, seconded by Judd. Motion passed 2-0.
3. **Treasurer's report and approval of bills.** Judd moved to approve, seconded by Elkins. Motion passed 2-0.
4. **Public comments:** Only agenda items may have action taken.
5. **Discussion and possible action regarding the New Glarus Fire Department truck purchase.** Malcom Austin provided an update on planning for a new NGFD vehicle. NGFD secured multiple bids and intends to move forward with the manufacturer Custom. Total cost of new vehicle is estimated at \$1,397,840; the estimated portion allocated to Primrose will be \$135,809.94 (based on current valuations). Pending final approval from all impacted municipalities, NGFD hopes to sign the purchase agreement in February. The manufacturer estimates that delivery will be about 14 months out; townships' portions will be due about that time (approximately April 2026). Motion by Elkins to approve the NGFD plan, seconded by Judd. Motion passed 2-0.
6. **Discussion and possible action regarding financing for the New Glarus Fire Department truck.** Dave Garfoot provided an overview of financing options for upcoming Town capital purchases. The Town has committed to purchase a new truck, to be partially funded by remaining ARPA funds. The truck chassis is tentatively due to be delivered in spring of 2025, with the necessary equipment coming about 8 months later. Dave discussed the pros and cons of financing these together or individually. Cost of the chassis will be about \$122,000 and cost of equipment will be about \$124,000. The chassis cost will be offset significantly by ARPA funds and potentially Town equipment funds, leaving the amount to be financed (for the chassis) at approximately \$50,000 (depending on how much of the equipment fund is allocated to the purchase). Financing options for the new NGFD vehicle will also be explored further. Information only; no formal action required.
7. **Agricultural Buildings:** No action
8. **Motion to convene in closed session for employee interview for the town clerk's position as per Wisconsin State Statute 19.85(1)(c).** Motion by Judd to go into closed session, seconded by Elkins.

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9. **Roll call vote on closed session.** Judd – Y; Elkins – Y
10. **Motion to reconvene into Open session.** Motion by Judd to return to open session, seconded by Elkins.
11. **Roll call vote on open session.** Judd – Y; Elkins - Y
12. **Clerk’s position: Discussion and possible action regarding appointment of new Town Clerk.** Elkins moved to offer the Town Clerk position to Matthew Waite, with a start date and transition plan to be determined; seconded by Judd. Motion passed 2-0.
13. **Clerk’s comments:** Repair of town hall front door.
14. **Business for next month’s agenda and other business:** Further discussion and decision on financing new Town truck.
15. **Adjournment:** Judd moved to adjourn, seconded by Elkins. Motion passed 2-0; meeting adjourned at 8:56pm.

Minutes submitted by Vic Wahl

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