

TOWN OF PRIMROSE ANNUAL TOWN MEETING

Minutes

TUESDAY, APRIL 18, 2023

7:30PM

1. Call to order: Dale Judd called the meeting to order at 7:31pm. Martha Gibson, Alex Elkins, and Dave Garfoot were also present.
2. Review of minutes of the 2022 Annual Meeting:
Dawn Haag asked for item #11 to show that she had asked that "MHM" be changed to "Mount Horeb Mail". With that change Dawn moved to approve the minutes. Theresa Judd seconded. Motion passed unanimously.
3. Reading and review of the 2022 Financial Statements.
Report by Town Treasurer regarding tax collections, other financial business.

Dog license fees reviewed and adjusted by Treasurer:

Dave Garfoot presented the financial statement for 2022. Georgine Pomplun moved to approve the financial report. Pattie Peltekos seconded. Rodger Snider asked if the amount left was carry-over. Dave explained that this is balance after current settlement. Dave estimated that the carry-over was approximately \$55,000. Motion passed unanimously.
4. Request for motion from attendees to grant borrowing powers to the Town Board in 2023-2024. Theresa Judd moved to grant borrowing powers for 2023 to 2024. Lynn Pitman seconded. Motion passed unanimously.
5. Discussion of Fire, EMS and Outreach reports.
Malcolm Austin reported for the New Glarus Fire Department. He stated that the current equipment is in good shape, and that Kevin Hendricksen is the new fire chief. The Department asks that residents make sure that each driveway has that 14' overhead clearance. Purchase of a new firetruck is not currently under discussion.
Dale reported for the Mount Horeb Fire Department. He stated that the new fire truck chassie has gone to the into the early process of development. The Department is also in an early stages of ordering a future fire truck but there is no bill on that. They re having staffing issues, as trained staff move on to other departments. Requests for more state funding are in progress. Dawn asked for an update on the current bond reserve amount for the new building loan.
Christy Mueller reported for New Glarus EMS: They still need more beds than are currently available in the building, as shift changes often require members to sleep on the couch. They

hope to put on a second floor to the existing quarters for that purpose. They hope to have that project completed by May of 2025, as that is 50th anniversary of the Department. She also asked that driveways be open to a full lane width to avoid scratching of rigs. Dawn Haag pointed out that the driveway ordinance requires specific width and height, and the Town should be able to enforce that ordinance.

Theresa Judd reported for Southwest Dane County Outreach: The Outreach program served 13,198 congregate and home delivered meals in 2022. They offered blood pressure, foot clinics, and free tax preparations to the community. Currently they are serving 112 Case Management clients and 5 Medical Assistance clients. They worked with 21 seniors in Primrose, with a total of 380 contacts. "Little John's Catering" was not able to fulfill their 2023 contract for the meals in mid-January, and so Miller and Sons came to the rescue by providing hot meals to seniors in our area for a week. The meal contract was resumed with Consolidated Foods in Verona on February 3, 2023.

6. Discussion regarding township fixtures, facilities, highway equipment and set-asides for future purchases.

Dale Judd reported that the newer Peterbilt truck already has 12,900 miles on it. The small dump truck has 46,000 miles on it, and is already having problems with salt spinner jamming. The tractor has 2,900 hours on it, and tires are biggest issue. He further reported that recycled black top is becoming harder to find. If The Town were to double sealcoat some of the in-drives. Especially in recycled problem areas, might not have to keep redoing it every year.. The 1966 grader needs bearings as the stability is poor. Due to it's age there is no way to buy parts for it. It has no resale value. There is a coolant leak on the 2009 Peterbilt. It currently has 100,000K miles on it. The purchase of a new highway vehicle has a 2-year wait beyond the ordering date. Rental of boom mower worked out well in 2022, and he hopes we can do it again this year. The ditch mower has gear box out, after being replaced twice. Rodger Snider asked if we could ask the County to do the overhead mowing. Dale said we could look into that possibility. David Hughes asked if we could just store the ditch mower, and if we can get along without it, it could be sold.

Set aside for future purchases: Dale asked the Town wanted to develop a capital expenditure fund. These funds could be used to large ticket items such as highway vehicles and fire trucks. This would avoid a spike in taxes later. Sue Ottman made a motion to put aside set-aside in a capital expenditure fund. Steve Ottman seconded. Dawn added a friendly amendment to set an automatic allotment of 10% of each year's carry-over to go into that fund. Then add to it as can. Friendly amendment to set a dollar amount to that capital expenditure. Motion passed unanimously. Clerk to put on May Town Board agenda.

7. Discussion regarding pay schedules for Town employees: Roger pointed out that a 3% annual raise for the Patrolman is falling behind the current inflation rate, and also he has no benefits. Steve Ottman suggested a pay increase to 30\$/hour. Dawn Haag did not want to tie raises to inflation, as that will be going up and down. Roger made motion to increase the Patrolman pay rate to \$30 per hour. Steve Ottman seconded. Motion passed unanimously.
8. Discussion regarding pay schedules for appointed and elected officials.
The only pay schedule discussed was for a Deputy Clerk. Current Clerk to research local towns pay rates before budget discussions.
9. Review of Town provided public services. Dale said that we generally don't do grading or snow plowing on the side. Mike Sutter reported that only one resident has asked for grading.
10. Site view and other administrative fees reviewed and approved by Board. Roger Snider made motion to keep same: The current rates are \$250 site view fees, \$1,000 driveway bond and \$75 field road fee. Sue Ottman seconded. Motion passed unanimously.
11. Discussion regarding newspaper notices, posting locations, and public phone announcements.
Dawn moved to make a motion to keep it the same: *All notices to be posted in the Mount Horeb Mail, Primrose Town Hall, Primrose Lutheran Church and the Mount Vernon Garage as well as being on the Town of Primrose website. The Public phone announcement will also reference any meetings. The only exception to this is that site views do not need newspaper notices. In the event of special postings (i.e. resolutions ordinances, comprehensive plans) are required a third posting site within the Township needs to be established.* Virgil Haag seconded. Motion passed unanimously.
12. Announcement of dates for 2023 Open Book and Board of Review.
The Clerk reported that Open Book is scheduled for Thursday, August 10th between 9am and 1pm. Board of Review is scheduled for Thursday, September 14th from 5pm to 7pm.
13. Announcement of date for Spring Clean-Up with Town & Country Sanitation. The Clerk explained that Town & Country is unable to do the Clean-Up on May 4th as planned due to employee availability, and wants to do it Wednesday, May 3rd. Alex suggested sending out a postcard. Clerk to work with Treasure and Board members to get it in the mail within the week.
14. Set the date of the next Annual Town Meeting, time and place:
The Annual Meeting was set for April 16th 2024, beginning at 7:30pm. Dave Hughes moved to approve this date. Roger Snider seconded. Motion passed unanimously.
15. Any other business to come before the electorate of the Town of Primrose.
Florence asked that someone visit Perry and Springdale how they do meetings. Discussion continued regarding Zoom capabilities, a large screen, in order to facilitate transparency in meetings.

Steve Ottman suggested a citizen's committee to figure out how to spend the ARPA (American Rescue Plan Act) funds that the Town has been allotted. Dawn Haag moved to do so. Roger Snider seconded. Motion passed unanimously.

16. Adjournment. Theresa Judd moved to adjourn at 9:15pm. Pattie Peltekos seconded. Motion passed unanimously.