Town of Poygan Board of Review

Date: June 2, 2026 Time: 6:30-8:30 p.m. Location: 8693 Town Hall Road, Winneconne, WI 54986

1. Call Board of Review to Order and Pledge of Allegiance
2. Roll Call
3. Statement of Public Notice
4. Select a Chairperson for BOR
5. Select a Vice-Chairperson for BOR
6. Verify at least One BOR member has met the annual mandatory training requirements
7. Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (WIS. Stat. 70.47(7)(af)).
8. Review of new laws (if any)
9. Filing and summary of Annual Assessment Report by the Assessor's Office
10. Receive the Assessment Roll and sworn statements from the Clerk.
11. Review the Assessment Roll and perform statutory duties:
    a. Examine the roll
    b. Correct description or calculation errors
    c. Add omitted Property
    d. Eliminate double assessed property
12. Discuss/Action - Certify all corrects of error under state lay (WIs. Stat. 70.43) (if any).
13. Discussion/Action - Verify with the Assessor that open book changes are included in the assessment roll (if any).
14. Allow taxpayers to examine assessment data
15. Review Notices of Intent to File Objection.
16. Proceed to hear objections
17. Consider/Act on objections
18. Consider/Act on scheduling additional BOR Date(s) if necessary
19. Adjourn

Beth Jackson, Clerk, Town of Poygan

NOTE: The chairperson reserves the right to change the order of items on the agenda. QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than noticed above. ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 685-2111. POSTING NOTICE: Notice of this meeting was posted at the following locations: The Oshkosh Northwestern, Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.