MINUTES OF THE MONTHLY MEETING
POYGAN TOWN BOARD OF SUPERVISORS

DATE: APRIL 15, 2026 TIME: 7:00 P.M. LOCATION: 8693 TOWN HALL, WINNECONNE, WI 54986

The Town Board will discuss and may act upon the following items at this meeting

Regular Meeting

1. Call The Town Board Meeting to Order and Pledge of Allegiance at 7:01 pm
2. Statement of Public Notice posted
3. Sherriff's Deputy if Present - NA
4. Fire Department Report if present
    a. Hosted homeschool group at the station for prevention and safety information
    b. Fire commission meeting May 11, 2026 6:30 pm at the Fire Station
    c. Training center complete
5. Motion to Approve regular Meeting Minutes from March 18, 2026 by Randal Spear, 2nd by John Meyehofer. Motion carried on a 3-0 voice vote
6. Motion to approve Treasurers Report as of March 18, 2026 by John Meyerhofer, 2nd by Randal Spear. Motion carried on a 3-0 voice vote.
7. Consider CSM change Project ID 0-3017-001, parcel 020-0387, 020-0386, 020-0388, 020-0390 Mike Pamer. Planning Commission continuing to discuss and is on agenda for next meeting.
8. Consider CSM chang Project 0-3043-001 parcels 020-008201, 020-008202, 0200-008203 Robert G & Susan Michels. Project requires a zoning change, owner has been contacted, project will be on the May meeting.
9. Discuss search for Town attorney continuing, discuss at next meeting.
10. Motion to Re-appoint Treasurer Trina Herbst-Gutche to a two year term April 2026 to April 2028by Marty Johnson, 2nd by Randal Spear. Motion carried on a roll call vote John Meyerhofer Aye, Randal Spear Aye, Martin Johnson Aye
11. Appoint members of Planning & Zoning Commission and Board of Appeals
    a. Motion to appoint James Heinzelman & Susan Schwartz as members of the Planning Commission for a 3 year term April 2026 to April 2029 by Martin Johnson, 2nd by Randal Spear. Motion carried on a roll call vote. Randal Spear Aye, Marty Johnson Aye, John Meyerhofer Aye
    b. Motion to appoint Ronnae Green to the Board of Appeals 3 year term April 2026 to April 2029 by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a roll call vote. Marty Johnson Aye, Randal Spear Aye, John Meyerhofer Aye.

c. Motion to appoint Marty Johnson as member of Board of Appeals for 3 year term by Randal Spear, 2nd by John Meyerhofer. Motion carried on a roll call vote. John Meyerhofer Aye, Randal Spear Aye, Marty Johnson Abstain
d. Search for another member for Board of Appeals

12. Discuss email and server access for Planning & Zoning Chairman/Secretary
    a. Motion to have email by Marty Johnson, 2nd by Randal Spear. Motion carried on a 3-0 voice vote.
13. Discuss financial management software including payroll/ap management
14. Review and approve Reclamation proposal from Michels for the Kalata Quarry
    a. DNR reclamation rules require material on the floor so that vegetation can grow. Town board discussed pros and cons of adding soil.
    b. Material is coming in from the State Rd 21 project
    c. Motion to have Michels put in foot of soil and seed it and open up a roadway for better access by Marty Johnson, 2nd by Randal Spear. Motion carried on a roll call vote. Randal Spear Aye, Marty Johnson Aye, John Meyerhofer - Nay
15. Motion to Adopt Resolution 2026-03 Supporting A Comprehensive and Sustainable Transportation Funding Solution by Marty Johnson, 2nd by John Meyerhofer. Motion carried on roll call vote. John Meyerhofer Aye, Marty Johnson Aye, Randal Spear Aye
16. Discuss problem trees in the Right of Way
    a. Consider setting an amount each year in road budget to address tree issues across the town. 4-5 Tree's per year.
    b. During road survey identify tree's that urgently need attention
17. Consider and possible action 2026 Ditch Mowing proposals
    a. Randal to discuss updates with vendors and bring back to May meeting
18. Consider and possible action regarding crack filling service for 2026
    a. Motion to approve proposal from Crack Filling Service not to exceed $15,000 for crack filling by Marty Johnson, 2nd by John Meyerhofer. Motion John Meyerhofer Aye, Randal Spear Aye, Marty Johnson Aye
19. Discuss Town Hall HVAC
    a. Contact HVAC vendor to make repairs for water issues
20. Reports
    a. Roads – Marty to contact Bill regarding Road Inspection in next month
    b. Chairman/Supervisors – EMS Quarterly meeting next week, Oak Hill Cemetery meeting 4/16/26
    c. Treasurer
    d. Clerk/Deputy Clerk
21. Planning & Zoning
22. Building Permits – HVAC & Detached Garage

23. Public Comment
24. Agenda Items for next meeting
25. Upcoming Meetings
26. Town Calendar (All meetings at Town Hall unless otherwise noted)
    a. Tuesday, April 21, 2026 Town Annual Meeting 7:00 pm
    b. Wednesday, April 22, 2026 Planning & Zoning – Q&A 7p
    c. Wednesday, April 29, 2026 Planning & Zoning – Q&A 7p
    d. Wednesday, May 13, 2026 Planning & Zoning Public Hearing 7:00 PM
    e. Saturday, May 16, 2026 Spring Clean Up/Recycling 8a-11a
    f. Tuesday, May 19, 2026 Open Book by Phone
    g. Wednesday May 20, 2026 Town Board Meeting 7p
    h. Tuesday, June 2, 2026 Board of Review 6:30p-8:30p
27. Motion to Approve Accounts Payable by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.
28. Motion to Adjourn by Marty Johnson, 2nd by Randal Spear. Motion carried on a 3-0 voice vote.

NOTE: The chairman reserves the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than noticed above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 685-0552 or emailing clerk@townofpoygan.gov

POSTING NOTICE: Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Respectfully submitted Beth Jackson Clerk, Town of Poygan 4/13/26