MINUTES OF MONTHLY MEETING

POYGAN TOWN BOARD OF SUPERVISORS

DATE: MARCH 18, 2026 TIME: 7:00 P.M. LOCATION: 8693 TOWN HALL, WINNECONNE, WI 54986

The Town Board will discuss and may act upon the following items at this meeting

Regular Meeting

1. Call The Town Board Meeting to Order and Pledge of Allegiance at 7:00 pm
2. Statement of Public Notice posted
3. Motion to Approve regular Meeting Minutes from February 18, 2026 by Randal Spear, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote
4. Motion to approve Treasurers Report as of March 18, 2026 by John Meyerhofer, 2nd by Randal Spear. Motion carried on a 3-0 voice vote.
5. Consider Reimbursement for Tree Removal on 5936 Rushford Ave by Laurie Zink
    a. Motion to approve $600 to Marv's Tree Service, 2nd by Randal Spear. RS Aye, JM Abstain, MJ Aye. Motion
6. Consider CSM change Project ID 0-3017-001, parcel 020-0387, 020-0386, 020-0388, 020-0390
    a. Information from subdivision Ordinance: Lots should be designed and a suitable proportion between width and depth. Neither long narrow or wide shallow lots are normally desirable. Normal depth should not exceed 2 1/2 times the width nor be less than 150 feet. (from subdivision ordinance page 18-16)
    b. Defer to Planning Commission. Planning commission has 90 days to approve, conditionally approve or deny. Consult subdivision ordinance regarding timing for approval.
7. Consider new Managed Services Proposal from AIT
    a. Motion to approve Contract with AIT for Technology Managed Services by Marty Johnson, 2nd by Randal Spear. JM Aye, MJ Aye, RS Aye
8. Discuss search process for hiring new Town attorney – Contact Dempsey, Muza and Wurtz about potential to meet regarding town representation.
9. Consider policy for alternative signatures for checks in case of absence. Town Board recommends leaving as it is.
10. Discussed Local Small Structure Improvement Program, currently there are no pressing projects suitable for program
11. Discuss new board appointments and will approve for April Meeting

12. May recycling event to take place 3rd Saturday in May
13. Claim from Charter Spectrum for property damage at N2795 27th Ave sent to Insurance company
14. Reports
    a. Roads
        i. Lake Poygan Rd gravel in ditches
        ii. Randal to contact vendors for ditch mowing
    b. Chairman/Supervisors
    c. Treasurer
    d. Clerk/Deputy Clerk
15. Planning & Zoning
16. Building Permits – 1 permit electrical service
17. Public Comment
    a. Cindy Otten running for School Board also representing Kari Flagg also.
    b. Dennis Hohol – Went to 10 yr comp plan meeting
18. Agenda Items for next meeting
19. Upcoming Meetings
20. Town Calendar
    - Tuesday, March 24, 2026 9a-11a - In-Person Absentee Voting
    - Wednesday, March 25, 2026 7p - Planning & Zoning Meeting
    - Tuesday, March 31, 2026 10a – Public Test of Election Equipment
    - Tuesday, March 31, 2026 11a-1p – In Person Absentee Voting
    - Wednesday, April 1, 2026 3:30p – Sanitary District Meeting (moved from 3/25/26)
    - Thursday, April 2, 2026 6p – WTA District Meeting at Town of Vinland
    - Tuesday, April 7, 2026 7a-8p – Spring Election
    - Wednesday, April 8, 2026 7p – Planning & Zoning Meeting (if necessary)
    - Wednesday, April 15, 2026 7p – Monthly Town Board Meeting
21. Motion to Approve Accounts Payable by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.
22. Motion to Adjourn at John Meyerhofer, 2nd Randal Spear at 9:36pm. Motion carried on a 3-0 voice vote

NOTE: The chairman reserves the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than noticed above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 685-0552 or emailing clerk@townofpoygan.gov

POSTING NOTICE: Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

DRAFT

Respectfully submitted Beth Jackson Clerk, Town of Poygan 3/18/26

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