NOTICE OF MONTHLY MEETING

POYGAN TOWN BOARD OF SUPERVISORS

DATE: APRIL 16, 2025 TIME: 7:00 P.M. LOCATION: 8693 TOWN HALL, WINNECONNE, WI 54986

The Town Board will discuss and may act upon the following items at this meeting

Regular Meeting

1. Call The Town Board Meeting to Order and Pledge of Allegiance at 7:01 pm
2. Statement of Public Notice posted
3. Sherriff's Deputy Immel new to the department
4. GOEDC if present
    a. Working on kick-off for campaign "Future In Focus" on May 15, 2025
5. Fire Department Report if present
    a. Fire commission meeting at May 12, 2025 at 6:30 pm at Winneconne Fire Station
6. Prior to Oath, Marty thanked outgoing Supervisor Jim Hanneman for his service to the Town. New Town Board sworn in, Marty Johnson Chairman, John Meyerhofer Supervisor, Randal Spear Supervisor
7. Approve Meeting Minutes
    a. Motion to approve the Minutes of the Regular Meeting March 19, 2025 by John Meyerhofer, 2nd by Randal Spear. Motion carried on 3-0 voice vote.
8. Motion to approve Treasurer's Report by Randal Spear, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.
9. Motion to Approve Class B Liquor License for Rob Buksyk, The Cove Enterprises LLC (Formerly Captains Cove) and 1 Operator by Martin Johnson, 2nd by Randal Spear. Motion carried on a 3-0 voice vote.
10. Consider approval to increase the number of commissioners on the Poygan Poysippi Sanitation District from 3 (three) to 5 (five).
    a. Marty Johnson spoke with Sanitary District and they are going to provide additional financial information at Sanitary District meetings
    b. Board discussed and will not vote on the motion.
11. Discuss and consider approval of Intergovernmental Agreement for EMS Service
    a. Discussed updated agreement that addressed Attorney Blazel's questions and concerns from previous month
    b. Motion to approve the Agreement by Martin Johnson, 2nd by Randal SpearMotion carried on a roll call vote, John Meyerhofer Aye, Randal Spear Aye, Marty Johnson Aye

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12. Discuss next steps ATT Contract for telephone service. If less than current cost with ATT then go ahead and switch
13. Consider approval of Land Contract for field adjacent to Pavillion
    a. The agreement is a Grass Cutting Agreement, not a Land Contract. Clerk to revise
    b. Revise the rate to $100 and add no manure spreading or tillage.
    c. Motion to approve grass cutting agreement with discussed revisions by Marty Johnson, 2nd John Meyerhofer. Motion carried on a roll call vote Marty Johnson Aye, Randal Spear Aye, John Meyerhofer Aye.
14. Pavilion Project Update & Next Steps
    a. Review Concrete work estimates and award job
        i. Motion to approve estimate from All-Ways Concrete, LLC to complete concrete work for Pavillion not to exceed $20,000. Estimate is for $12,100 by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a roll call vote. Randal Spear Aye, John Meyerhofer Aye, Martin Johnson Aye.
    b. Review Electrical work estimates and award job
        i. Motion to approve estimate from Folske Electrical Services to complete electrical work Option 1 for Pavillion not to exceed $10,500. by Marty Johnson, 2nd by Randal Spear Motion carried on a roll call vote. Marty Johnson Aye, John Meyerhofer Aye, Randal Spear Aye.
        ii. Marty Johnson to work with Folske on an estimate for additional requests
    c. Review next steps for grading parking area for Pavilion
        i. Reviewed estimate from Anvil Custom. Class one notice to be posted prior to May meeting for notice of contract. Bring back on May agenda to approve.
15. Oak Hill Road Culvert
16. Reports
    a. Roads
        i. Road inspection Monday, April 21 at noon.
        ii. Damage on Kelly Lane, Road signs need to be fixed, arrow signs for Starview, Oreilly Rd, Board to individually look at night reflective signs
    b. Town Chairman
    c. Town Supervisors
    d. Clerk/Deputy Clerk
        i. Reported large turnout for the April 1, 2025 election with 626 voters.
17. Planning & Zoning
    a. Committee discussed CSM at their meeting. Will come back in May for Town Board approval.
18. Building Permits - 6 permits (Raze permit, roof, remodel, generator, deck, New home build)
19. Public Comment

a. Sydney Faestel introduce herself from Senator Rachel Cabral-Guevara office for the 19th District.
b. Rob B from The Cove looking for guidance on signage. Can reface existing signs without non-conformance. New sign in compliance with our ordinance in zoning ordinance

20. Agenda Items for next meeting: Appointment of Plan Commission, Reappointment of Town Clerk, Other Board Appointments as necessary, Contract for Parking area, Road access ordinance with respect to Culvert requirements, Review Budget vs Actuals
21. Upcoming Meetings
22. Town Calendar:
    a. April 21, 2025 12:00 pm Road Inspection
    b. May 1, 2025 8:30am – 11:30 Open Book over phone
    c. May 13, 2025 Board of Review at 6:30 p.m.
    d. May 14, 2025 Planning and Zoning 7p.m.
    e. May 17, 2025 Town Clean Up Event – Saturday 8a-11p
    f. May 21, 2025 Town Board Meeting 7 p.m.

23. Approve Accounts Payable – Motion by Marty Johnson, Randall second, motion carried on a 3-0 voice vote.
24. Motion to Adjourn by 9:02 pm by John Meyerhofer, 2nd Randal Spear. Motion carried on a 3-0 voice vote.

NOTE: The chairman reserves the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than noticed above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 685-0552 or Beth Jackson at 920-267-7471.

POSTING NOTICE: Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Respectfully submitted Beth Jackson Clerk, Town of Poygan 4/16/25