# MINUTES OF THE MONTHLY MEETING
# POYGAN TWN BOARD OF SUPERVISORS

DATE: SEPTEMBER 17, 2024 TIME: 7:00 P.M. LOCATION: 8693 TOWN HALL ROAD, WINNECONNE, WI 54986

## REGULAR MEETING CALLED TO ORDER

The regular monthly meeting was called to order at 7:00 p.m. by Chairman Martin Johnson. The Pledge of Allegiance was said in unison.

## ATTENDANCE

Chairman Martin Johnson, Supervisors John Meyerhofer and James Hanneman, Clerk Beth Jackson, Deputy Clerk Susan Schwartz, Treasurer Trina Herbst-Gutche.

## STATEMENT OF PUBLIC NOTICE

Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

## FIRE DEPARTMENT

- Questions about Fire Department responding to all types of out of control fire.
- Chicken Chew January 29th
- Starting to discuss new engine

## APPROVE MEETING MINUTES

Motion to approve the Regular Meeting Minutes August 21,2024 by Jim Hanneman, 2nd by John Myerhofer. Motion carried on a 3-0 voice vote.

## TREASURERS REPORT

Motion to approve the Treasurer's Report by Marty Johnson, 2nd by Jim Hanneman. Motion carried on a 3-0 voice vote.

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## CLAIM FROM CHARTER/SPECTRUM

Attorney John Blazel to finish the Notice of Disallowance.

## APPROVE CONTACT WITH ACTION APPRAISERS

Motion to approve a 4 year contract with Action Appraisers for Agreement for Maintenance Assessment Services for an annual cost of $18,700 by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a voice vote John Meyerhofer Aye, Jim Hanneman Aye, Marty Johnson Aye.

## BRODERICK RD AGREEMENT WITH WINNECONNE

Work with Town of Winneconne on #1 in the agreement to remove ditch cleaning and tree trimming.

## UPDATE ON VARIANCE REQUEST FOR 7698 COUNTY RD B

County granted variance request for 7698 County Rd B.

## REVIEW BUDGET VS ACTUALS

Brief Review on Road and Spirit/ARPA funds to guide later discussions on

## SET DATES

- Budget workshop set for October 16 after the Town Board meeting
- Public Hearing for Budget and Special Meeting for Electors set for 6:30 pm prior to the November 20 regularly scheduled Town Board meeting

## ORDINANCE TO MODIFY TERMS OF PLANNING COMMISSION & BOARD OF APPEALS

Marty Johnson Motion to approve Ordinance to modify terms to start 3rd Tuesday in April, 2nd by Jim Hanneman. Motion carried on a voice vote John Myerhofer Aye, Marty Johnson Aye, Jim Hanneman Aye.

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## UPDATE TOWN HALL RENTAL POLICY

Update to include no glass bottles, change to facility agreement, and potentially add Pavilion based on discussion further on in meeting.

## DISCUSS PAVILION PROJECT

- Reviewed two bids from Valley Building Systems and Cleary Building. Differences in how each will build. Concrete to be bid separately and poured after building.
- Motion to move forward with Pavilion project Jim Hanneman, 2nd by Marty Johnson. Motion carried on a 3-0 voice vote.

## APPROVE CONTRACTOR FOR PAVILION PROJECT

Motion to approve Cleary Building proposal to build Pavilion for an estimated cost of $46,645 by Marty Johnson, 2nd by Jim Hanneman. Motion carried on a voice vote Marty Johnson Aye, Jim Hanneman Aye, John Myerhofer Aye.

Next Steps

- Jim to get estimates for excavating, gravel and concrete

## SPIRIT FUNDS

- ADA Front Door
    - Motion to approve estimate for ADA door from Pop-o-lock $4,497.97 by Marty Johnson, 2nd by Jim Hanneman. Motion carried on a roll call vote Jim Hanneman Aye, John Meyerhofer Aye, Marty Johnson.
    - Motion to approve Folske to run electrical for door for $600 electric by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a roll call vote John Hanneman Aye, Jim Meyerhofer Aye, Marty Johnson Aye.
- Updates on Furnace/Air Conditioning Unit
    - Jim to discuss with vendor return air, new thermostat and recommend AC unit. Bring back to next meeting.
- Electronics Recycling
    - COM2 Recycling will be available on October 12 for Electronics Recycling
- Cell Amplifier
    - Motion to approve purchase of Cell Remediation System from Konecta for $1,799.00 by Marty Johnson, 2nd by Jim Hanneman. Motion carried on a voice vote.
- Board Meeting Tables – continue to investigate options

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- Brainstorm other ideas – Gutter covers, board tables, Outdoor posting board, individual monitors for zoning board, laptop for Building Inspector/Zoning Board, sink and refrigerator

## APPOINT COMMISSIONER FOR THE POYGAN POYSIPPI SANITARY DISTRICT FOR TERM BEGINNING OCTOBER

- Motion to appoint Brian McHugh to Sanitary Commissioner for 6 year term beginning October 2024 by Marty Johnson, 2nd Jim Hanneman. Motion carried on a 2-0 voice vote, John Meyerhofer abstained.

## ROADS

- Scott Construction finished chip seal
- DOT approved extension of approaches for Quigly Rd Bridge, Marty signed off on it.
- Missing road signs in Town. John Meyerhofer working on replacing

## ELECTIONS

- RFK Jr will stay on the Ballot in Wisconsin per court ruling 9/16/24
- Drop box can be used for absentee ballots

## PLANNING & ZONING

Will be agenda for next month

## BUILDING PERMITS

Three permits.

## PUBLIC COMMENT

NA

## ACCOUNT PAYABLE

Motion by Marty Johnson to approve accounts payable now and through to next meeting as allowed by statute, 2nd John Meyerhofer. Motion carried on a 3-0 vote.

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## WISLR ROAD CERTIFICATION

Board reviewed and completed paperwork to submit for WISLR Road certification

## ADJOURN

Motion to adjourn at 10:02 pm by Marty Johnson, 2nd Jim Hanneman. Motion carried on a 3-0 voice vote.

Respectfully submitted,

Beth Jackson

Clerk, Town of Poygan

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