DRAFT
Minutes of the Monthly Meeting of The Poygan Town Board of Supervisors

Date: March 20, 2023 Time: 7:00 p.m. Location: 8693 Town Hall Road, Winneconne, WI 54986

Regular Meeting Call to Order
The regular monthly meeting was called to order at 7:02 p.m. by Chairman Martin Johnson.
The Pledge of Allegiance was said in unison.

Attendance
Chairman Martin Johnson, Supervisors John Meyerhofer and James Hanneman, Clerk Beth Jackson, Deputy Clerk Susan Schwartz, Treasurer Trina Herbst Gutche.

Statement of Public Notice
Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Fire District Report
- Kevin Allcox approved as Fire Chief by Town of Winneconne, Poygan and the Village of Winneconne
- Department received All ARPA funds from Towns

Approve Meeting Minutes
Motion to approve Regular Meeting Minutes from February 21, 2024 John Meyerhofer, 2nd by Jim Hanneman. Motion carried on a 3-0 voice vote

Treasurers Report
Motion by Mary Johnson to approve Treasurers report, 2nd Jim Hanneman. Motion carried on a 3-0 voice vote.

Approval of Operators License for Logan Heinbigner
Motion to approve Logan Heinbigner Operators license for The Hill by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.

Town Hall Rental by Oak Hill Cemetery Board
Motion by Martin Johnson to approve Oak Hill Cemetery Board us the Town Hall for their annual meeting at no cost, 2nd by John Meyerhofer. Motion carried on 3-0 voice vote.

Additional Election Inspectors for Current Cycle
Motion by Marty Johnson to approve additional election inspectors, Leslie Vroman, Carol Gross, Mary Bradley & Joanne Wagner for the next term, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.

Policy for Public Records Requests and Fees

- Motion to approve Public Records Policy and Fee's by Marty Johnson, 2nd by Jim Hanneman. Motion carried on a 3-0 voice vote.
- Policy to be posted online

Board of Review Timing & Revaluation

- Town of Poygan required to complete a revaluation. Work will take place during the summer, necessitating moving the Board of Review Meeting until early Fall.
- Per State Statute, the Board of Review meeting will be called to order and adjourned to future date prior to May Town Board meeting.

Bridge & Culvert Inventory Form

- Town will use Delmore Consulting to complete the required Bridge & Culvert inventory form and complete the rest of the reporting process.
- Clerk to notify County and Delmore Consulting
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Resolution Requesting Coordination & Collaboration by and between the Winnebago County Zoning Department

- The Town of Neenah and Town of Oshkosh sent information on resolution and requested Towns in Winnebago County to Consider. There is concern the County may be dismissing information and recommendations from Towns relative to Chapters 23 and 27 of State Statute.
- Attorney Blazel to review.
- Bring back to April meeting

Solar & Wind Ordinance

- Board to review recommended ordinance and bring back to April Meeting.

Reports

- Roads
  - Tentative dates for road inspection 2nd week of April.
  - Specific locations discussed: Patch on Jaquis, near 6065 Church rd, Culvert on Oak Hill road near Rushford
- Wisconsin Towns Association District Meetings
  - Chairman reported back on increase in Shared Revenues Town will receive. There are specific categories where money can be spent as well as reporting requirements.

Public Comment

- N/A

Planning and Zoning no meeting in March

Building Permits

- 4 permits this month

Agenda Items for Next Month

- Ordinance for appointed Clerk to be on Board of Review
- Solar & Wind Ordinance
- Resolution for collarboration

Accounts Payable

- Motion to approve accounts payable by Martin Johnson, 2nd by John Myerhofer. Motion carried on a 3-0 voice vote.

Adjourn

Motion to Adjourn at 9:22pm by John Meyerhofer, 2nd by Jim Hanneman. Motion carried on a 3-0 voice vote.

Respectfully Submitted by Beth Jackson, Clerk, Town of Poygan