TOWN OF POYGAN PLANNING AND ZONING
MEETING MINUTES
Poygan Town Hall, 8693 Town Hall Road
Wednesday March 25, 2026 @ 7:00 p.m.

1. Meeting called to Order by Dennis Hohol @ 7:01 pm.

2. Pledge of Allegiance

3. Introduction of the Zoning Board Members
   Members present: Susan Schwartz, Ron Green, Marty Johnson, Christine Brown, Randal Spear, James Heinzelman, Dennis Hohol

4. Meeting Minutes
   - Motion by Dennis to approve meeting Minutes from 3/11/2026 meeting. Seconded by Ron Green. Motion passed.

5. Workshop for changes to the Town of Poygan Zoning Ordinances and Map.
   - Reviewed need for changes in Zoning manual, amend manual as required.
     - 26% setbacks for lots less than 65' wide
   - Reviewed online parcel information, excel file, and discussed zoning changes to properties in non-shoreland areas.
   - Discussed need to save work done by this committee to the Town's "cloud" for safe keeping. Dennis will discuss this need at the next Town Board meeting.

6. Discussed ways of identifying road right of ways and other identifications such as Gov't owned parcels, Sewered parcels, etc.

7. Determined list of 23 parcel landowners who will need to be notified of proposed zoning changes. Dennis to draft letter of recommended changes to those landowners week of 3/25.

8. Discussed Complaint about conditional use permit for Advanced Outboard Marine. Dennis will reach out to the owner of the business and ask that he attend the 4/8 P&Z meeting.

9. Upcoming Meetings:
   - 4/1/26 at 7 PM Planning & Zoning Meeting - CANCELLED
   - 4/8/26 at 7 PM Planning & Zoning Meeting/Workshop, if necessary
   - 4/15/26 at 7 PM Town Board Meeting
   - 4/22/26 at 7 PM Planning &Zoning- Q&A for public who were sent letters
   - 4/29/26 at 7 PM Planning & Zoning- Q&A for public who were sent letters
   - 5/13/26 at 7 PM Planning & Zoning Meeting and Public Hearing on revised Ordinance and generate recommendation for Town Board
   - 5/20 – Regular Town Board Meeting addressing recommendation from Zoning Board

10. Dennis made a motion to Adjourn @ 9:45 pm. Seconded by Jim Heinzelman. Meeting adjourned.

Dennis Hohol, Chairman and Secretary, Planning & Zoning, Town of Poygan