TOWN OF POYGAN
PLANNING AND ZONING WORKSHOP AGENDA MEETING MINUTES

Poygan Town Hall
8693 Town Hall Road
Wednesday, December 9, 2025 @ 7:00 p.m.

1. Call to Order at 6:55pm by Dennis Hohol.
   Members present: Dennis Hohol, Susan Schwartz, Randal Spear, Christine Brown, Marty Johnson, Tom Jackson, Ron Green

2. Pledge of Allegiance

3. Workshop held for the required changes to the Town of Poygan's Zoning Ordinances and Map.
   - Reviewed map provided to the Town of Poygan by Adam Dorn, Director of Winnebago County GIS Department, the Excel file Adam also provided, and discussed changes to properties that fall within shoreland zoning, business district properties that seem outdated, parcels with more than one Winnebago county zoning district, and conflicting zoning districts between Winnebago County and Town of Poygan. Reviewed in detail the Excel file – those with conflicting zoning.
   - We also discussed that we need to review the requirements of differing Zoning Districts (size, setbacks, etc.) for conformity. Will do at the next meeting.
   - Discussion held that the group needs to review and make changes in Zoning manual. This needs to be completed by the Public Hearing.
   - Marty Johnson will try to put together a list of Pros/Cons of a parcel changing from one District to another to have available at the Public Hearing.
   - Randal Spear and Tom Jackson will further review letter for landowners who have a parcel(s) that our Zoning Board recommends changing before 12/20/25
   - Discussion held on the agenda/materials for landowners to question/comment on the proposed change at 1/7/26 planning and zoning meeting/ public hearing.

3. Meeting dates- discussed the schedule for the Public Hearing.

4. Upcoming Meetings:

   - Poygan Town Board Meeting: December 10, 2025 at 7:00 pm
   - Planning and Zoning Meeting – December 17, 2025 at 7 pm
   - Planning and Zoning Meeting – January 7, 2026 at 7 pm (public hearing so landowners can question)
   - Planning and Zoning Meeting – January 14, 2026 at 7 pm
   - Poygan Town Board Meeting: January 21, 2025 at 7:00 pm (to vote on parcel changes)

5. Dennis made a motion to Adjourn the meeting at 9:20pm. Seconded by Ron Green. Meeting adjourned.

Dennis Hohol, Planning & Zoning Secretary and Chairman