TOWN OF POYGAN
PLANNING AND ZONING
MEETING MINUTES

Poygan Town Hall
8693 Town Hall Road
Wednesday, May 15, 2025 @ 7:00 p.m.

1. **Meeting Called to Order at 7:00pm by Randal Spear**
   - **Members present:** Randal Spear, Ronnae Green, Dennis Hohol, James Heinzelman
   - **Deputy Clerk:** Susan Schwartz
   - **Zoning Administrator :** Randal Spear

2. **Pledge of Allegiance**

3. **Introduction of the Zoning Board Members**

4. **Meeting Minutes:**
   - Read and approve April 9, 2025 Meeting Minutes.
   - Motion made by Dennis Hohol, seconded by Ronnae Green to approve the April 9, 2025 meeting minutes.
   - Motion carried.

5. **Review the Winnebago County Livestock Waste Management Ordinance – revision in 2024**

   The Winnebago County Livestock Waste <Management Ordinance – revision made in 2024 was discussed. No action needed on behalf of the Zoning Board. Informational only.

6. **Discussion and recommendations for Planning and Zoning Board Members for approval by Town Board:**
   - Lori Doehling resigned her alternate board position.
     - This was effective 4/1/2025
   - Since Randal Spear who is currently the Chairman of the Zoning Board was elected to the Town Board, both he and John Meyerhofer who is also a Town Board member, could not serve together on the Zoning Board.
     - John Meyerhofer has resigned from the Zoning Board.
   - A new Chairman of the Planning & Zoning Board would need to be assigned since Randal cannot be Chairman of the Zoning Board due to being on the Town Board.
     - Dennis Hohol is being recommended as the Chairman of the Zoning Board and will also serve as Zoning Board Secretary.
   - Review of open positions of Planning and Zoning Board.
     - Christine Brown is being recommended as a Zoning Board member.
     - Tom Jackson is being recommended as a Zoning Board Alternate member.
   - A motion as made by Randal Spear and seconded by Ronnae Green to have staggered dates for the Zoning Board members/alternates as follows:

- Susan Schwartz's and Jim Heinzelman's terms would run through April 2026
- Ronnae Green's and Randal Spear's and Dennis Hohol's terms would run through April 2027
- Christine Brown's and Tom Jackson's terms would run through April 2028
- Motion carried.

7. **Upcoming Meetings:**
   - Poygan Town Board Meeting- May 21, 2025 at 7:00 p.m.

8. **Next Zoning Board Meeting:**
   - Next Planning and Zoning Meeting to be held June 11, 2025 at 7 p.m., if there is an agenda.

9. **Adjourn**
   - Motion made by Dennis Hohol, seconded by Jim Heinzelman to adjourn the meeting.
   - Motion carried.
   - Meeting adjourned at 7:57pm.

Submitted by: Dennis Hohol, Town of Poygan Zoning Board Secretary