JT. TOWNS POYGAN, POY SIPPI SANITARY DISTRICT # 1
MINUTES OF MEETING – WEDNESDAY, March 26, 2025 3:30 PM
Wastewater Treatment Plant

Meeting was opened by Paul Wesner. Also present were Commissioners Dave Prtizl and Brian McHugh, Attorney John Wallace and Operator Ken Carpenter and Tom Kruzick

The February minutes and financial reports were read.

250326-a: Motion to approve the minutes and the financial report as read was made by Paul and seconded by Dave. Motion carried.

Phosphorus Compliance Update: Nothing new on Phosphorous until we receive the new permit.

Budget Discussion: Brian had additional questions on the budget regarding $30,000 being added as a miscellaneous expense. It was explained that the budget is a guideline. Brian stated that he wanted the $30,000 miscellaneous expense added to the budget as discussed at the previous meeting.

250326-b: Motion to approve the budget as presented in the Winneconne News Paper was made by Paul and seconded by Dave. Dave and Paul approved and Brian disapproved. Motion carried.

Maintenance: Dave and Tom helped Ken with the float. Grinder Pump 9 has been working correctly. Blower 1 and Blower 2 both kicked out. Ken kicked it back on and it's been working fine. The BODs are starting to climb and chemicals may need to be added to help bring them down.

Old Business:

Legal Fees: Brian asked about what Attorney John Wallace did for the sanitary district. Attorney Wallace explained that he has represented the district on multiple occasions, including going to court. He also shared the knowledge he has surrounding the formation of the district and how the district operates. There was more discussion surrounding his fees which are $690 per month. Brian returned the discussion to the budget, user fees and tax levy.

New Business:

Brian would like to have job descriptions for each position within the district.

250326-c: Motion to create job descriptions was made by Brian and seconded by Dave. Dave and Brian approved and Paul disapproved. Motion carried.

Public Comments: Dennis Hohol commented that he put together some reports based on the financial information that he was given and gave those reports to Dave Pritzl. He stated that he was looking at everyone's tax bills and validating the tax levy on each bill. He contacted each county to discuss the different calculations for each county and was informed that this is how it is done for each county.

Attorney Wallace introduced Jacob. Jacob is interested in learning about becoming a Plant Operator. He would like to work with Ken and Tom as a trainee.

Agenda Items: Legal Fees, Documentation of expense reports

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250326-d: Motion to pay bills as presented from now until the next meeting was made by Paul and seconded by Brian. Motion carried.

The next meeting is scheduled for April 30, 2025, at 3:30 p.m.

250326-e: Motion to adjourn meeting was made by Paul and seconded by Brian. Motion carried.

Respectfully submitted by Lisa Kallas, Secretary

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