JT. TOWNS POYGAN, POY SIPPI SANITARY DISTRICT # 1
MINUTES OF MEETING – WEDNESDAY, December 17, 2025 3:30 PM
Wastewater Treatment Plant

Meeting was opened by Commissioner Paul Wesner. Also present were Commissioners Dave Pritzl and Brian McHugh, and Operator Ken Carpenter.

The November Minutes were reviewed and Financial Reports were read.

251217-a: Motion to approve the minutes as read and financial report with correction on Treasurer Report was made by Commissioner Dave and seconded by Commissioner Brian. Motion carried.

Phosphorus Compliance Update: Martel will be reducing the price of the phosphorous chemicals by $1 per gallon.

Maintenance Report: Ken Carpenter is planning maintenance on the PVC pipes in the tanks. The radiator needs to be replaced on the truck.

251217-b: Motion to pay Ken Carpenter $500 for the use of his 4-wheeler during the tank cleaning project to cover the maintenance costs was made by Commissioner Paul and seconded by Commissioner Brian. Motion carried.

Budget Discussion:

251217-c: Motion to approve the budget as presented was made by Commissioner Dave and seconded by Commissioner Brian. Motion carried.

Old Business:

Generator Installation Status: Three of the seven, the gas lines have been put into place. The next step of the process will be Alliant setting up the meters and then Folske will place the generators. Generator 8 shut down because the wires need to be replaced due to the mice.

At this time, we no longer need to retain an attorney. Once needed, the commissioners will send out for bids.l

New Business: No New Business at this time

Public Comments: Dennis Hohol is the Town of Poygan Zoning Chairman and submitted a request to the Sanitation Department for a list of parcels within the sanitation district. Dennis is requesting this information be sent by the end of the year. The Commissioners will work with the Treasurer.

Agenda Items: Generator status, Truck Maintenance

251217-e: Motion to pay bills as presented from now until the next meeting was made by Paul and seconded by Brian. Motion carried.

The next meeting is scheduled for January 28, 2026, at 3:30 p.m.

251217-e: Motion to adjourn meeting was made by Paul and seconded by Brian. Motion carried.

NOTE: The commissioners reserve the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than notice above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 920-594-2377 or emailing poyganpoysippisd1@gmail.com.

POSTING NOTICE: Notice of this meeting was posted at the following locations: Joint Towns Poygan PoySippi Sanitary District 7901 County Road B, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Respectfully submitted by Lisa Kallas, Secretary