JT. TOWNS POYGAN, POY SIPPI SANITARY DISTRICT # 1
MINUTES OF MEETING – WEDNESDAY, November 19, 2025 3:30 PM
Wastewater Treatment Plant

Meeting was opened by Commissioner Paul Wesner. Also present were Commissioners Dave Pritzl and Brian McHugh, and Operator Ken Carpenter.

The October 29, 2025 Minutes Reviewed and Financial Reports were read.

251119-a: Motion to approve the minutes and financial report as presented was made by Commissioner Dave and seconded by Commissioner Brian. Motion carried.

Phosphorus Compliance Update: No updates at this time.

Maintenance Report: The Tank project is almost complete. Sabel is scheduled to install the curtain and valve stems. Ken's personal 4-wheeler was used for the project and remains on-site.

There has been no response from Flyt regarding the new pump; follow-up call planned for the first week of December.

Budget Discussion: Commissioner Dave will contact the Treasurer to discuss additional budget questions. This item will be tabled until the December 17th meeting.

Old Business:

Review of Legal Support and Fees: Remove from agenda

251119-b: Motion made by Commissioner Brian that any legal counsel will be preauthorized by the commissioners and seconded by Commissioner Paul. Motion carried.

Generator Installation Status: Alliant conducted a site visit. Folske and Dave Pritzl completed an inspection of the lift stations. The gas meter placement has been determined. Alliant completed the inspection of the updated electrical work done by Folske. The generators have been placed. The transfer switches are scheduled to be installed next. All work scheduled to be completed by the end of the year.

New Business: Phone service has been transferred from AT&T to USI.

Commissioner Dave brought information about Money Market options/Certificate of Deposit options. There is also an option with the State of Wisconsin.

251119-c: Motion to utilize the Wisconsin LGIP as one of our depositories was made by Commissioner Dave and seconded by Commissioner Brian. Motion carried.

Public Comments: Dennis Hohol brought information on a potential attorney.

Agenda Items: Generator status, Ken's 4-wheeler maintenance, Budget discussion continues

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251119-d: Motion to pay bills as presented from now until the next meeting was made by Dave and seconded by Brian. Motion carried.

The next meeting is scheduled for December 17, 2025, at 3:30 p.m.

251119-e: Motion to adjourn meeting was made by Paul and seconded by Dave. Motion carried.

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NOTE: The commissioners reserve the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than notice above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 920-594-2377 or emailing poyganpoysippisd1@gmail.com.

POSTING NOTICE: Notice of this meeting was posted at the following locations: Joint Towns Poygan PoySippi Sanitary District 7901 County Road B, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Respectfully submitted by Lisa Kallas, Secretary

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