JT. TOWNS POYGAN, POY SIPPI SANITARY DISTRICT # 1
MINUTES OF MEETING – WEDNESDAY, September 24, 2025 3:30 PM
Wastewater Treatment Plant

Meeting was opened by Commissioner Paul Wesner. Also present were Commissioners Dave Pritzl and Brian McHugh, and Operator Ken Carpenter.

The September 3rd Minutes and Financial Reports were read.

250924-a: Motion to approve the minutes and financial report as presented was made by Commissioner Dave and seconded by Commissioner Brian. Motion carried.

Phosphorus Compliance Update:
Ken Carpenter contacted Martel Water Treatment to inform them that Hawkins will be providing a competitive quote for the same phosphorus chemical currently supplied by Martel. To ensure quality comparison, Ken will ensure the chemical from both companies is tested.

Maintenance:

- Flyt completed preventative maintenance on the pump
- Flyt provided a quote of $8,494 to rebuild the existing pump
- Ken is awaiting pricing information for a new pump replacement
- An issue with the tanks has been identified, believed to be algae-related
- Ken is addressing the tank issue and will implement algae treatment
- Ken noted that he is on call for jury duty the week of October 6th.

Old Business:
Review of Legal Support and Fees: Brian recommended transitioning to an hourly rate structure for legal services on an as-needed basis. Attorney Wallace confirmed his rate at $250 per hour with a minimum billing increment of 30 minutes per call.

250924-b: Motion to change to $250 hourly legal rate on an as needed basis was made by Commissioner Brian and seconded by Commission Dave. Commissioner Paul was nay. Motion Carried.

Attorney Wallace declined the offer and resigned.

Generator Installation Status: Folske has the bid and will send an invoice.

New Business: No New Business

Public Comments: Dennis Hohol suggested the sanitary district look for a new attorney.

Agenda Items: Generator update, Tax Levy

250924-c: Motion to pay bills as presented from now until the next meeting was made by Paul and seconded by Dave. Motion carried.

The next meeting is scheduled for October 29, 2025, at 3:30 p.m.

250924-d: Motion to adjourn meeting was made by Paul and seconded by Brian. Motion carried.

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NOTE: The commissioners reserve the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than notice above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 920-594-2377 or emailing poyganpoysippisd1@gmail.com.

POSTING NOTICE: Notice of this meeting was posted at the following locations: Joint Towns Poygan PoySippi Sanitary District 7901 County Road B, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Respectfully submitted by Lisa Kallas, Secretary

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