MINUTES MONTHLY MEETING

POYGAN TOWN BOARD OF SUPERVISORS

DATE: AUGUST 20, 2025 TIME: 7:00 P.M. LOCATION: 8693 TOWN HALL, WINNECONNE, WI 54986

The Town Board will discuss and may act upon the following items at this meeting

Regular Meeting

1. Call The Town Board Meeting to Order and Pledge of Allegiance at 7:00 pm
2. Statement of Public Notice – Posted 8/19/25
3. Sherriff's Deputy if present
4. GOEDC if present - NA
5. Fire Department Report if present
    a. New airboat delivered to WPFD
    b. 9/8/25 Fire Commission Meeting with annual budget presented
6. Approve Meeting Minutes
    a. Motion to approve Regular Meeting Minutes from July 16, 2025 by John Meyerhofer, 2nd Randal Spear. Motion carried on a 3-0 voice vote.
7. Treasurer's Report
    a. Motion to approve Treasurer's Report dated August 20, 2025 by Randal Spear, 2nd John Meyerhofer. Motion carried on a 3-0 voice vote.
8. Operators License for Rebecca L Mueller for The Hill Tavern
    a. Motion to approve Operators License pending clean background check by Marty Johnson, 2nd by Randal Spear. Motion carried on a 3-0 voice vote.
9. Discussion and possible action to pay Kyle Frailing with money received from recycling day
    a. Motion for Kyle Frailing to retain proceeds from the recycling money from Town Spring 2025 recycling event and moving forward and provide salvage reports by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.
10. Reviewed Pavillion agreement update and fee schedule changes
11. Pavillion camera/security costs update and possible action
    a. Motion to approve up to $500 for security camera's, supplies and installation by Marty Johnson, 2nd by Randal Spear. Motion carried on a 3-0 voice vote.
12. Estimate from Anvil Customs for graded black dirt for Pavillion
    a. Motion to approve $3,000 for Anvil Custom to bring 5-7 loads of fill to complete Pavillion landscaping by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a roll call vote. Randal Spear Aye, Marty Johnson Aye, John Meyerhofer Aye
13. Review estimates for parking lot work defer to next year 2026 budget

14. Review estimates for HVAC system for Town Hall defer to 2026 budget to replace existing condenser with new condenser
15. Consider adopting State of Wisconsin Uniform Dwelling Code Ordinance
    a. Motion by Marty Johnson to adopt Ordinance 2025-01 DSPS Model Uniform Dwelling Code, 2nd by John Meyerhofer. Motion carried on a Roll Call vote. John Meyerhofer Aye, Randal Spear Aye, Marty Johnson Aye
16. Consider request to change speed limit on Jacquis Rd to 45 MPH and post signs
    a. Received letter from Citizen opposed to speed change
    b. Citizens voiced strong opinions for and against
    c. Clerk/Chairman to contact County Highway commissioner and Sherrif's department regarding speed study
17. WTA Convention Attendance
18. Ambulance Service update
    a. SWEMS chose LifeStar Ambulance Service starting January 1, 2026
    b. Contract to be finalized by end of August
19. Discuss potential request to Town to exceed the levy limit to fund new EMS Service
    a. Discussed the process and timing requirements.
20. Budget workshop, Special Town Meetings tentatively set for November 19 prior to regular Town Meeting
21. Fall Clean Up and Open House Planning tabled to September meeting
22. Treasure to purchase requested Tax collection and payment processing supplies
23. Board will submit letter to support Greater Fox Cities Area Habitat for Humanity for a letter of support for the Section 533 Housing Preservation Grant through the USDA Rural Development
24. Reports
    a. Roads
    b. Town Chairman/Supervisors
    c. Treasurer
    d. Clerk/Deputy Clerk
    e. Planning & Zoning
25. Building Permits – Raze permit, detached garage, electrical service, Raze permit, electrical service, new house, pole building, new house
26. Public Comment
27. Agenda items for next meeting
    a. Jacquis speed limit update, Pavillion open house, November meeting times, EMS Update
28. Town Calendar:
    a. September 8, 2025 Fire District Budget Meeting, 7:00 pm
    b. September 10, 2025 Planning & Zoning Meeting, 7:00 pm, if agenda
    c. September 16, 2025 Monthly Town Board Meeting, 7:00 pm (TUESDAY)

d. October 18, 2025 Fall Clean Up and Open House

29. Motion by Marty Johnson to Approve Accounts Payable presented now and up until next Town Meeting as allowed by ordinance, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.
30. Motion to Adjourn at 9:42pm by Marty Johnson, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.

NOTE: The chairman reserves the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than noticed above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 685-0552 or Beth Jackson at 920-267-7471.

POSTING NOTICE: Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Respectfully submitted Beth Jackson Clerk, Town of Poygan 8/20/25