JT. TOWNS POYGAN, POY SIPPI SANITARY DISTRICT # 1
MINUTES OF MEETING – WEDNESDAY, September 3, 2025 3:30 PM
Wastewater Treatment Plant

Meeting was opened by Commissioner Paul Wesner. Also present were Commissioners Dave Pritzl and Brian McHugh, and Operator Ken Carpenter.

The June minutes and July Minutes were presented, and the July Financial Report was read.

250903-a: Motion to approve the June and July minutes and the financial reports as presented was made by Commissioner Paul and seconded by Commissioner Brian. Motion carried.

Old Business:
Review of Legal Support and Fees: Brian believes that we should switch to an hourly rate for the legal fees and all three commissioners agreed with an hourly rate.

250903-b: Motion to change to hourly legal fees on an as needed basis was made by Commissioner Brian. Motion failed due to no second.

Job Responsibilities for Commissioners:
The commissioners discussed their responsibilities. Brian emphasized financial reporting and oversight, while Dave noted the broader focus on overall operations. Paul added that financials are managed by the Treasurer, CPA Bookkeeper and Auditor. Brian referenced correspondence he believed suggested financials could be inaccurate; however, the email does not state this. He also questioned the authorship of the email that an attorney must have helped write it.

Phosphorus Compliance Update:
Ken Carpenter was contacted by Hawkins regarding chemical procurement for phosphorus treatment. Hawkins offered their chemical at $13.25 per gallon, compared to Martel's current price of $17.98 per gallon. Ken will review the product specifications from both suppliers to ensure compatibility before making any purchasing decisions.

Maintenance:
Xylem is scheduled to perform maintenance on the pumps on September 11-12. The LP tanks were filled in August. New samples had to be submitted after MCO contaminated the previous batch. The buoy has been repaired after breaking loose once again. Ken helped locate 2 laterals for OConnell Resort Road adjacent residences who are drilling new wells. Additionally, reconstruction work is underway on Blanco Road.

Generator Quotes: There are four quotes for the seven generators.

Black Haak: $122,3000
Hipke Electric: $86,800
Krueger Electric: 80,650
Folske $76,220

250903-c: Motion to purchase the seven generators from Folske Electric was made by Commissioner Dave and seconded by Commissioner Brian. Motion carried.

New Business: No New Business

Public Comments: Dennis Hohol stated that he sent an email and is still waiting for answers.

Agenda Items: Review Legal Support and Fees, Generator Installation Status

250903-d: Motion to pay bills as presented from now until the next meeting was made by Paul and seconded by Brian. Motion carried.

The next meeting is scheduled for September 24, 2025, at 3:30 p.m.

250903-d: Motion to adjourn meeting was made by Paul and seconded by Dave. Motion carried.

NOTE: The reserves the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than noticed above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 920-594-2377 or emailing poyganpoysippisd1@gmail.com.

POSTING NOTICE: Notice of this meeting was posted at the following locations: Joint Towns Poygan PoySippi Sanitary District 7901 County Road B, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Respectfully submitted by Lisa Kallas, Secretary