JT. TOWNS POYGAN, POY SIPPI SANITARY DISTRICT # 1
MINUTES OF MEETING – WEDNESDAY, May 28, 2025 3:30 PM
Wastewater Treatment Plant

Meeting was opened by Commissioner Paul Wesner. Also present were Commissioners Dave Pritzl and Brian McHugh, Attorney John Wallace and Operator Ken Carpenter

The March minutes and financial reports were read along with the April financial reports.

250528-a: Motion to approve the March minutes with correction to Legal Fees and the financial reports as read was made by Commissioner Paul and seconded by Commissioner Dave. Motion carried.

There was discussion on the financial report and what should be included. The treasurer report includes the transactions and year-to-date P&L. Commissioner Brian would like the monthly P&L included.

Dennis Hohol asked about the attendees and the reason behind leaving attendee names out. Commissioner Dave Pritzl explained that the employees of the district are listed when they attend. Moving forward, there will be a sign-in sheet for the attendees to sign in.

Phosphorus Compliance Update: The Neo Water FX chemical has been rerouted from tank 1 to tank 2. The phosphorous numbers have increased due to the sampling location accidentally being moved against the wall. Ken will relocate to the original location. Other numbers increased also, Ken will work to get them down over the next month (see maintenance below).

Maintenance: The BODs are increasing. Both Chambers have been cleaned out. Recycle Pump #2 is having issues and Operator Ken will call Crane to help with it. Operator Ken is taking the truck into Leo's for service on some of the engine sensors and installing new spark plugs. Sabel was here to look at the valves on the lift stations. Some may need to be replaced. Operator Ken is low on capacitors and ordered them from Amazon for $9.99. A tree knocked the wires down near Lift Station 4. Operator Ken was able to get the power back on. There are a few trees that need to be taken down in this area and Operator Ken will get that scheduled.

Old Business:
Review Legal Support and Fees: The board discussed the current legal representation arrangement. Commissioner Brian proposed changing Attorney Wallace's compensation from an annual salary to an hourly rate, with attendance limited to when legal counsel is specifically required. Commissioner Brian referenced a previous meeting where he claimed Attorney Wallace had warned of "repercussions" when this matter was raised, adding that because of this perceived threat, he would consider terminating Attorney Wallace's services. Attorney Wallace clarified that no threat was intended and proceeded to outline the commissioners' roles and responsibilities.

Commissioner Dave Pritzl expressed his view that legal representation should be present at all meetings due to questions, comments and discussions occurring during the meetings. Attorney Wallace noted that a potential operator candidate named Jacob, who attended the March meeting, had decided not to return due to the meeting's contentious atmosphere.

Commissioner Paul emphasized the importance of focusing on district operations moving forward. Commissioner Brian indicated he was considering filing charges against the district with the District Attorney but was currently postponing this action. Dennis Hohol stated he has repeatedly asked the same questions for over a year without receiving satisfactory responses. Commissioner Paul stated that questions have been answered. The board concluded that Attorney Wallace will attend meetings on a bimonthly basis.

250528-b: Motion to retain Attorney John Wallace as legal representation and moving forward he will attend every other month and bill at an hourly rate was made by Commissioner Paul. Motion canceled by Commissioner Paul.

There was additional discussion about the last 30 years and how the district has been run. This discussion will be tabled until the next meeting.

Review Secretary/Treasurer Support (job descriptions). Dennis Hohol stated that he wanted to help document Lisa's job and Commission Dave stated that he is working on that. The discussion then returned to the operators and how important Ken Carpenter is to the district. Dennis Hohol asked again about Jacob and he was reminded that because of the "hostile work environment", Jacob will not work with the district.

Commissioner Brian was asked why he became a commissioner and what he believed the job would be. He stated that he believed the commissioner's focus was on the financial well-being of the district. Commissioner Dave stated that previous commissioners, while making sure the district was financially sound, the main focus was making sure the operations run 24 hours a day, 365 days a year.

Commissioner Brian then mentioned that he did not appreciate the job Lisa was doing and that she does not prepare for the meetings to his satisfaction. He stated that he wants Lisa at the meetings and Commissioner Paul stated that she will not attend the meetings because she feels it's a hostile environment and will not deal with being harassed or disrespected.

Operator Ken stated that in the current environment, he is afraid of forgetting to get a receipt for $50 worth of gas in the work truck because of the harassment he will receive at the meetings. Commissioner Paul mentioned that a poisonous work environment has been created and needs to come to a stop.

Generator Quotes: Preliminary quotes indicate cost of approximately $86,000 for generators at all lift stations. This will be put out for bids due to cost exceeding $25,000. Commissioner Dave is working on the specs for these bids.

Documentation of Expense Reports: Operator Ken presented what he does for documentation of his expenses and Commissioner Brian stated that it looks good.

Public Comments: Dennis Hohol stated that he would like changes to the expense reports and how items are split. He is concerned about categories. He requested an electronic copy in excel format of all items from QuickBooks and Commissioner Paul stated that the district will not hand out electronic copies of QuickBooks reports because the copy can be manipulated.

Agenda Items: Legal Support Fees and Representation, Generator specifications

250528-c: Motion to pay bills as presented from now until the next meeting was made by Commissioner Paul and seconded by Commissioner Brian. Motion carried.

The next meeting is scheduled for June 25, 2025, at 3:30 p.m.

250528-d: Motion to adjourn meeting was made by Commissioner Paul and seconded by Commissioner Brian. Motion carried.

NOTE: The commissioner reserves the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than noticed above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 920-594-2377 or emailing poyganpoysippisd1@gmail.com.

POSTING NOTICE: Notice of this meeting was posted at the following locations: Joint Towns Poygan PoySippi Sanitary District 7901 County Road B, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Respectfully submitted by Lisa Kallas, Secretary