JT. TOWNS POYGAN, POY SIPPI SANITARY DISTRICT # 1
MINUTES OF MEETING – WEDNESDAY, July 30, 2025 3:30 PM
Wastewater Treatment Plant

Meeting was opened by Commissioner Paul Wesner. Also present were Commissioners Dave Pritzl and Brian McHugh, and Operator Ken Carpenter and Attorney John Wallace

Brian raised questions regarding some of the year-to-date totals on the P&L. Dave stated that he would work with the treasurer to have questions answered.

Phosphorus Compliance Update:
Chemical order has been placed. The phosphorous levels have decreased and stabilized between 0.2 and 0.3

Maintenance:
Pump 2 and Lift Station 3 experienced pump failures. An inspection by an electrician determined the bearings are worn out. Russ Klein Schmidt successfully resolved the electrical issues with the pump.

Ken reported that Flyt is unresponsive regarding the preventative maintenance schedule. He will seek quotes from alternative vendors including B&M out of Coloma and Crane out of Kimberly.

Currently, there is only one spare pump; recommendation is to maintain two. Ken will look at having a pump rebuilt.

The bathroom plumbing project has been completed.

The truck's check engine light came back on; Ken returned it to Leo's for servicing.

Old Business:
Review of Legal Support and Fees: Item should remain on the agenda

Job Responsibilities of Secretary/Treasurer: Serves as the primary administrative and financial contact for the sanitary district, managing both clerical duties and financial responsibilities.

President of Commission: Oversees overall responsibilities of the district.

Generator Quotes: Dave continues to work on this matter; will remain on the agenda for the August meeting (rescheduled to September 3rd).

New Business: No items to report.

Public Comments:
Dennis inquired about the USI service.

Dennis requested consideration of splitting categories and Paul stated that we would not be splitting any categories.

Dennis asked if the lateral permits could be added to the district website. It was explained that we lose internal controls if added to the website and that ultimately the Plant Operator has to sign the permits.

Agenda Items: Grinder Pumps (Tom), Review Legal Support and Fees, Generator Quotes

250730-a: Motion to pay bills as presented from now until the next meeting was made by Paul and seconded by Brian. Motion carried.

The next meeting is scheduled for September 3, 2025, at 3:30 p.m. (rescheduled from August 27, 2025)

250730-b: Motion to adjourn meeting was made by Paul and seconded by Brian. Motion carried.

NOTE: The reserves the right to change the order of items on the agenda.

QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than noticed above.

ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 920-594-2377 or emailing poyganpoysippisd1@gmail.com.

POSTING NOTICE: Notice of this meeting was posted at the following locations: Joint Towns Poygan PoySippi Sanitary District 7901 County Road B, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Respectfully submitted by Lisa Kallas, Secretary