Town of Poygan
Planning and Zoning Public Hearing and Meeting
Poygan Town Hall
8693 Town Hall Road
Minutes,
Wednesday, June 12, 2024 @ 7:00 p.m.

Members Present: Lori Doehling, Ronnae Green, Jim Heinzelman, Randal Spear and Susan Schwartz {alternate}

1. Call to Order

The meeting was called to order by Randal Spear in absence of John Meyerhofer {sick} at 7:01 PM.

2. Introduction of committee members.

3. Minutes

The minutes of the April 10, 2024 meeting were read. **Motion to accept the minutes as read by Lori Doehling, second by Randal Spear. Motion carried.**

4. Zoning meeting for Public Hearing

The public hearing was called to order by Randall Spear and read the public notice.

John & Kathleen Adams, property owners of the subject property {7890 Cty Rd D, Omro, WI 54963}which has been rented out formerly as a private residence and currently is now vacant. The boat business is intended to be owned by Sean and his wife Andrea as the owners and operators. Andrea described the business that specializes in repair and service of small boats using outboard motors and the need to obtain a conditional use permit. A number of neighbors voiced concern over increase, traffic danger to children, boats just sitting around, water contamination with testing, signage, noise, traffic patterns, and turning around in private driveways if they miss their turn, Andrea indicated they are anticipating only a couple of boats per week. Also, storage will be indoors only and by appointment only. Hours will be 9-5, Monday through Friday.
The hearing was closed by Randall Spear on this first item at approximately 7:36 PM.

5. Discussion of the Public Hearing and recommendation for the first item to the Town Board

After discussing the details of the hearing a motion was presented;

It is the recommendation of the Town of Poygan Planning and Zoning Commission to the Town of Poygan Board to approve the zoning request by John, Sean and Kathy Adams at 7890 County Road D, Omro, Wisconsin 54963 to run a business at the property listed for a small boat repair company that specializes in outboard powered boats, This is a 5.55 acre parcel zoned AG2 (Agriculture) and is tax parcel 020-0245-03. The current brief property description in Winnebago County GIS is PT SW SE DESC AS LOT 10 OF CSM-5005.
The recommendation is conditioned on the following requirements:
a. Signage will be required per compliance with Town of Poygan sign policy
b. Access will be the driveway off of Church Road (north of the building) with sufficient area to turn boats and trailers around.
c. Boats must be stored in the building
d. Business hours will be summer 9AM to 5PM May thru September.
e. A waste plan submitted as to the name of company or companies involved with the removal of waste material connected with thew and service provided.
. Noise complaints to be directed to the Town Of Poygan Board.
This property is located at the northeastern corner of the intersection County Road D and Church Roads, Omro, Wisconsin 54963.
recommendation is conditional on the approval of the Town of Poygan Board.
Motion by Susan Schwartz to recommend to the Town Board to approve zoning changes. Motion carried

The second item on the Public Hearing was a request by Town of Poygan Board chairman, Martin Johnson. He stated he has had several requests to the Town Board to allow for more square footage for accessory buildings for properties zoned RR which are properties with acreage from 2.5 to 8 acres. Currently they are only allowed 1200 sq feet for the first acre and 1% more for additional acres they have up to the 8 acres. He is requesting that be increased to 1800 sq feet for the fist acre with an additional 2 to 3% per acre above that up to the 8 acres. He cited the county allows more than this. The hearing was closed by Randall Spear on this second item at approximately 8:00 PM.

6. Discussion of the Public Hearing and recommendation for the second item to the Town Board

After discussing this issue the committee came up with this motion and recommendation to the Town of Poygan Board:

> **It is the recommendation of the Town of Poygan Planning and Zoning Commission to the Town of Poygan Board to approve a change in the square footage of accessory structure zoned RR to 1,800 sq feet on the first acre and 3% per additional acre. This recommendation is conditioned on the approval of the Town Board of the Town of Poygan.**
>
> **Motion to Approve: The motion by was made by James Heinzelman and seconded by Lori Doehling. Motion approved.**

7. Upcoming Meetings:
Poygan Town Board Meeting-June 19, 2024 – 7:00 p.m.

8. Next Meeting
Thursday, July 10, 2019 - 7:00 p.m. If there is an agenda

9. Adjourn: A motion to adjourn was made by Ronnae Green and second by Randel Spear at 8:35 pm. Motion carried.

James Heinzelman, Secretary
Planning and Zoning Commission