Approved Minutes Of the Monthly Meeting
Poygan Town Board of Supervisors

Date: July 17, 2024 Time: 7:00 p.m. Location: 8693 Town Hall Road, Winneconne, WI 54986

The Town Board of Poygan will discuss and may act upon the following items at this meeting

Regular Meeting

Regular Meeting Call to Order
The regular monthly meeting was called to order at 7:00 p.m. by Chairman Martin Johnson. The Pledge of Allegiance was said in unison.

Attendance
Chairman Martin Johnson, Supervisors John Meyerhofer and James Hanneman, Clerk Beth Jackson, Deputy Clerk Susan Schwartz.

Statement of Public Notice
Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Fire Department Report

- Administered oath to Kevin Allcox
- Position open for Battalion Chief, applications being accepted.
- Fire Commission meeting September 9, 2024 at 7:00 p.m. includes budget presentation.

Approve Meeting Minutes

Motion to approve Regular Meeting Minutes for June 19, 2024 by Jim Hanneman, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.

Treasurer's Report

- Review next month

Report and possible action from Planning Commission regarding zoning amendment to increase the calculation/formula used to determine accessory structure size on properties zoned RR (Rural Residential)

- Motion by Jim Hanneman, 2nd by John Meyerhofer to amend Ordinance 17.05 (5), paragraph 4 to be "Accessory structure combined floor shall not exceed 1,800 Sq Ft. for the first acre plus 3% of additional acreage in excess of one acre". Motion passed on a roll call vote. John Meyerhofer Aye, Marty Johnson Aye, Jim Hanneman Aye

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Discuss the structure of the planning board

Marty Johnson appointed Randal Spear as planning commission chair effective 7/17/24 through current term.

Marty Johnson appointed Dennis Hohol as full time member of planning board and secretary for current term.

Marty Johnson appointed John Meyerhofer as Vice-Chair of the planning commission through current term.

Marty Johnson appointed Lori Doehling as alternate member of the planning commission through current term.

Ordinance to modify terms for Planning Commission, Board of Appeals to come due in May

- Bring back next meeting

Building Inspector

- Marty Johnson will continue to be building inspector for Town of Poygan until/if the schedule becomes such that he is unable to perform the duty per state statute. He will become an employee of Town and subject to payment limits set by state statute for any board members that are also an employee.
- Put on agenda for approval at end of year

Public Comment

- Duane Wilson running for State Assembly for new district.

ARPA/Spirit Funds

- Siding for North Side of Town Hall
    i. Valley Building Systems Estimate 4ft
    ii. Cleary Building Corp full panel
    iii. Motion by Marty Johnson to approve estimate from Valley Building systems to replace siding, 2nd by John Hanneman. MJ JM JH
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- Picnic Pavillion – Jim Hanneman to take lead.
    i. Received two estimates from $65,000-$75,000, concrete estimates $16,600, estimate from PopOlock for $1,552.49, Folske electric $7,600-$10,500
    ii. Agree to put it out to bid
- Office/Hall – Large screen & cart, laptop for Deputy Clerk, Office Chairs, Election worker chairs, folding machine, copy machine – Clerks office to take Lead.
- Motion by Marty, 2nd by John Meyerhofer not to exceed $15,000. 3-0

Discuss EMS significant cost increases and options to fund increase

- Moving to private company cost prohibitive

Approve costs for Clerk and Deputy Clerk to attend WMCA Convention August 29th and 30th

Motion by Marty Johnson, 2nd by Jim Hanneman. $697.38. 3-0

Reports

- Roads/Chairman
    - Ask NE Asphalt to add pothole on Lake Poygan Rd, in town 7/17 & 7/18
    - Signed environmental statement for Bridge Project.
    - Ditching on Gavin wait until there is no water.
    - Discussed Ditch by bend where Rushford turns toward Lee, north of D, bring back to next meeting.
- Supervisors
    - Brush cutters working week of 7/17/24 for 2 days. Will come back in September.
    - John Meyerhofer to work to inventory and replace signs (stop signs, curve signs)
    - John/Jim to investigate Pneumatic post digger cost, rack for shed for posts and signs as part of ARPA/Spirit dollars
    - Laura Lane long drive supposed to have garbage pick up at end of drive or snowplowing
    - Vinland 175 Yr celebration
- Clerk
    - Clerk tentatively plans to use Drop Box for Absentee Ballots for November election based on ruling from State Supreme Court. More information to be provided.

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Planning & Zoning

- Commission met for a training meeting

Building Permits –3 building permits

Agenda Items for next meeting – Board ordinance, identify areas for shouldering for the next meeting, alcohol allowed for Town Hall Rental, posting board information, Bring ditching recommendations to next meeting, ARPA Racking, pneumatic post digger, ADA Door

Town Calendar

See Agenda

Account Payable

Motion to Approve Accounts Payable Motion by Marty Johnson, 2nd John Meyerhofer. Motion carried on a 3-0 voice vote.

Adjourn

Motion to adjourn at 9:19 John Meyerhofer, 2nd Jim Hanneman. Motion carried on a 3-0 voice vote.

NOTE: The chairman reserves the right to change the order of items on the agenda. QUORUM NOTICE: A quorum of other governmental bodies may be present, but no action may be taken other than noticed above. ACCOMMODATION NOTICE: Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 685-0552 or Beth Jackson at 920-252-5225. POSTING NOTICE: Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.