MINUTES OF THE MONTHLY MEETING
POYGAN TWN BOARD OF SUPERVISORS

DATE: AUGUST 21, 2024 TIME: 7:00 P.M. LOCATION: 8693 TOWN HALL ROAD, WINNECONNE, WI 54986

APPROVED

REGULAR MEETING CALLED TO ORDER

The regular monthly meeting was called to order at 7:00 p.m. by Chairman Martin Johnson. The Pledge of Allegiance was said in unison.

ATTENDANCE

Chairman Martin Johnson, Supervisors John Meyerhofer and James Hanneman, Clerk Beth Jackson, Deputy Clerk Susan Schwartz, Treasurer Trina Herbst-Gutche.

STATEMENT OF PUBLIC NOTICE

Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

GOEDC REPORT

Annual report for the GOEDC is almost complete. Reminder there is a Revolving Rural Loan & USDA Loans available for rural businesses. IDB per capita meeting not set, the target is second week of September

FIRE DEPARTMENT

- Todd Nagler approved as Battalion Chief
- Engine 21 lights project finished, waiting for the invoice
- Budget to be presented at Fire Commission meeting at 7pm on September 9.

APPROVE MEETING MINUTES

Motion to approve the Regular Meeting Minutes July 17,2024 by Jim Hanneman, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.

TREASURERS REPORT

Motion to approve the Treasurer's Report by Jim Hanneman, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote

VARIANCE REQUEST

Variance request for Timothy & Christine Melzer Parcel 020-00240103, Application number 2024-VA-6750, 7698 County Rd B

- Owners requesting variance to put driveway within the 75 ft from setback from high water mark required by the county.
- Findings
    1. Town does not consider a driveway a structure as it is not specifically listed as a structure in county ordinance and would not require a variance within the definition of the county zoning ordinance
    2. Width of the property would not allow access to the northern part of the property without a variance, so that would unreasonably prevent property owner from using the property for its intended use.
    3. Property is a unique within town with the limited access to northern part of property without variance
    4. Variance would not cause harm public interest
- Motion to approve Variance request for Timothy & Christine Melzer Parcel number 020-00240103 by Marty Johnson, 2nd by John Meyerhofer. Motion carried 2-0, with Jim Hanneman abstaining.

DITCH MAINTENANCE ON LAURA LANE

Resident Dennis Hohol presented information that the ditch on Laura Lane is preventing water to flow properly and affecting his property. Ditch of concern is the ditch between Bruce Hohol property and Laura Lane. Between where the road bends and the ditch to the Lake. Marty Johnson requested neighbors work together to fix the issue. Bruce Hohol to call Marty Johnson to set a time to review ditch part that town owns.

CLAIM FROM CHARTER/SPECTRUM

Town received a $20,000 claim for damage to a fiber/internet box on Haese Rd. The Town does not have a signed contract with Charter that shows town is responsible. Charter did not ask the town about placement and put in deep ditches without marking. Attorney John Blazel to send letter denying claim.

APPROVED

UPDATING TOWN HALL RENTAL POLICY

Discussed updating Town Hall rental policy to allow for alcohol use and increasing rates to $100.00. Bring back updated policy to next meeting.

SPIRIT FUND PROJECTS

- Siding on North Side of Town Hall waiting on contractor to schedule
- Road Shouldering
    - Jim Hanneman presented a list of findings. Discussion about culvert on Eureka and D that he filled with temporary patch, will need to address next Spring.
    - Jim Hanneman will work to get Shouldering estimate
- Picnic Pavilion
    - Town to post notice for bid with a special meeting to open bids for Wednesday, September 11th at 6:30 pm.
- ADA Door to be put on next month agenda for approval. Early estimates are $5,500 for parts and wiring
- Office/Hall improvements are ongoing. New printer will be delivered and installed September 8.
- Continue to investigate racking for shed

ROADS REPORT

Culverts, hot mix and crack filling complete. Scott Construction will be in Town tentatively the 2nd week of September for chip sealing. Town Hall parking lot in need of seal coating. Jim Hanneman to contact vendors for estimate.

SUPERVISORS REPORTS

- Jim Hanneman worked with Oshkosh Heating & Air on furnace updates. Put on next month agenda for approval.
- Jim Hanneman worked with vendors on ADA Front door. Put on next month agenda for approval.
- Ditching on Gavin Rd should be complete week following August meeting.
- Jim Hanneman sat in on AGRIP Webinar. Discussed WTA meeting at Farm in Kewaunee. Jim Hanneman to attend. Notice not required as he will be only supervisor attending.

PLANNING & ZONING

Next meeting September 11, 2024. Currently no agenda, but meeting for training at 7:00 pm at town hall.

BULDING PERMITS

Four building permits last month, no new homes.

APPROVED

PUBLIC COMMENT

N/A

SEPTEMBER TOWN BOARD MEETING

Town Board approved moving monthly Town Board Meeting for September to Tuesday, September 17, 2024 at 7:00 pm.

ACCOUNT PAYABLE

Motion by Marty Johnson to approve accounts payable now and through to next meeting as allowed by statute, 2nd John Meyerhofer. Motion carried on a 3-0 vote.

ADJOURN

Motion to adjourn at 9:17 pm by Marty Johnson, 2nd by Jim Hanneman. Motion carried on a 2-0 vote.

Respectfully submitted,

Beth Jackson

Clerk, Town of Poygan

APPROVED