APPROVED

Minutes of the Monthly Meeting of The Poygan Town Board of Supervisors

Date: May 15, 2024 Time: 7:00 p.m. Location: 8693 Town Hall Road, Winneconne, WI 54986

Regular Meeting Call to Order

The regular monthly meeting was called to order at 7:01 p.m. by Chairman Martin Johnson.
The Pledge of Allegiance was said in unison.

Attendance

Chairman Martin Johnson, Supervisors John Meyerhofer and James Hanneman, Clerk Beth Jackson, Deputy Clerk Susan Schwartz, Treasurer Trina Herbst Gutche.

Statement of Public Notice

Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Fire Department Report

WPFD using ARPA funds from towns to Upgrade engine lights. Discussed need for volunteers for all fire departments.

Approve Meeting Minutes

Motion to approve Regular Meeting Minutes from April 17, 2024 Jim Hanneman, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote

Treasurers Report

Motion by John Meyerhofer to approve Treasurers report, 2nd Jim Hanneman. Motion carried on a 3-0 voice vote.

CSM for Retz-way Farms, LLC

- Motion by Marty Johnson to approve new CSM for project 0-0824-004, parcels 020-0529 & 020-052402, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.

Wisconsin Towns Association Membership Renewal

- Motion by Marty Johnson to approve WTA membership renewal, 2nd by Jim Hanneman, motion carried on a voice vote, Jim Hanneman Aye, John Meyerhofer Aye, Marty Johnson Aye

Welsch Rd Culvert

- Lind Excavating awarded bid and completed work

Ditch Mowing Contract

- Motion to approve contract for Ditch Mowing with Ripon Truck Repair for the 2024-2025 seasons by Marty Johnson, 2nd by Jim Hanneman. Motion carried on a voice vote. Mary Johnson Aye, Jim Hanneman Aye, John Meyerhofer Aye.

Town Hall Lawn & Landscaping

- John Meyerhofer will continue to mow lawn at town hall
- Jim Hanneman and staff to monitor front landscaping

Discuss Terms for Planning Commission, Board of Appeals

- Clerk & Deputy Clerk proposed adjusting terms for commissions and boards to mirror the Town Board of Supervisors. Terms for Supervisors are begin/end in April. Currently terms for each board are all different and difficult to track.
- Attorney Blazel and clerks office to bring back information to next meeting.

Resolution Requesting Coordination and Collaboration by and between the Winnebago County Zoning Department

- Board reviewed and chose not to move forward with resolution

Chapter 30 Permit for Laura Lane Project

- The board had not heard from property owner. Will take off agenda for future meetings unless the board receives a request from property owner.

Reports

- Roads
    - Motion by Marty Johnson to approve Anvil Construction to remove culvert on Oak Hill East of Rushford not to exceed $1,500. 2nd by John Meyerhofer. Motion carried on a voice vote John Meyerhofer Aye, Jim Hanneman Ayer, Marty Johnson Aye.
    - Marty Johnson reviewed Quigly Rd Bridge Project and set a date for Public Involvement Meeting for June 19 at 6:30 pm. Class 2 notice to be published.
    - Road marking to take place next week or two depending on weather. Notice will be posted.
- Supervisors
    - Jim Hanneman reported on WTA/TAC meeting in Washington D.C.
    - John Meyerhofer received a dog barking complaint

Planning and Zoning

- Planning and Zoning will meet on June 10 for conditional use permit and zoning change for accessory buildings. Public Hearing to be held for these items prior to meeting.

Building Permits

- 4 permits this month

Agenda Items for Next Month

- EMS
- Brush Cutting
- Terms for Planning Commission/Board of Appeals

Accounts Payable

- Motion to approve accounts payable by Martin Johnson, 2nd by Jim Meyerhofer. Motion carried on a 3-0 voice vote.

Adjourn

Motion to Adjourn at 8:35pm by Martin Johnson, 2nd by Jim Hanneman. Motion carried on a 3-0 voice vote.

Respectfully Submitted by Beth Jackson, Clerk, Town of Poygan