DRAFT
Minutes of the Monthly Meeting of The Poygan Town Board of Supervisors

Date: February 21, 2023 Time: 7:00 p.m. Location: 8693 Town Hall Road, Winneconne, WI 54986

Regular Meeting Call to Order
The regular monthly meeting was called to order at 7:02 p.m. by Chairman Martin Johnson.
The Pledge of Allegiance was said in unison.

Attendance
Chairman Martin Johnson, Supervisors John Meyerhofer and James Hanneman, Clerk Beth Jackson, Deputy Clerk Susan Schwartz, Treasurer Trina Herbst Gutche.

Statement of Public Notice
Notice of this meeting was posted at the following locations: Poygan Town Hall, 8693 Town Hall Rd, Winneconne, WI 54986, Notice was also posted on the Town of Poygan Website.

Greater Oshkosh Report
- Discussed the Winnebago County Revolving Loan Fund, details at the Greater Oshkosh website. Tax Credits are also available from Wheda

Fire District Report
- Motion to approve Fire Commission Recommendation to hire Kevin Allcox as Fire Chief by Marty Johnson, 2nd by Jim Hanneman. Motion passes on a roll call vote – John Meyerhofer Aye, Marty Johnson Aye, Jim Hanneman Aye.

Approve Meeting Minutes
Motion to approve Regular Meeting Minutes from January 17, 2024 by Marty Johnson, 2nd by John Meyerhofer, Motion carried on a 3-0 voice vote

Treasurers Report
Motion by John Meyerhofer to approve Treasurers report, 2nd Jim Hanneman. Motion carried on a 3-0 voice vote.

Approval CSM for Rick Grundy
- CSM presented by Rick Grundy that adjusts property lines
- Motion to approve CSM for Project number 0-02835-001 by Marty Johnson, 2nd John Meyerhofer. Motion carried on a 3-0 voice vote.

Review Draft Policy for Public Records Requests & Fee's
- Discussed minor edits for clarity. Bring back in March for approval.

Bridge & Culvert Inventory Form

- Discussed new State requirements for inventory of 6-20 diameter culverts/small bridges. Deadline of April 15 to complete Local Government Inventory Collection Indication Form. The inventory can be completed by the town itself, contracting with County or contracting with a private vendor.
- The next phase is the actual inventory.
- Next Steps: Jim Hanneman will look into what the data points are for the actual inventory. Marty Johnson to build list of culverts & bridges in Town that meet criteria. Bring back to March meeting.

WTA District Meetings & Spring Road School

- Marty Johnson and John Meyerhofer to attend meetings in-person on Friday March 8, 2024
- Jim Hanneman and Beth Jackson to attend virtual meetings on March 18, 19, 2024
- No members attending Sprin Road School

Reports

- Roads
    - Marty Johnson to contact Radtke for some clean up for roadsides
    - John Meyerhofer to check on hole in road on east side of Lake Poygan Rd, North of Jaquis
    - Approved M Bongart to cut up tree & remove on Gavin Rd.

Planning & Zoning

- No Agenda

Building Permits

- 3 new building permits for electrical, generator and windows
- Mary Johnson discussed process for new home owners obtaining Occupancy. There is a final inspection, Marty communicates to homeowners how to obtain garbage cans and fire signs.

Public Comment

- Dennis Hohol concerned about how the Sanitary District starts billing for sewers for new homeowners.
- Mike Hammerle asked about LRIP program for roads. Marty briefly discussed program and mentioned required matching funds from town.

Approve Accounts Payable

- Motion by Marty Johnson to approve accounts payable, 2nd by Jim Meyerhofer. Motion carried on a 3-0 voice vote.

Motion to adjourn at 8:36 by Martin Johnson, 2nd by John Meyerhofer. Motion carried on a 3-0 voice vote.

Respectfully Submitted by Beth Jackson, Clerk, Town of Poygan