

TOWN OF PORT WASHINGTON OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Town of Port Washington Plan Commission held on Wednesday, June 10, 2026, at 7:00 p.m. at Town Hall, 3715 Highland Drive, Port Washington, WI.

Roll Call & Pledge of Allegiance

Present: Greg Welton, Gary Schlenvogt, Melissa Alexander, Chuck Baranek, Mark Doll, Ed Potokar, Town Zoning Administrator/Planner – Christy DeMaster, Clerk- Heather Krueger.
Excused: Mike Didier
Public present: 3

Approval of May Plan Commission minutes. **Alexander moved to approve the May Plan Commission minutes, seconded by Potokar. The motion passed unanimously.**

Public Comments: None

Correspondence/Reports from the previous month: Per DeMaster:

- 1) The town received the application fee and escrow from Verizon, but we are still waiting on the application to be submitted.
- 2) An inquiry was received from Kultgen property on CTH B & Mink Ranch Rd regarding creating another lot on the property.
- 3) Shipyard would like to extend the garage on the property to use as storage sheds.

Second Consideration and possible action of a Conditional Use Permit for the Clausing farm, 4290 County Road LL, for construction of a second single family residence to be constructed on a 1.09-acre lot. Per DeMaster, the Plan Commission discussed alternative ways to create a new parcel. Adjusting the lots as a Certified Survey Map aligns with the town's zoning code. The application was submitted and the Plan Commission should act on the application. Concerns were brought up regarding this property being A-1, Agriculture; additional buildings can be added without permission being needed from the Town Board or Planning Commission. A public hearing will be held prior to the July Town Board meeting. **Welton moved to approve the Conditional Use Permit and sent it to the Town Board for approval with an added condition that any outbuildings over 1,200 square feet would need Plan Commission approval, seconded by Doll. The motion passed unanimously.**

Second Consideration and possible action of a Certified Survey Map for 4290 County Road LL, John & Alan Clausing owners. **Alexander moved to approve second consideration of the updated Certified Survey Map with the amendment instructions. Seconded by Potokar. The motion passed unanimously.**

Second Consideration of a Comprehensive Plan amendment to create a new Mixed General Agriculture/Conservation Subdivision planning area. Per DeMaster, a new area has been identified for the Mixed General Agriculture / Conservation Subdivision; which is mainly located North of the Knellsville Environs and generally east of Sauk Creek and west of the Interurban Trail as the new planning area. This will essentially be the towns A-2, Agriculture 2 zoning which allows for 5-acre parcels.

Welton moved to approve Second Consideration of the Comprehensive Plan Amendment to the Town Board for consideration, seconded by Doll. Motion approved unanimously.

Welton adjourned the May Plan Commission at 7:50 PM.

Heather Krueger, Clerk