

TOWN OF PORT WASHINGTON

OFFICE OF THE CLERK

Official Minutes of the Regular Meeting of the Port Washington Town Board

Monday, April 7, 2025, at 7:00 p.m.

At the Town Hall, 3715 Highland Drive, Port Washington, WI

Roll Call and Pledge of Allegiance

Present: Mike Didier, Gary Schlenvogt, Greg Welton, Heather Krueger-Clerk, Mary Sampont-Treasurer, Ozaukee Press: 1, Public: 8

Approval of March 3, 2025, Town Board Meeting Minutes. Schlenvogt moved to approve all the March Town Board Minutes as submitted, seconded by Welton. The motion passed unanimously.

Public Comments:

Michael Jajtner, 3639 E Norport Dr. How are the drainage issues on Norport being handled? Per Didier: A mound of dirt needs to be distributed; it should be complete when it begins to dry out.

Reports:

Chairman: 1) The Town cleared a partial plug on a drainage tile on Norport Drive. 2) American Transmission Company (ATC) is recommending the two southern routes to the Public Service Commission. Town residents who signed up at the open house will receive a letter. 3) The town received a complaint that they believe a septic is failing at 3864 CTH LL, which was forwarded to Ozaukee County Land & Water. 4) Didier attended the Towns Association Meeting and is certified for the 2025 Board of Review. 5) The "BUMP" sign is on Mink Ranch Rd. 6) Didier and Schlenvogt will attend the Wisconsin Towns Association Road School April 21-23, 2025.

Town Supervisor report: Welton: 1) The Applewood Street sign is missing. 2) Is a four-way stop possible at Applewood and the new construction across the street? There is a lot more traffic in this area.

Town Treasurer report: The town's Money Market balance is \$688,507.26, the checking account balance is \$5,744.84, and the small business account balance is \$28.20.

Town Clerk: Congratulations to the Town Board on its successful reelection. The turnout for the spring election was 71%, with 14% of residents voting early or absentee.

Discussion and possible action regarding an accessory structure encroachment on town-owned land on Groeschel Rd. Per Didier, the town-owned parcel is considered parkland. In 2018, an accessory structure was built on the property at 3557 Groeschel Rd. on the lot line. The setbacks were 20 feet from the lot line. The current owners are not the party that built this structure. The town should obtain an easement recording that the structure exists, so it can be a public record. The Town Attorney would be required to draft a letter. **Didier moved to approve the Town Attorney to draft a letter regarding the accessory structure encroachment on town-owned property, seconded by Welton. The motion passed unanimously.**

Monthly Bills: Welton moved to approve the March bills for \$27,194.50, and the payment of election inspectors for the Spring Election, seconded by Schlenvogt. The motion passed unanimously.

Didier adjourned the April Town Board meeting at 7:38 PM.

Respectfully submitted,
Heather Krueger,
Clerk