

TOWN OF PORT WASHINGTON OFFICE OF THE CLERK

Official Minutes of the regular meeting of the Town of Port Washington Plan Commission held on Wednesday, August 12, 2026, at 7:00 p.m. at Town Hall, 3715 Highland Drive, Port Washington, WI.

Roll Call & Pledge of Allegiance

Present: Mike Didier, Greg Welton, Chuck Baranek, Gary Schlenvogt, Mark Doll, Ed Potokar, Town Zoning Administrator/Planner – Christy DeMaster, Clerk- Heather Krueger.
Excused: Melissa Alexander
Public present: 2

Approval of July Plan Commission minutes. **Doll moved to approve the July Plan Commission minutes, seconded by Potokar. The motion passed unanimously.**

Public Comments: none

Old Business: Didier would like to discuss updating the camping ordinance for the town. It was determined that our ordinance is vague.

Welton like the Plan Commission to begin discussing the Knellsville District and how growth may happen.

Second consideration of a Sign Permit Application submitted by Gurtz Electric, 3830 County Road H, Port Washington. Gurtz Electric would like approval for two wall signs, a monument sign in front of the building and a pole sign to include the delivery entrance. Per DeMaster, the location issue of the street sign has been adjusted so it will be 10 feet from the property line if the 33' right of way is ever dedicated. The illumination issue has been looked at, and DeMaster has found that regulating lighting inside of a sign is very rare by most municipalities. The proposed lighting illumination proposed is a very standard application. The lighting will also be installed with a dimmer setting. Gurtz is also requesting a delivery signage for the CTH KW delivery driveway, and that the sign have the name and logo on it. **Didier moved to approve the Gurtz Electric Sign Application with the stipulation of 5,000 K lighting and the delivery sign has the Company Name and Logo on it, seconded by Doll. Motion carried 6-0.**

[Didier recuses himself from the discussion due to Owen Didier being his nephew]

First consideration of rezoning 5.63 acres from A-1 to A-2, 4595 County Road KW, Owen Didier applicant. Per DeMaster, the proposed lot does not meet the A-2 requirement; it is slightly too narrow. This area is suitable for rezoning, and there are no other concerns. DeMaster recommend having the survey adjusted so it meets the requirements, no other concerns with application. **Welton moves to move this forward to a second consideration, requesting a change in the lot line and updating the Certified Survey Map, seconded by Doll. Motion carried 6-0.**

[Didier rejoins the meeting]

First Consideration of a Conditional Use Permit to construct a 130-foot wireless communications monopole tower at 3802 County Road KW, Port Washington. DeMaster has included all of the State of WI regulations for communication towers. The town can put some conditions on the Conditional Use Permit, but towers are heavily regulated by the State. The Plan Commission members would like to have an opaque fence installed, use existing vegetation and add addition for a landscape buffer. They would also like a 2-year review on Conditional Use. A public hearing will take place on September 9, 2026 at 6:45 PM.

Didier adjourned the July Plan Commission at 8:22 PM.

Heather Krueger, Clerk