

**MINUTES
TOWN OF PLOVER BOARD MEETING
JULY 2, 2024**

1. CALL TO ORDER:

Chairman Garbe called the meeting of the Town of Plover Town Board to order at 6:00 PM with the Pledge of Allegiance. Also present were Supervisors Bentley, Firkus, Pingel, and Rossier; Clerk/Treasurer Weller; Town of Plover residents Priscilla Garbe, Debra Sniadajewski, and William Sniadajewski; Briana Hunt, Kathleen Langlois, Michael Langlois, and Zachary Langlois of Ridgewood Campground, Inc.; Richard Adams, Patrick Keller, Dawn Laugelli, Troy Obremski, Royce Rossier, Edward Scheider, Shelby Scheider, Ryan Schlutter, Lawrence Wnorowski, and Perry Worzella supporting Ridgewood Campground, Inc.; Dexter Kaetterhenry of Gremmer & Associates, Inc., and Brandi Makuski of the Point/Plover Metro Wire.

2. CORRESPONDENCE AND COMMUNICATIONS:

Supervisor Bentley mentioned that the Public Service of Commission of Wisconsin has scheduled two public hearing sessions for August 15 at the Best Western Hotel & Convention Center in Plover at which the public may offer comments regarding the Vista Sands Solar Project.

3. PUBLIC COMMENTS:

There were no public comments.

4. REVISION OF LETTER OF INTENT REGARDING REMAINING LIQUOR LICENSE:

At a town board meeting on June 25, 2024, Michael Langlois of Ridgewood Campground, Inc., gave an overview of plans for the lake house for which he would like to acquire a "Class B" Liquor license. The original letter of intent issued May 2, 2024, reserved one available "Class B" Liquor license until July 1, 2025, for the Langlois family to be used in their bistro currently under construction; Michael Langlois requested that the letter of intent be modified to allow the "Class B" Liquor license to be used in either the bistro or the lake house which will be completed before the bistro. Food truck vendor Lawrence Wnorowski introduced himself, indicated his intent to partner with Ridgewood Campground, Inc., and shared a preliminary menu for the lake house. Patrick Keller, Dawn Laugelli, Edward Scheider, and Perry Worzella spoke in support of the campground improvements and encouraged board members to grant the Langlois family a "Class B" Liquor license to be used in the lake house.

Chairman Garbe drafted a revised letter of intent for board members to consider; it allows the reserved "Class B" Liquor license to be used in either the bistro or the lake house, reflects the current town board meeting date, and includes a space for the date attested.

Supervisor Bentley provided an overview of the alcohol licensing process adopted by the Town of Plover and questioned the validity and fairness of the letter of intent. Supervisor Rossier noted that the construction phase has been lengthy and that the letter of intent protects the investment in the project until the facilities are operational.

Supervisor Pingel made the motion to issue the revised letter of intent for the Michael Langlois family as presented by Chairman Garbe. Supervisor Rossier seconded the motion, the question was called, and the motion carried in a roll call vote. Chairman Garbe and Supervisor Bentley voted against the motion.

Supervisor Rossier asked that Ridgewood Campground's Class "B" Beer and "Class B" Liquor license application be considered at a town board meeting in the near future.

5. MEEHAN DRIVE RECONSTRUCTION – ENGINEERING PLAN AND BID SPECIFICATIONS/DOCUMENTS:

Engineer Dexter Kaetterhenry, Vice President of Gremmer & Associates, Inc., explained and answered questions about the Meehan Drive reconstruction plans, the bidding package and specifications, and cost estimates. The preliminary cost estimate of the Meehan Drive project is \$440,000.00, of which seventy percent should be reimbursed by Town Road Improvement Supplemental funding. Board members discussed whether to expand the project to include the reconstruction of a portion of Hayes Avenue; though it wouldn't be eligible for grant reimbursement, a budget amendment could be used to cover its cost. Board members supported narrowing the traffic lanes on Hayes Avenue to get that project cost estimate under \$50,000.00.

Supervisor Firkus made the motion to consider the reconstruction of Hayes Avenue between Meehan Drive and the Biery Cheese entrance as part of the bidding package. Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.

Chairman Garbe suggested extending the completion date of the project to November 1; board members recommended that he work with Dexter Kaetterhenry to finalize publishing dates, due dates for bids, and other bidding package verbiage.

6. CLASS B BEER AND LIQUOR LICENSE INITIAL ISSUANCE FOR PLOVER CAFE:

Licensing is delayed until Portage County Health and Human Services Department staff complete the pre-inspection of Plover Cafe.

7. OPERATOR/BARTENDER LICENSE APPROVALS:

Supervisor Rossier made the motion to approve operator/bartender licenses for Kwik Trip 202 employees Javan Benton, Lauren Hahn, Aiden Huser, Jessica Kestler, and Jaydehn Norman. Supervisor Pingel seconded the motion, the question was called, and the motion carried unanimously.

8. MOBILE HOME PARK INSPECTIONS:

Portage County Health and Human Services Department staff have not yet completed annual manufactured home community inspections for Birch Tree Estates and Riverview Estates.

9. MOBILE HOME PARK LICENSE RENEWALS:

Licensing is delayed until Portage County Health and Human Services Department staff complete the annual manufactured home community inspections.

10. FIREWORKS PERMIT FOR GOLDEN SANDS SPEEDWAY FOR 7/19/2024:

Supervisor Rossier made the motion to approve the Permit Application for Use of Fireworks in the Town of Plover for Golden Sands Speedway on July 19. Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.

11. ANNUAL WEIGHT LIMIT PERMIT FOR ADVANCED DIRT WORX LLC:

Supervisor Pingel made the motion to approve a permit to operate overweight trucks on designated Town of Plover roads for Advanced Dirt Worx LLC. Supervisor Firkus seconded the motion, the question was called, and the motion carried unanimously.

12. MINUTES OF TOWN BOARD MEETINGS AND ANY OTHER MINUTES TO BE PRESENTED:

Supervisor Pingel made the motion to approve the minutes of the June 20, 2024, joint meeting of the Town of Plover Town Board and the Town of Grant Town Board as presented. Supervisor Rossier seconded the motion, the question was called, and the motion carried unanimously.

13. RECONCILED BANK STATEMENTS AND CASH SUMMARY:

- **RECONCILED BANK STATEMENTS OF MAY 31, 2024:**

Clerk/Treasurer Weller distributed copies of the Portage County Bank statement and reconciliation to board members. The Portage County Bank NOW checking account reconciled at \$49,119.69 on May 31, 2024. **Supervisor Pingel made the motion to approve the Portage County Bank statement reconciliation as presented, Supervisor Bentley seconded, the question was called, and the motion carried unanimously.**

- **CASH SUMMARY:**

This item will appear on the next agenda.

14. BUDGET ADJUSTMENTS:

There were no budget adjustments presented.

15. APPROVAL OF VOUCHERS FOR PAYMENT, SIGNING OF VOUCHER LIST, AND AUTHORIZATION OF TRANSFER OF FUNDS:

Supervisor Pingel made the motion to approve the payment of \$8,670.40 to cover Checks 27332 through 27354 and electronic funds transfers EFTSW0524, EFTETF0524, WIRE053124, and WIRE062824. Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.

16. FUTURE MEETING DATES AND AGENDA ITEMS:

The next regular town board meeting is tentatively scheduled for July 16 at 6:00 PM. A future agenda will include the auditor's financial report.

17. ADJOURNMENT:

Supervisor Bentley made the motion to adjourn the meeting at 7:53 PM, Supervisor Rossier seconded, the question was called, and the motion carried unanimously.

Respectfully Submitted By:

Patricia Weller, Clerk/Treasurer

Approved: 07/30/24