

**MINUTES
TOWN OF PLOVER BOARD MEETING
JUNE 25, 2024**

1. CALL TO ORDER:

Chairman Garbe called the meeting of the Town of Plover Town Board to order at 6:01 PM with the Pledge of Allegiance. Also present were Supervisors Bentley, Firkus, Pingel, and Rossier; Clerk/Treasurer Weller; Town of Plover residents Priscilla Garbe, Gerald Kuhnke, Jean Kuhnke, Michael Schoenholz, Debra Sniadajewski, and William Sniadajewski; Michael Langlois and Zachary Langlois of Ridgewood Campground, Inc.

2. CORRESPONDENCE AND COMMUNICATIONS:

A moment of silence was observed for Patricia Phinney, a Town of Plover employee who passed away on June 21 as the result of an accident at her home.

Supervisor Rossier asked Chairman Garbe if he had contacted a business owner on Harding Avenue that is continuing to cause road damage, and he replied that he did not have a chance to follow up yet.

3. PUBLIC COMMENTS:

There were no public comments.

4. CSM FOR GERALD & JEAN KUHNKE DIVIDING PARCEL 030-66-0301:

Town of Plover resident Gerald Kuhnke presented the proposed certified survey map to split Parcel 030-66-0301 into two parcels as approved by the Portage County Planning and Zoning Department.

Supervisor Pingel made the motion to approve the certified survey map for Gerald and Jean Kuhnke as presented. Supervisor Rossier seconded the motion, the question was called, and the motion carried unanimously.

5. HIGHWAY SUPERINTENDENT REPORT AND AUTHORIZATION FOR PURCHASES:

Superintendent of Highways William Honaker was excused. Chairman Garbe mentioned that employees finished crack filling in preparation for the chip sealing projects and will now turn attention to ditch mowing.

6. REPAIR/RESTORATION OF ELECTRICAL POWER TO THE SHED/REMOTE SIGN – REVIEW OF OPTIONS AND QUOTES:

Power is not getting to the small shed north of the shop or the lights which illuminate the Town of Plover sign along State Highway 54; there appears to be a problem with the underground wire between the shop and the small shed north of the shop. Board members discussed options and reviewed quotes for repair work.

Supervisor Bentley made the motion to authorize the purchase of two solar lights to illuminate the Town of Plover sign along State Highway 54, not to exceed \$100.00. Supervisor Firkus seconded the motion, the question was called, and the motion carried unanimously.

7. TAFT AVENUE GRAVEL OVERLAY:

Several local farmers are willing to provide trucks and drivers to help haul material for the Taft Avenue gravel overlay project between Buena Vista Drive and Marsh Drive. Using donated and hired trucks in addition to Town of Plover trucks, Chairman Garbe estimated that 1,760 tons of

material could be hauled from the Somers Pit at a total cost of \$20,740.00. Details are still being finalized, but the project is tentatively scheduled for July 12. Although funds were not initially budgeted for the project, Chairman Garbe anticipated that budget adjustments will be able to cover the cost of the project but noted that a budget amendment would also be an option if necessary.

Supervisor Rossier made the motion to proceed with the Taft Avenue gravel overlay project, not to exceed \$25,000.00. Supervisor Pingel seconded the motion, the question was called, and the motion carried unanimously.

8. MEEHAN DRIVE PROJECT UPDATE:

Engineer Dexter Kaetterhenry, Vice President of Gremmer & Associates, Inc., has been communicating with Chairman Garbe regarding Meehan Drive reconstruction project plans and bid specifications, including issues such as tree removal. Board members will discuss the project with Kaetterhenry at the next regular town board meeting scheduled for July 2.

9. CONTRACT WITH VILLAGE OF PLOVER FOR FIRE/EMS SERVICES:

Town of Plover's allocated cost of fire protection, inspection, and emergency medical services is \$113,777.47 with half of the payment due July 1 and the other half due September 1.

Supervisor Pingel made the motion to accept the 2023-2024 Contractual Agreement for Fire Protection, Inspection, and Emergency Medical Services as proposed by the Village of Plover. Supervisor Firkus seconded the motion, the question was called, and the motion carried unanimously.

10. PORTAGE COUNTY ANIMAL CONTROL CONTRACT:

Supervisor Pingel made the motion to accept the 2024-2029 Portage County Animal Control Agreement as proposed. Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.

11. MOBILE HOME PARK INSPECTIONS:

Portage County Health and Human Services Department staff have not yet completed annual manufactured home community inspections for Birch Tree Estates and Riverview Estates.

12. MOBILE HOME PARK LICENSE RENEWALS:

Supervisor Rossier made the motion to approve a mobile home park license for Ridgewood Campground and to delay other licensing until annual manufactured home community inspections are completed. Supervisor Pingel seconded the motion, the question was called, and the motion carried unanimously.

13. CLASS A BEER AND LIQUOR LICENSE RENEWALS:

Supervisor Rossier made the motion to approve Class "A" Beer and "Class A" Liquor licenses for Feltz's Dairy Store and Kwik Trip 202. Supervisor Pingel seconded the motion, the question was called, and the motion carried unanimously.

14. CLASS B BEER AND LIQUOR LICENSE RENEWALS:

Supervisor Bentley expressed concerns about granting "Class B" Liquor licenses to new businesses that have limited hours, are seasonal, or acquire a very small percentage of income from liquor sales, but he also acknowledged that it's difficult to take back "Class B" Liquor licenses from existing businesses already holding those licenses. Board members shared mixed feelings about withholding liquor licenses from business owners that are eligible applicants, even though they may not need the licenses to stay in business.

Supervisor Rossier made the motion to approve Class “B” Beer and “Class B” Liquor licenses for Club Forest Bar, Golden Sands Speedway, and Infinity. Supervisor Pingel seconded the motion, the question was called, and the motion carried unanimously.

15. CLASS B BEER AND LIQUOR LICENSE INITIAL ISSUANCE FOR PLOVER CAFE:

Licensing is delayed until Portage County Health and Human Services Department staff complete the pre-inspection of Plover Cafe.

16. OPERATOR/BARTENDER LICENSE APPROVALS:

Supervisor Rossier made the motion to approve bartender licenses for employees of Club Forest Bar, Feltz’s Dairy Store, Infinity, and Kwik Trip 202 as listed on “License Approvals.” Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.

17. DISCUSSION OF PREVIOUSLY ISSUED LETTER OF INTENT TO RIDGEWOOD CAMPGROUND REGARDING DISPOSITION OF REMAINING CLASS B BEER AND LIQUOR LICENSE:

Michael Langlois and Zachary Langlois of Ridgewood Campground, Inc., shared plans for the lake house and bistro being constructed on the property and their desire to acquire a “Class B” Liquor license to supplement and grow their core campground business. They wish to provide additional amenities for people staying in Ridgewood Campground as well as open the lake house and bistro to the general public year-round. The timeframe for the completion of the buildings is contingent on various approvals and permits, but the Langlois family hopes to have the lake house operational with a food truck vendor by August or September of 2024 with the bistro to follow. The original letter of intent issued May 2, 2024, reserved one available “Class B” Liquor license until July 1, 2025, for the Langlois family to be used in their bistro currently under construction; Michael Langlois and Zachary Langlois requested that the letter of intent be modified to allow the “Class B” Liquor license to be used in either the bistro or the lake house. Board members will possibly take action to revise the letter of intent at the next regular town board meeting scheduled for July 2.

18. VISTA SANDS SOLAR UPDATE:

Chairman Garbe indicated that the Joint Development Agreement between Town of Plover, Town of Grant, Town of Buena Vista, Village of Plover, Portage County, and Vista Sands Solar LLC that was approved at a joint Town of Plover and Town of Grant board meeting on July 20 has been posted on the Town of Plover website and the Public Service Commission of Wisconsin website. Attorney Shane VanderWaal, representing the Town of Plover, intends to formally withdraw as an intervenor now that the Joint Development Agreement has been finalized. The Public Service Commission of Wisconsin has scheduled two public hearing sessions for August 15 at the Best Western Hotel & Convention Center in Plover at which the public may offer comments regarding the Vista Sands Solar Project.

19. MINUTES OF TOWN BOARD MEETINGS AND ANY OTHER MINUTES TO BE PRESENTED:

Supervisor Pingel made the motion to approve the minutes of the June 4, 2024, town board meeting as presented. Supervisor Firkus seconded the motion, the question was called, and the motion carried unanimously.

20. STATUS OF UNPAID PERSONAL PROPERTY TAXES:

Clerk/Treasurer Weller has received the largest of the outstanding payments for unpaid personal property tax, and she anticipates collecting another payment upon the closing of the sale of another local business.

21. RECONCILED BANK STATEMENTS AND CASH SUMMARY:

- **RECONCILED BANK STATEMENTS OF MAY 31, 2024:**

Clerk/Treasurer Weller previously distributed copies of the Local Government Investment Pool (LGIP) statement and reconciliation to board members. The LGIP committed and uncommitted accounts reconciled at a total of \$1,204,348.99 on May 31, 2024. **Supervisor Pingel made the motion to approve the LGIP statement reconciliation as presented, Supervisor Rossier seconded, the question was called, and the motion carried unanimously.**

- **CASH SUMMARY AS OF JUNE 25, 2024, AT 6:00 PM:**

COMMITTED FUNDS: \$ 204,528.23

UNCOMMITTED FUNDS: GENERAL ACCOUNT \$ 999,820.76

NOW CHECKING \$ 49,571.89

TOTAL UNCOMMITTED FUNDS: \$ 1,049,392.65

TOTAL CASH FOR TOWN OF PLOVER: \$ 1,253,920.88

Supervisor Pingel made the motion to approve the cash summary as presented, Supervisor Bentley seconded, the question was called, and the motion carried unanimously.

22. BUDGET ADJUSTMENTS:

There were no budget adjustments presented.

23. APPROVAL OF VOUCHERS FOR PAYMENT, SIGNING OF VOUCHER LIST, AND AUTHORIZATION OF TRANSFER OF FUNDS:

Supervisor Pingel made the motion to approve the payment of \$105,094.85 to cover Checks 27301 through 27331 and electronic funds transfer EFT052Q24. Supervisor Firkus seconded the motion, the question was called, and the motion carried unanimously.

24. FUTURE MEETING DATES AND AGENDA ITEMS:

The next regular town board meeting is scheduled for July 2 at 6:00 PM. Future agendas will include the Meehan Drive reconstruction project, mobile home park inspections and licensing, alcohol licensing, the letter of intent issued to the Langlois family, approval of a permit to operate overweight trucks on designated Town of Plover roads, the auditor's financial report, and a hazard mitigation plan.

25. ADJOURNMENT:

Supervisor Bentley made the motion to adjourn the meeting at 9:02 PM, Supervisor Rossier seconded, the question was called, and the motion carried unanimously.

Respectfully Submitted By:

Patricia Weller, Clerk/Treasurer

Approved: 08/01/24

LICENSE APPROVALS

CLASS "A" BEER & "CLASS A" LIQUOR:

FELTZ'S DAIRY STORE - AGENT JACQUELYN FELTZ
KWIK TRIP 202 - AGENT MICHAEL LUBINSKI

CLASS "B" BEER & "CLASS B" LIQUOR:

CLUB FOREST BAR - AGENT TODD BOOTH
GOLDEN SANDS SPEEDWAY - AGENT SHANNON SMILEY
INFINITY - AGENT KERRY KLISMITH
PLOVER CAFE - AGENT VISAR ADILI

TOBACCO:

KWIK TRIP 202 - AGENT MICHAEL LUBINSKI

OPERATORS/BARTENDERS:

CLUB FOREST:

DIMLER, SCOTT	KESTER, AMANDA
KRINGS, KAREN	LAUGELLI, DAWN
MARCHAL, JAYNE	SEYMOUR, NADENE
VAN METER, AMY	VROMAN, LEANNE
WERNBERG, KAREN	WISZ, HALLEE
YOUNG, JEFFREY	

FELTZ'S:

FELTZ, JACOB	FELTZ, TARYN
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INFINITY:

FLOETER, MARA	KLISMITH, NICHOLAS
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KWIK TRIP 202:

ADAMS, MCKENNA	BLUM, JACOB
BORCHARDT, SANDRA	GOSH, BRYSON
HERMAN, JACOB	KEELOR, JACQUELINE
KLEIN, PEGGY	KOHLMAN, ANGELA
KOTOLSKI, MARK	LARSON, NICHOLAS
LUBINSKI, MICHAEL	LUTHER, JENNIFER
MILLER, ROBERT	NICKEL, MARLENE
NIMMER, COLBY	NORDBERG, PETER
PARNHAM, ELIZABETH	PINKERT, ROXANA
RAMOS, VICKY	RUTTA, CARSON
SCHOWALTER, COURTNEY	SHURPIT, GARRETT
SIEGEL, SIMON	SMITH, CHRISTOPHER
SORENSEN, LAURA	VOIGHT, ANDREW
WIESE, DAVID	WOJCIK, JULIE