

**MINUTES
TOWN OF PLOVER BOARD MEETING
JUNE 4, 2024**

1. CALL TO ORDER:

Chairman Garbe called the meeting of the Town of Plover Town Board to order at 6:03 PM with the Pledge of Allegiance. Also present were Supervisors Bentley, Pingel, and Rossier; Clerk/Treasurer Weller; Superintendent of Highways William Honaker; Town of Plover residents Priscilla Garbe, Debra Sniadajewski, and William Sniadajewski; District 19 Portage County Board Supervisor Amberle Schwartz; and Brandi Makuski of the Point/Plover Metro Wire. Supervisor Firkus was excused.

2. CORRESPONDENCE AND COMMUNICATIONS:

Chairman Garbe provided information about the auditor's upcoming financial report to board members, another generator repair needed at the Town of Plover Town Hall, and efforts to deter drivers from doing burnouts on Biron Drive East. Supervisor Rossier indicated that a speed limit sign and post were stolen from River Ridge Road and that a business on Harding Avenue is continuing to cause road damage. Supervisors Bentley and Pingel commented on Tree Acres Storage LLC building permit issues, and board members discussed Ridgewood Campground liquor licensing documents to be considered at a future meeting. Chairman Garbe answered questions about the last Portage County Board of Adjustment meeting at which complaints about outdoor lighting at a Town of Plover business were addressed.

3. PUBLIC COMMENTS:

Portage County Board Supervisor Amberle Schwartz mentioned her board member training and her committee assignments. Brandi Makuski, Point/Plover Metro Wire Publisher and Editor-in-Chief, asked that meeting agendas be emailed to her.

4. HIGHWAY SUPERINTENDENT REPORT AND AUTHORIZATION FOR PURCHASES:

Superintendent of Highways William Honaker reported on an estimate to restore power to the remote sign, crack filling, repairs to the Crafcro Super Shot 60 melter/applicator, road patching, downed trees, success with tamper-proof sign bolts, and the condition of the shop driveway.

5. REPAIR/RESTORATION OF ELECTRICAL POWER TO THE SHED/REMOTE SIGN – REVIEW OF OPTIONS AND QUOTES:

Power is not getting to the small shed north of the shop or the lights which illuminate the Town of Plover sign along State Highway 54; there appears to be a problem with the underground wire between the shop and the small shed north of the shop. Chairman Garbe is exploring options and waiting for quotes for repair work; he has gotten negative feedback regarding solar lighting for the sign.

6. TAFT AVENUE GRAVEL OVERLAY PROJECT:

Chairman Garbe is contacting local farmers to ask for help in hauling material for the Taft Avenue gravel overlay project. Assuming that farmers will donate five trucks and the Town of Plover will hire five trucks in addition to its own, Chairman Garbe estimated that 1,800 tons of material could be hauled in approximately seven hours at a cost of \$20,000.00 to \$22,000.00. Board members will discuss and possibly take action to proceed with the project at the next meeting.

- 7. FIREWORKS PERMIT FOR GOLDEN SANDS SPEEDWAY FOR 6/28/2024:**
Supervisor Rossier made the motion to approve the Permit Application for Use of Fireworks in the Town of Plover for Golden Sands Speedway on June 28. Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.
- 8. SELLER'S PERMIT FOR BIG BURST FIREWORKS, LLC – SALE OF FIREWORKS NEAR HARDING AVE/HWY 54:**
Supervisor Rossier made the motion to approve the Merchant Seller's Permit Application for Chasten Vruwink, DBA Big Burst Fireworks LLC, operating at Cee-Dee Acres on State Highway 54 East. Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.
- 9. SELLER'S PERMIT FOR SNAP FIREWORKS – SALE OF FIREWORKS NEAR HARDING AVE/HWY 54:**
Supervisor Rossier made the motion to approve the Merchant Seller's Permit Application for Michael Callaway of R&M Enterprises, Inc., DBA Snap Fireworks, operating at 5261 State Highway 54 East. Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.
- 10. TOWN OF PLOVER FEE SCHEDULE:**
Board members discussed alcohol licensing fees. Clerk/Treasurer Weller recommended simplifying the fee schedule by eliminating the agent fee and the publication fee and increasing the base Class A and Class B alcohol fees by an amount approximately equal to the agent and publication fees so that overall licensing revenue would remain similar to prior years.

Supervisor Bentley made the motion to increase the Class "A" Beer fee from \$100.00 to \$200.00, increase the "Class A" Liquor fee from \$150.00 to \$250.00, increase the "Class B" Liquor fee from \$200.00 to \$300.00, eliminate the \$10.00 agent fee, and eliminate the \$100.00 publication fee. Supervisor Rossier seconded the motion, the question was called, and the motion carried unanimously.
- 11. ENGAGEMENT OF LEGAL COUNSEL:**
Chairman Garbe mentioned the possibility of engaging legal counsel to collect delinquent personal property taxes and to receive guidance in granting the remaining "Class B" liquor license. Board members discussed the latest liquor licensing applicant's situation, and Supervisor Rossier recommended that the applicant be invited to a meeting to explain his plans and answer questions.
- 12. EVALUATION OF LIQUOR LICENSE APPLICATION FROM NEW OWNER OF PLOVER CAFE (FORMERLY FOUR STAR FAMILY RESTAURANT):**
Town board members shared their scores for the Town of Plover Class B Liquor License Application submitted by Visar Adili for Plover Cafe. Board members noted that they will need to see proof of completion of a responsible beverage server course and a satisfactory restaurant inspection before granting a license.
- 13. VISTA SANDS SOLAR JOINT DEVELOPMENT AGREEMENT:**
Chairman Garbe indicated that negotiations are continuing regarding the Joint Development Agreement between Town of Plover, Town of Grant, Town of Buena Vista, Village of Plover, Portage County, and Vista Sands Solar LLC. He reported that there are still four issues with conflicts to resolve and described Vista Sands Solar's latest proposed project changes presented to the Public

Service Commission of Wisconsin. Chairman Garbe intends to comment on the draft environmental impact statement to clarify the time frame of the adoption of the Town of Plover Solar Overlay and to emphasize the risk associated with glare on County Road F. A joint meeting of the Town of Plover Town Board and the Town of Grant Town Board will be scheduled in the near future to finalize the Joint Development Agreement.

14. MINUTES OF TOWN BOARD MEETINGS AND ANY OTHER MINUTES TO BE PRESENTED:

Supervisor Pingel made the motion to approve the minutes of the May 23, 2024, closed session town board meeting as presented. Supervisor Rossier seconded the motion, the question was called, and the motion carried unanimously.

Supervisor Pingel made the motion to approve the minutes of the May 23, 2024, public hearing and following town board meeting as presented. Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.

15. STATUS OF UNPAID PERSONAL PROPERTY TAXES:

Clerk/Treasurer Weller has received another payment for unpaid personal property tax and has had follow-up communication with representatives of the remaining business for which she has contact information; she will reach out to the assessor in search of phone numbers and email addresses for the other businesses still owing tax.

16. RECONCILED BANK STATEMENTS AND CASH SUMMARY:

• **RECONCILED BANK STATEMENTS OF APRIL 30, 2024:**

Clerk/Treasurer Weller previously distributed copies of the Local Government Investment Pool (LGIP) statement and reconciliation to board members. The LGIP committed and uncommitted accounts reconciled at a total of \$1,217,920.56 on April 30, 2024. **Supervisor Pingel made the motion to approve the LGIP statement reconciliation as presented, Supervisor Rossier seconded, the question was called, and the motion carried unanimously.**

• **CASH SUMMARY AS OF JUNE 4, 2024, AT 5:55 PM:**

COMMITTED FUNDS:		\$ 203,600.95
UNCOMMITTED FUNDS: GENERAL ACCOUNT	\$ 995,200.73	
NOW CHECKING	\$ 42,469.62	
TOTAL UNCOMMITTED FUNDS:		\$ 1,037,670.35
TOTAL CASH FOR TOWN OF PLOVER:		\$ 1,241,271.30

Supervisor Pingel made the motion to approve the cash summary as presented, Supervisor Bentley seconded, the question was called, and the motion carried unanimously.

17. BUDGET ADJUSTMENTS:

There were no budget adjustments presented.

18. APPROVAL OF VOUCHERS FOR PAYMENT, SIGNING OF VOUCHER LIST, AND AUTHORIZATION OF TRANSFER OF FUNDS:

Supervisor Pingel made the motion to approve the payment of \$13,893.57 to cover Checks 27290 through 27300 and electronic funds transfers EFTSW0424 and EFTETF0424. Supervisor Bentley seconded the motion, the question was called, and the motion carried unanimously.

19. FUTURE MEETING DATES AND AGENDA ITEMS:

The next regular town board meeting is scheduled for June 25 at 6:00 PM. Future agendas will include the restoration of electrical power to the remote sign, the Taft Avenue gravel overlay project, mobile home park licensing, alcohol licensing, and the fire and emergency medical services contract with the Village of Plover.

20. ADJOURNMENT:

Supervisor Bentley made the motion to adjourn the meeting at 8:14 PM, Supervisor Rossier seconded, the question was called, and the motion carried unanimously.

Respectfully Submitted By:
Patricia Weller, Clerk/Treasurer
Approved: 06/25/24